

ADVISOR HANDBOOK 2001-2002

SPECIAL ACADEMIC PROGRAMS

On-Campus Programs

First-Year Success Program

See pages 16-17 for more information.

Honors Program

Introduction: The Honors Program offers students an enhanced undergraduate education at Utah State University. Honors is a program woven through USU's colleges and departments that allows students:

- ? to do enhanced coursework in a **portion** of their University Studies courses and a **portion** of their upper-division courses;
- ? to work in smaller classes;
- ? to enjoy more direct contact with professors;
- ? to take intensive seminars, experimental classes, and interdisciplinary courses;
- ? to gain Honors credit on their transcripts;
- ? to work toward one of three Honors degree options.

The Honors Program is designed for motivated students who want to get the most out of their education. Honors serves students who want to go beyond minimum requirements and narrow specialties, who want to pursue studies in greater depth, and who are willing to put additional time and effort into their studies.

Degree Options: Program members may work toward one of three different Honors degrees:

Option I: University Honors with Department Honors. Designed for students who need to complete their University Studies requirements and who will pursue upper-division Honors coursework. Requires 30 total Honors credits (in approved lower-division courses and in an approved upper-division Department Honors Plan).

Option II: Department Honors. Designed for students who have completed all or most of their University Studies requirements and who will pursue upper-division Honors coursework. Requires at least 15 total upper-division Honors credits (in an approved upper-division Department Honors Plan).

Option III: University Honors. Designed for students who need to complete their University Studies requirements and who will pursue upper-division Honors coursework in an area not covered by a Department Honors Plan. Requires 30 total Honors credits (in approved lower-division courses and in an approved, individually designed, upper-division Honors Plan of Study).

Getting Started. Note: *The information below guides advisors in informing students about the options offered by the Honors Program. However, actual admission to the Honors Program and registration for Honors classes is closely monitored and can only be done through the Honors Office. Interested students should be directed to the Honors Program Office in the Merrill Library, room 374.*

Determine the student's eligibility. Students who are entering freshmen are invited to join the Honors Program if they have been awarded certain scholarships. However, others may join based on availability of seats in Honors courses at the beginning of fall semester.

Students who have transcripts with cumulative GPAs of 3.5 or higher and who have not completed their University Studies requirements may be admitted to the Honors Program.

Students who have completed all or most of their University Studies requirements and who have GPAs of at least 3.3 may enter the Program through acceptance into an approved Department Honors Plan.

Other Information. The Honors Center (Merrill Library 372-377) comprises staff offices, a seminar room, a student lounge/class room, study areas, and a computer lab. Details about the Honors Program are available through the Honors Office and on the Honors home page (www.usu.edu/honors).

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Cooperative Education Internship Program

The Cooperative Education Internship Program offers both undergraduate and graduate students a unique opportunity to integrate career, social, and personal development into the educational process. The Cooperative Education Internship Program is designed to allow students to alternate classroom study with a series of paid professional work experiences related to their field of study. These experiences increase in complexity as the student's background in a given field increases.

The program offers several specific benefits to students. It provides students the opportunity to obtain pre-graduation professional work experience in their chosen career, and an opportunity to explore several career possibilities. It provides a chance to earn money for their education and credit toward their degree. Finally, it substantially improves the students' opportunities for employment after graduation.

The Cooperative Education Internship Program option is available in all departments on the Utah State University campus. Generally speaking, students begin their work experiences in their sophomore or junior year, although seniors can be placed. Students can undertake either part- or full-time work experiences. Work experiences are available both during the academic year and during the summer. These work experiences may be with a single employer or with different employers. Salaries vary with the field of work and the complexity of the job.

The amount of academic credit awarded for a given work experience varies from one department to another. The decision on credit and the amount to be granted rests with the departmental faculty coop coordinators. Students must make the credit arrangement with the appropriate faculty coordinator prior to their work experience.

The Utah State University Cooperative Education Internship Program office is located in the Career Services Center on the ground level of the University Inn. Students interested in entering or learning more about the program should contact their academic department or visit the office, UI 102, 797-7777.

