

ADVISING COORDINATING COMMITTEE

Thursday, November 16, 2006

12:00 noon - EC 101

Excused: Danene Dustin, John Mortensen, Deborah Reece, Beth Walden, Eric Worthen

ATTENDING:

ASUSU: Brianne Bartlett

Advising & Transfer Services: Stephanie Hamblin (conducting), Michelle Bogdan, Susan Haddock, Renee Tuke

College of Agriculture: Lisa Allen, Juanita Hunting, Tami Spackman

College of Business: Peggy Buttars, Megan Ralphs, Isobel Roskelley

College of Education & Human Services: Dawn Black, Tressa Haderlie, Melanie Jones, Marilyn Kruse, Darcie Peterson, Mary Lou Reynolds, Sylvia Robinson, Denise Taylor

College of Engineering: Mary Lee Anderson, Kathy Bayn, Bonnie Ogden, Joan Smith

College of Humanities, Arts & Social Sciences: Reid Furniss, Lisa Hamblin, Susan Parkinson, Sally Peterson, Marcia Roberts, Scott Robinette

College of Natural Resources: Kristy Hodson, Maureen Wagner

College of Science: Myra Cook, Janalee Johnson, Peter Kolesar, Karalee Ransom, Dennis Welker

Disability Resource Center: Christine Lord

Distance Education: Brigham City, Ephraim, (Dee Dee Leonard, Heather Thomas) Logan, Moab, Salt Lake

Intensive English: Margaret Garr

Multicultural Student Services: Cynthia Arocha, Sam Curley

Retention-First-Year Experience: Krystin Deschamps, Lisa Hancock

Student Athletic Services: Brian Evans, Shukria King

MINUTES

University Advising extends a hearty welcome to Steve Johnson and Megan Ralphs who have joined us as new academic advisors. They fill positions vacated by Wade Oliver and Becky Broadbent, respectively.

1. SS# on Transcripts

Most of the 17 top feeder schools use social security numbers on transcripts. Utah State will continue to use this form of ID unless the University Council determines otherwise.

2. Advisor Handbook

Due to budget limitations, the handbook will continue to be printed in book form rather than as a 3-ring binder. It is presently being sent out for bid and is expected to be available by the first of the year. In the meantime, please access the information on line.

3. Transcripts Showing AA Degree from CA Schools

John recently reviewed a transcript received from a student who received an Associate of Arts degree from a California junior college. The student somehow received an associate degree, having only completed the equivalent of a D in Math 0900. The student also had not satisfied a physical science nor the equivalent of ENGL 2010. John took his concerns to the General Education Subcommittee. The committee felt that all California institutions should not be penalized because of one institution that was not upholding the agreed upon requirements. Advisors are asked to look at associate degrees from California institutions carefully to make sure the students have met all of the General Education requirements. The following statement already appears on page 68 of the 2006-2007 General Catalog:

“While the University generally accepts completed associate degrees as fulfillment of the General Education portion of the University Studies requirements at USU, advisors are required to review the associate degree for certain general education categories, such as life sciences, physical sciences, etc. If the transcript from the transfer school does not have the required areas covered to meet USU standards, students will be asked to take a class at USU to complete these areas.”

Advisors should use this statement as a guide when reviewing associate degrees.

4. Banner Group Meeting

Regarding the 20-minute timeout in Banner, Brian Evans followed up on last month's discussion with Stacie Gomm. Because the timeout period is scheduled on the main server; it is not possible for each user to set their own limit. All advisors are encouraged to attend a meeting on Monday, November 27 at 3:00 pm in University Inn 507 to collectively present the rationale for longer access—one hour was suggested. Tentatively, attendees will meet 30 minutes prior to the meeting to firm up the proposal. Please email Brian if you are able to attend.

5. Math Update

Brian Bornholdt, presented the Math & Stats preliminary plan to better serve students as they complete USU math requirements. Implementation of this plan is expected Fall '07 and includes two parts; i.e., a placement exam and a refresher course.

Cost of the placement exam is expected to be \$10 and will be required of students with less than a 23 ACT score and students who have not taken math for one year or more. Others may opt to take the test or enroll in the refresher course. Options for facilitating the test include offering it through the math lab, and/or making it a component of SOAR. The exam will also potentially be offered at extension sites dependent upon verified proctoring.

Because math skills are easily lost, the refresher course will be offered to assist students in preparation for the exam. It will be offered Fall semester only for now with the possibility of on-line format in Spring. This is effective for students returning from LDS missions and for students who took the ACT their junior year. The refresher is a 5-day course covering college algebra through Calculus 2.

6. Request for Articulation Personnel Directory Information

Mindy Christensen – program coordinator
435-797-1081
mindy.christensen@usu.edu

Jamie Hislop – in state (top 17 feeder schools)
435-797-9305
jamie.hislop@usu.edu

Brandy Reeves – out of state
435-797-9302
brandy.reeves@usu.edu

Brooke Peterson – student
Marisa Peterson – student

TOP 17 FEEDER SCHOOLS

4018 Boise State University
4019 Brigham Young University
4657 Brigham Young University- Idaho
4106 Brigham Young University- Hawaii
4040 College of Eastern Utah
4114 College of Southern Idaho
4283 Dixie State College
4355 Idaho State University
4412 LDS Business College
4864 Salt Lake Community College
4727 Snow College
4092 Southern Utah University
4853 University of Utah
4870 Utah Valley State College
4941 Weber State College
4957 Western Wyoming Community College
4948 Westminster