

**ADVISING COORDINATING COMMITTEE**

Thursday, May 10, 2007

11:00 a.m. - SCI Tech Library 421

**CONDUCTING:** Stephanie Hamblin

**EXCUSED:** Beth Walden

**ATTENDING:**

**College of Agriculture:** Lisa Allen, Marlene Israelsen, Betty Murri, Lu Oaks, Cathy Myers-Roche, Tami Spackman

**College of Business:** Ruth Harrison, Katrina Nye, Candice Nyman, Lindsay Thurgood

**College of Education & Human Services:** Dawn Black, Terri Gass, Tressa Haderlie, Harry Heap, Marilyn Kruse, Darcie Peterson, Karen Ranson, Mary Lou Reynolds, Denise Taylor

**College of Engineering:** Kathy Bayn, Joan Smith

**College of Humanities, Arts & Social Sciences:** Reid Furniss, Lisa Hamblin, Daniel Mathews, Lisa Maughan, Susan Parkinson

**College of Natural Resources:** Maureen Wagner

**College of Science:** Myra Cook, Liz Heffernan, Janalee Johnson, Peter Kolesar, Dennis Welker, Karalee Ransom

**Disability Resource Center:** Christine Lord

**Distance Education:** Logan (Vince Lafferty, Amanda Peterson, Heather Thomas)

**Honors:** Danene Dustin

**Intensive English:**

**Multicultural Student Services:**

**Registrar's Office:**

**Retention-First-Year Experience:** Krystin Deschamps, Lisa Hancock

**Student Athletic Services:** Shukria King

**Student Support Services:**

**University Advising:** Michelle Bogdan, Pete Campbell, Susan Haddock, Stephanie Hamblin, Steve Johnson, Megen Ralphs, Deborah Reece,

**Other:**

## MINUTES

1. Military transcript posting – DT214 transcripts show the length of time in training or active duty and credit is allocated appropriately. AARTS transcripts are sent to Admissions and Articulations doesn't look at them unless requested. If a student wants the credits articulated, they fill out the form found on the Registrar's web site under "Forms" and turn it in to Articulation. After articulated, the student then takes the form to his or her advisor for signature before it is completed. Students sometimes think that the more credits the better and that is not always to their advantage. Other time, however, it will advantage the student and an advisor can advise the student appropriately. For example, Military Science can use all the credits to the student's benefit.
2. 2<sup>nd</sup> Bachelor's Degree – The coursework from a 1<sup>st</sup> BS degree is not posted on a student's transcript, just the fact that a BS has been awarded. ~~If a student needs a class as a prerequisite,~~ The Registrar's Office can register the student for a specific course in order for the student to take advantage of priority registration. Concerns were raised about having credits posted to a transcript because the difficulty of determining whether the credit is valid for the 2<sup>nd</sup> BS. Credit cannot be used for more than one degree and 30 USU credits are required for a 2<sup>nd</sup> BS; therefore, having transfer credit on a transcript for prerequisite purposes is a moot point. At this time the coursework isn't included on a transcript because it causes work that is often unnecessary, taking time and manpower. Mindy will discuss concerns with Roland and Marci. At this time, contact Mindy with exceptions.
3. PSY 1730 changes – Changes do not apply to the sections taught by Wendy Beck (Student Support Services) and Chris Lord (Disability Resource Center). The general population is served by Academic Resource Center. In the past, the cap on the course was increased and classes often had 35-37 students, which is not effective. Because of this, the ARC is going to offer two 7-week sessions. There will be an artificial cap of 20 students during priority registration and clusters/SOAR, which will leave room for students who are identified as at risk, such as Early Alert students and students referred by an advisor. With the 7-week classes all core subjects will be taught. A term paper and a campus resource assignment have been eliminated and those will be covered with other classes (Engl 1010/2010 and USU 1010). The course will be offered two days a week (TR) with a lab where they will apply the skills being taught to their actual classes. The lab is not tied to a specific section or instructor. If advisors have a student they think will benefit from PSY 1730 after the artificial cap has been reached, the student can be added with an add/drop form. In the spring, there will be a mini-cleanup and then at the end of summer there will be an extensive evaluation process to determine the success of this format. The ARC will send out a reminder a week or two before priority registration in the spring. PSY 1730 through Extension will not be included in this pilot.
4. Connections 2007 – Because of the changes in PSY 1730, advising a student to take the one-credit Connections course taught during the first part the semester may duplicate information. In Connections, students get an introduction to study strategies but they do not get the depth of PSY 1730. If you have students you feel need this material in more depth, they should register for PSY 1730, if not, they can register for USU 1010. There will be a Retention Symposium October 11, 2007. There will be workshops and presentations, and the President and Provost will attend to discuss retaining students. Please mark your calendars now and more information will follow.
5. SOAR refresher – SOAR begins May 21. A handout was provided on dates students can register and/or modify their cluster. Students can register May 20 if they live more than 400 miles away (and having completed Online SOAR) or if they came to Scholar's Day. If a student living within 400 miles does not come to a SOAR day, they can register July 18. (See handout for specific information).
6. UAOA Conference – May 22-23, 2007, at the Homestead Resort in Midway. Call Deborah to check on travel arrangements (797-3373).
7. Degree Works Demonstration – John Mortensen was going to give a demonstration of the degree audit program, Degree Works. Due to technical difficulties, the demonstration will be given at a later date. Degree Works is a product of Sunguard, which is the same organization that does

Banner. The program was built by advisors and has many capabilities. There is a large price involved, but by using different resources, it may be a possibility. I

8. Other

- Clusters – 280 more students are registered for clusters than this time last year. If you see problems with classes notify John Mortensen. For example, last year two sessions of PSY 1010 were offered and completely filled. This year three sessions are offered and at this time there is only one seat available.
- FERPA
- Myra Cook received the Professional Advisor the Year award – Congrats!
- Two new advisors – Daniel Mathews (dmathews@cc.usu.edu), HASS; Shannon Burgin (sburgin@cc.usu.edu) , ELED, Assistant Registrar for Continuing Education – Amanda Peterson (amandap@ext.usu.edu) – welcome.

**SOAR Dates**

May 21

June 14, 18, 19, 21, 27, 28

July 12, 16, 17, 30

Aug 6

**ACC Meeting Dates 2007-2008**

Still pending