Women's Studies

The Women's Studies Program systematically examines the role of the social construct of gender in human experience and considers this topic from the perspective of various disciplines. It reexamines traditional disciplines through the lens of gender and exposes students to new scholarship on women, new research findings, methods, and theories. The status and contributions of women in the past and at the present are focal points. It considers the changes in gender roles in this country, and in others, and the impacts of those changes on the world around us.

A number of Women's Studies courses are taught by faculty members in departments throughout the campus each semester, and more courses are being developed to meet the current and future needs of the program.

Any student may enroll in individual courses, apply coursework toward an Area Studies concentration, or earn a minor in Women's Studies.

Further information may be obtained from the Women's Studies Coordinator, Professor Brenda Cooper (ANSC319C, 797-3253) or the Women's Center.

Cultural Exchange Program

More than 900 students from 72 countries are currently enrolled at Utah State University. Many of these students are in great demand by the community to visit various school, church, and civic functions. Students often bring from their countries videos, slides, photographs, artifacts, maps, music, and costumes which they share with the community. Other students are requested by various organizations to display their talents in song, dance, cooking, fashion shows, martial arts, and many other crafts and skills.

These outreach programs benefit the community, enhance the University, and also provide excellent opportunities for our international students to learn how the community operates. It also gives our internationals the occasion to develop friendships with Americans. The sometimes long-lasting and far-reaching friendships are valuable to developing peace and friendship across the globe. Also, our students further develop their talents and skills in communication and become familiar and comfortable with this society.

Those needing help in arranging programs with international students may do so by calling International Students and Scholars at 797-1124.

Student Exchange Programs

USU participates in student exchange programs: the National Student Exchange Program (NSE) and the Study

Abroad Program. These programs function on the premise that a well-rounded education results when a student has the opportunity to interact with diverse cultures and peoples of the world and the nation. The exchange programs provide students with such opportunities at a minimal cost.

National Student Exchange (NSE)

This is a group of more than 170 colleges and universities in the United States who have joined together to provide opportunities for exchanges. Schools involved include Oregon State University, University of Massachusetts, Rutgers, University of Delaware, University of New Mexico, Nevada (Reno), University of Hawaii, University of Minnesota, and others.

NSE is designed to (1) provide students with options for educational travel and study at minimal increased cost, (2) provide educational opportunities in academic studies that are not available on the home campus, and (3) create an awareness of and appreciation for diverse ideas and value systems.

Students normally participate in the exchange program during their sophomore or junior year. For further information, contact Academic Support Services in TSC 302, 797-1132.

Study Abroad Program

The USU Study Abroad Office provides information concerning a wide range of programs which provide USU students with opportunities for study all over the world.

USU has partnership agreements with many universities worldwide to provide student exchange opportunities. Some of these partners include: Gifu, Kansai Gaidai, and Kobe Universities, Japan; North London and Leicester Universities, UK; University of Innsbruck, Austria; University of Ljubljana, Slovenia; University of La Rioja, Spain; Monterrey Tech (7 campus locations throughout Mexico), Mexico; University of Costa Rica, Costa Rica; Pontificia Universidade Catolica, Brazil; Peking University, China; Keimyung University, Korea; Thammasat University, Thailand; and University of the Philippines, Philippines.

Students may also participate in the May language program at the University of Costa Rica or study at the Cambridge International Summer School in Cambridge, England.

International Student Exchange Program (ISEP)

This is a program which allows students to enroll in an international institutional program and receive credit for work completed abroad. Through ISEP, students may study at a

member institution in Africa, Asia, Australia, Canada, Europe, Latin America, or Oceania. ISEP offers European study abroad opportunities at some of the leading institutions in Austria, France, Germany, Hungary, Sweden, Finland, the Netherlands, and the United Kingdom. Exciting opportunities for study in such countries as Latvia, Fiji, Iceland, Ghana, and Japan are also offered. There are more than 40 sites to choose from in all. At many of these sites, coursework taught in English is available.

