

ADVISING COORDINATING COMMITTEE

Wednesday, Sept 12, 2007
11:30 a.m. - SCI Tech Library 421

CONDUCTING: Stephanie Hamblin

EXCUSED: Susan Haddock, Vicky Larsen, Joel Pederson, Megen Ralphs

ATTENDING:

College of Agriculture: Lisa Allen, Cathy Myers-Roche, Tami Spackman

College of Business: Joslyn Heiniger, Katrina Nye, Candice Nyman

College of Education & Human Services: Dawn Black, Shannon Burgin, Terri Gass, Tressa Haderlie, Victor Harris, Marilyn Kruse, Becky Morgan, Darcie Peterson, Karen Ranson, Mary Lou Reynolds, Denise Taylor

College of Engineering: Mary Lee Anderson, Kathy Bayn, Bonnie Ogden, Isobel Roskelley, Joan Smith

College of Humanities, Arts & Social Sciences: Reid Furniss, Lindsey Hawkes, Marilyn Kraft, Susan Parkinson, Marcia Roberts, Suzann Winn

College of Natural Resources: Emily Sorensen, Maureen Wagner

College of Science: Myra Cook, Yvonne Kobe, Janalee Johnson, Karalee Ransom

Disability Resource Center: Christine Lord

Distance Education: Blanding, Ephraim, Logan (Vince Lafferty, Amanda Peterson), Moab, Roosevelt, Salt Lake

Honors: Danene Dustin

Intensive English: Margaret Garr

Multicultural Student Services: Cynthia Arocha, Sam Curley

Registrar's Office: John Mortensen

Retention-First-Year Experience: Aaron Andersen, Krystin Deschamps, Lisa Hancock

Student Athletic Services:

Student Support Services: Carol Sainsbury

Study Abroad: Kay Forsyth

University Advising: Pete Campbell, Stephanie Hamblin, Steve Johnson, Deborah Reece, Renee Tuke, Beth Walden

MINUTES

Thank you for your attendance and participation in the Advisors Conference; your involvement contributed to the success of the conference. A two-day orientation event to be held twice a year is being considered in addition to the one-day conference for current advisors. **Please give your feedback regarding this proposed change to Stephanie Hamblin by email at stephanie.hamblin@usu.edu.**

1. Retention Symposium

October 1 is the registration deadline for this October 11 event. The focus of the symposium is to provide awareness of how faculty, staff and administrators can contribute to student success. President Albrecht will deliver the keynote address; additionally informative forums, workshops, and panel discussions will offer perspective regarding this significant University objective. Go to www.usu.edu/rfye/symposium for details and to register.

2. Early Alert Program

Please refer to www.usu.edu/rfye/earlyalert for comprehensive information regarding Early Alert. The pilot program is in place this fall with faculty at the 1000 level classes participating by identifying students with academic difficulty. This information will eventually be put into Blackboard; the process is within FERPA guidelines. The intent is for RFYE to track and follow-up with these students, not to take the place of advisors. Their office is the liaison between faculty and resources. An advisor's role is to assist in expanding the roster of faculty involved in the process.

3. Career Services

The office of Career Services provides the following basic services: (1) major and career exploration, (2) internship opportunities, (3) employment, and (4) grad school preparation and testing. In addition, two new services are being offered: (1) Going Global—the web identifies employers and country, and (2) Optimal Resume training. Please refer to www.usu.edu/career for special events such as the Grad School Fair on October 23 and the American Tech Expo on Nov 1.

4. Cluster Website Update

The website has been modified so that it is more easily understood and places more responsibility on students. There are abbreviated choices as well as expanded descriptions with advice. Students are now able to organize their entire schedule on a blank form. Options for English are contingent on ACT scores; math scores will be verified for proper placement. SOAR will be set up by major.

5. Academic Standing

Krystin Deschamps reviewed University policy for warning, probation and suspension status. Standing is based on USU cumulative GPA. An "F" in a concurrent enrollment class is included. A printout of a Power Point presentation is available upon request from Krystin at krystin.deschamps@usu.edu. Because of the obvious implications, a committee is looking into what can be done about meeting grading deadlines. Suspension totals are down considerably--from 473 the first year to 221 at present.

6. Warning/Probation Holds

Currently, colleges place academic holds. A discussion about an automatic process concluded that more consideration is necessary by committee. Concerns included accurate data, generic holds, and timing. Your feedback is encouraged.

7. Students Accepted on Probation

When students are accepted on probation (freshman or transfer student), the notation is placed on the transcript. When the USU cumulative GPA rises to or exceeds 2.0, the student will be in good standing. A discussion was held about allowing transfer students a semester of warning. Because of the number of credits involved, advisors had a negative response. This policy will be reviewed by the Academic Standards Committee.

8. University Advising Web Page Update

Our web page has been customized to reflect the University standard. It is straight-forward and easy to navigate; advisors are invited to peruse our new information.

9. Data Warehouse Reporting

Steve's presentation included an overview of available reports. Advisors were encouraged to look at the reports and use this valuable resource. The reports in their present form are a FERPA violation; Steve will modify the data. The Advisor Workshop Series on September 19 at 11:30 in the FACT Center will address reports from Banner Reporting Warehouse. Note: New advisors will have automatic access to Discoverer viewer.

10. Major Fair

"Imagine. . .the Places You Can Go" is the theme for this year's fair. Mark your calendars for Friday, October 12 from 10:00 am to 2:00 pm in the TSC Sunburst Lounge. Watch for additional information.

11. Calendar Items

ACC Schedule

Wednesday, Oct 10 and Wednesday, Nov 14

Retention Symposium

Thursday, Oct 11

Major Fair

Friday, Oct 12

Spring SOAR Dates

Nov 12 and 13