

# Utah State University Payroll Deduction Gift Form

Return to: Development Office, UMC 1420

(435) 797-3582

## Donor Information

Name (Last, First, Middle)		Banner A Number	E-mail Address
Department and UMC	Home Address		Campus Phone

## Areas I Wish to Support

- I wish to support the following areas via payroll deduction to Utah State University. I have indicated the amount to deduct for each area during each pay period (**minimum \$1.00 per area**), and have calculated the total annual amount for each area.

<u>Area(s) Supported</u>	<u>Deduction Amount (per pay period)</u>	<u>Annual Total</u>
_____	_____	X 12 Periods = _____
_____	_____	X 12 Periods = _____
_____	_____	X 12 Periods = _____
_____	_____	X 12 Periods = _____
_____	_____	X 12 Periods = _____
Total		_____

## Duration of Payroll Deductions

- Indefinite (Default)** - Please keep this deduction going until I instruct you otherwise
- Contact Me When It's Time to Renew** - Please contact me in twelve months. I will advise you regarding changes. If I do not respond at that time, you may renew my pledge for another year.
- Specific Amount** - I would like to donate \$ \_\_\_\_\_. When this pledge is fulfilled please contact me to see if I wish to continue my payroll deduction.

## Signature of Donor

Signature	Date Signed
(Return this signed form to the Development Office, UMC 1420)	

## Gift Processing Information (Development Use Only)

Date Received	Mil ID	RCVD LTR	Sent To Payroll	STP LTR
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