

ADVISING COORDINATING COMMITTEE

Thursday, September 10, 2009

12:00 – Library 163

Conducting: Stephanie Hamblin

MINUTES

Announcement by Mary Lou Reynolds concerning the degree name change of the Physical Education major to Human Movement Science. This degree will have the following three emphases:

1. Exercise Science
2. Pre-Physical Therapy
3. Physical Education Teaching

The other two majors stay the same – Health Education Specialist, and Parks and Recreation.

PASSPORT REMINDER - Noelle Call

1. Passports and website flyers were handed out to remind departments to encourage the Passport experience to our first and second year students especially. Students who have 10 stamps in their passport before Thanksgiving are eligible for prize drawings as well as an invitation to have dinner at President and Mrs. Albrecht's home.
2. The four components of the passport experience are Academic, Social, Community, and Diversity. It is intended that the events selected encourage students to participate in events that they might not normally attend. One example of this is The Anthropology Museum. The Museum saw a large increase in attendance last year from previous years due to participating in the passport experience.

EARLY ACADEMIC ALERT PROGRAM - Noelle Call

1. A flyer with information about the Early Academic Alert Program was handed out. When alerts are sent out to students through email, a copy is also sent to their advisor. The emails are intended to alert students to see their instructor and advisor. The academic alert website <http://www.usu.edu/rfye/earlyalert/> is where advisors and instructors can add students.

RETENTION AND STUDENT SUCCESS NEWSLETTER – Noelle Call

1. The Retention office publishes an electronic campus-wide newsletter which features news and events from various departments and offices on campus. Departments can submit articles up to September 18th for the October 1st Spring 2010 newsletter.

WEEKLY EMAIL – Noelle Call

1. Lisa Hancock sends out weekly emails to all the first and second year students, which include campus information, place and times of events, and even helpful study tips. Scholarship information will be added soon. This is a very useful way for departments to get their information out to the students.

CAREER SERVICES – Melissa Sheaffer

1. Melissa introduced the newest member of the Career Services staff, Danene Dustin.
2. There are two sections of the Career and Life Planning Course PSY 1220 provided each semester.
3. Career Services will be hosting the Tech Expo October 8th, 2009 in the TSC Ballroom from 4 – 8 pm. The Expo is for students interested in working for technology-based employers.

VETERANS – Roland Squire

The Registrar's Office is exploring how we can best meet the needs of our Veterans in using the GI Bill for education. We are just starting to review our processes and we will be meeting with advisors in the colleges to discuss alternative approaches. We appreciate all suggestions and assistance we can get to streamline the process.

DEGREE PLANNER:

We now have a way to review the various General Education requirements such as 100 credits of C- etc. In the "What-If" feature you may select various options for Degree (Z100, Z40 etc.) and you will be able to see the list of courses considered for the various requirements.

PURGES – John Mortensen

1. Over 2000 students had not paid for courses, and at 8/14/09 deadline 2,345 students' classes were purged. 2nd purge excluded graduate students and undergraduate students were manually dropped from the last class added, with a 66 partial purge. 3rd purge had a total of 442 students, and 4th had 202 students' classes purged.
2. Email was sent out before each purge. If a student owed less than \$250, their classes were not purged.

ACADEMIC STANDING – John Mortensen

1. The email that a student puts into banner as their "preferred email" is the one that we are required to send out notification of academic standing to.
2. Current students taking concurrent enrollment classes do not have any academic action notation until they have 9.0 earned credits.
3. John passed out Academic Standing Comparison (as of 9/10/09) based on the current Iowa State Policy.

MAJOR FAIR – Vicky Larsen

1. This year's committee is doing a great job or working behind the scenes in preparation for the Major Fair on October 9th from 10am to 2pm in the International Lounge. The theme is "Hit the Wall, Break Through". If any flyers ads are needed please email Vicky.
2. The Major Fair is a passport experience event, but requires a student to make at least one contact with a person at a booth to receive a passport stamp.
3. Last year there was double the attendance of previous year.
4. Departments are encouraged to use big visual, hands on displays.
5. As in prior years, and due to increasing budget constraints, each department will be limited to two lunch tickets.
6. Each department is responsible to provide their own table cloth, table ID card, and name tags.
7. There will not be room for Student Clubs to have their own displays, but may join other departments in their displays.
8. Consistent with the "Go Green" campaign, all Major Fair communication will be sent out electronically. If do not receive an email from the Major Fair committee by the end of next week, please contact Vicky Larsen at Vicky.larsen@usu.edu to be placed on the email list.
9. If there are any comments or ideas that you would like to share, please email Vicky.

UNIVERSITY ADVISING – Stephanie Hamblin

Susan Haddock is now the advisor over the Pre Nursing and Allied Health programs in the University Advising Office. Students are encouraged to look at alternative majors while taking prerequisite nursing and allied health courses.

Our office has bookmarks available with general information about these programs.

Agendas will no longer be printed out, but will be sent to each of you via email for you to print out if wanted. If you are not receiving emails from Stephanie, please contact her at Stephanie.hamblin@usu.edu.