

Introduction

Message from the Associate Director of University Advising

Greetings!

As advisors, you play a vital role in the success of students at USU. At the Office of University Advising, our top priority is to provide you with the necessary resources and materials that will support you in your role as advisors and mentors. The *Advisor Handbook* was created as an easy-to-use reference for you to utilize when working with students. This handbook contains valuable information regarding USU policies, procedures, services, and resources to assist you as you support students in accomplishing their personal, educational, and career goals. Please read and become familiar with this book. The information contained herein will increase your effectiveness as advisors.

A great deal of time and thought went into this publication. I would like to thank all the advising faculty and staff who assisted in submitting the material contained within these pages. The efforts of each individual have contributed substantially toward the enhancement of Utah State University's advising program.

Your contribution to USU is evident by the warm and professional atmosphere that exists for our students. Advising is an integral component of Utah State's mission to remain a premier student-centered institution of higher education. We wouldn't be able to do this without you.

Thank you,



Stephanie W. Hamblin
Director, University Advising