With the majority of study abroad programs at USU, a participant is matriculated directly into a host institution abroad. Direct matriculation means that a student registers as a regular student at the host institution, takes the same courses, completes the same assignments, and participates in the same activities as local students at that institution. Program cost is based on USU tuition, room, and board.

Study Abroad expands horizons, enhances resumes, and opens students to a world of new ideas and experiences.

The USU Department of Languages and Philosophy offers the following annual programs: Studies Overseas in Spanish (program is set in different Spanish-speaking countries each summer), Summer Program in France (Annecy), Summer Program in Germany (Freiburg), and a USU Trans-Siberian Study Tour in the former USSR (May or June).

The USU College of Business offers several exchange programs in England, France, Australia, Sweden, and the Netherlands.

For additional information, contact the Study Abroad Office, 797-0601, TSC 304C. Additional information is also available at:

www.usu.edu/stdyabrd/

Liberal Arts and Sciences Program (LASP)

The Liberal Arts and Sciences Program (LASP) is one of four in the nation to receive a commendation from the American Association for the Advancement of Science for integrating the sciences and liberal arts. LASP incorporates University Studies requirements.

LASP is an exciting combination of courses which combines "back to basics" rigor with an interdisciplinary emphasis on themes for the twenty-first century. While LASP offers a major, its emphasis and pride is its enhancement of University Studies.

Corporate executives, community leaders, and national educators increasingly recognize that, in a society where one-fourth of today's jobs did not exist fifteen years ago, a broad background in liberal arts and sciences is the best possible training for productivity. The LASP track through the "breadth and depth" portion of University Studies is imbued with the spirit of educational reform calls from organizations like the American Association for the Advancement of Science, the National Endowment for the Humanities, the Carnegie Commission, and the National Institute of Education. LASP offers USU students training to contribute effectively in the organizations, professions, and communities of tomorrow.

To encourage interdisciplinary learning and curricular coherence, sets of LASP courses are clustered around common themes. This cluster organization encourages students to combine insights across the sciences and liberal arts and to regard education as a tool for addressing central issues rather than as a disparate array of unrelated courses. Each course cluster concludes with a capstone course connecting what students have learned in the cluster.

The LASP Area Studies Certificate requires two clusters, plus the LASP orientation course, LAS 2020, and a minimum of at least 35 credits. The LASP major requires two clusters, LAS 2020, and some combination of languages, mathematics, deductive logic, computer science, depth of knowledge requirements, field or lab courses, self-expression courses, literature, research methods, and a senior thesis. It lends itself well to having a dual major.

Five clusters are now in place with more planned. Contact an LASP staff member for current information about cluster requirements.

Advisors should counsel students to enroll in LAS 2020 early. Since LASP began enrolling students in 1987, it has proved very popular, and sections of LAS 2020 quickly close, even though LASP keeps adding more sections. Students who want to pick up the course after it is filled are welcome to sign up on a waiting list with one of the course instructors. Although students need not take the course before beginning the rest of the Program, it is highly recommended they start with it if they can. They should *not* postpone it until the junior or senior year; it is designed for lower-division students.

On the other hand, because capstones are designed to culminate clusters, students should be advised to complete all other cluster requirements before taking a capstone course.

The Science/HASS Advising Center (TSC304, 797-3883) provides advising for the Program. LASP Program Directors for 2001-2002 are Don Fiesinger (SER 101, 797-2478), Norm Jones (MAIN 323, 797-1293), and Ann Leffler (MAIN 338, 797-1195).

Independent and Distance Education (I&DE)

The mission of Utah State University Independent and Distance Education is to provide high-quality educational offerings to individuals who cannot come to campus to attend classes. I&DE offers a wide selection of classes designed to help individuals meet requirements for college graduation, obtain or renew teacher certification, or meet professional and personal goals. Courses offered through I&DE include off-campus resident classes at USU Extension Centers, classes offered over a digital satellite system, internet classes, and print-based (correspondence) classes. All I&DE instructors are USU faculty members or off-campus professionals selected by department heads and approved by the appropriate University administrators.

USU Distance Education, in partnership with the Utah Education Network Satellite System (UENSS), delivers courses with full-motion video and two-way audio communication. USU and UENSS currently offer ten master's and seven bachelor's degrees, five certification programs, and three minors. Courses are delivered to more than 11,000 students in 156 classrooms at 86 sites. The 86 Utah sites include all USU County Extension offices and Continuing Education Centers, nine higher education institutions, 13 high schools, and three correctional institutions.

Distance Education classes are offered over a digital satellite system designed to minimize the impact of distance on students and instructors. Instructors can utilize a variety of technologies to display visual materials. These include instructor and document cameras, desktop PCs, Xerox Live Boards, VHS video, and white boards. Classroom facilitators provide support for instructors and students by acting as classroom monitors, test proctors, and equipment technicians.

USU I&DE is embarking on the delivery of online courses in an effort to further expand educational opportunities by providing flexibility and convenience allowed by online course delivery. Online course delivery allows students the flexibility to choose the time and location to study at their own pace. Online courses are offered on a semester and a year-long schedule. Semester-based online classes begin and end on the same days as on-campus classes. Students register for semester online classes at the same time they register for on-campus classes. Students may register for year-long online classes anytime and have one calendar year from the date of registration to complete the class. Passwords are required to access online courses and authorization is given to students upon receipt of tuition payment. Assignments for online classes are processed electronically as forms or e-mail attachments over the internet. Exams for some online classes are taken online, proctored, and password protected. Exams for other

online courses will be mailed to an approved proctor.

Independent Study print-based (correspondence) class instruction involves the teaching of subjects by means of course outlines, textbooks, reference books, and feedback from instructors. Instructors grade assignments and provide written feedback. Students may take exams in the I&DE Office, a designated USU Extension Center, or other approved educational facility. I&DE students are subject to the same regulations regarding academic honesty as students attending campus classes.

Bachelor's Degrees

- BS Accounting (Satellite)
- BS Agribusiness with dual Business major (Satellite)
- BS Business Administration (Satellite)
- BS Business Information Systems (Satellite)
- BS Computer Science (Satellite)
- BS Psychology (Satellite)
- BS Special Education - Mild, Moderate (Sorenson Envision)

Graduate Degrees

- MS Business Information Systems (Satellite)
- MS Computer Science (Satellite)
- MEd Elementary Education/Secondary Education - classes that lead to MEd (Satellite)
- MS English - Technical Writing (Internet)
- MS Human Environments (Satellite)
- MSS Human Resource Management (Satellite)
- MEd Instructional Technology (EDNET)
- MS Psychology, with School Counseling Specialization (EDNET)
- MEd Special Education (Sorenson Envision)
- MRC Rehabilitation Counseling (Audio)

Certificates

- Certificate Administrative Supervisory Education (Satellite)
- Certificate Child Development Associate (CDA) (Satellite)
- Certificate Early Childhood Education - Special Education

- (EDNET)
- Certificate School Library Media (Satellite)
- Certificate Reading (Satellite)

Minors

- Family and Human Development (Satellite)
- History (Satellite)
- Sociology (Satellite)

Potential Master's Degree

- Theory and Practice for Writing (Internet)

Vincent J. Lafferty, Director
 Independent and Distance Education
 Merrill Library 208
 (435) 797-2137

USU Evening School Division

The major mission of USU's Evening School program is to provide a source of continuing education for nontraditional students unable to attend day classes. Every attempt is made to offer courses and degrees at times convenient for students unable to participate in classes during the day.

Evening School not only provides a wide variety of University Studies courses, but coursework required in a variety of degree programs. Academic advising is available to nontraditional students who are interested in Evening School degree programs.

The Evening School Office is located in the basement of the Eccles Conference Center, room 102; the phone number is 797-2075.

Nontraditional students may enroll in evening classes. However, all degree-seeking students are required to complete the USU admission process. They apply for admission through the Admissions Office and pay the application fee.