

Transfer Credit Guidelines

Utah State University awards transfer credit for academic work *completed* at other academic institutions. Transfer and articulation are not based solely on the accreditation status of the transfer institution. **Acceptance of credit should *not* be confused with its application.** Transfer credit may or may not apply to the graduation requirements of Utah State University, regardless of the number of credits transferred.

In order to transfer credit to Utah State University, official transcripts of credit must be submitted to the Admissions Office. Submitted transcripts become the property of Utah State University, and will not be returned. Transcripts from all institutions previously attended are required.

Guidelines for Transferable Credit

Transfer credit earned at institutions that are accredited by one of the six regional accrediting associations will be accepted if the work is parallel in nature to programs offered at Utah State University.

The six regional accrediting associations are: (1) Middle States Association of Colleges and Schools, Commission on Higher Education (MSA); (2) Northwest Commission on Colleges and Universities (NWCCU); (3) North Central Association of Colleges and Schools, Higher Learning Commission (NCA); (4) New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Education (NEASC-CIHE); (5) Southern Association of Colleges and School, Commission on Colleges (SACS); and (6) Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU).

Utah State University *may* award credit for academic work completed at institutions that are not regionally accredited if the courses:

1. articulate to University Studies or General Education requirements at USU,
2. correspond to recognized standards published by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) and the American Council on Education (ACE), or
3. are approved by the department and college in which the subject matter is taught at Utah State University.

Utah State University does *not* accept transfer credit from nonregional-accredited institutions in those cases where USU lacks an academic unit to evaluate such transfer credit.

Subcollege-level courses which are developmental, remedial, or preparatory are *not transferable*.

Vocational-technical courses are generally *not transferable*. Exceptions may be made by individual departments if the coursework is pertinent to the student's major.

Religion courses are generally *not transferable*. These courses will be evaluated based on the particular orientation of the course. In order to be considered, courses on religion must be listed on an official transcript from a regionally accredited institution.

Credit may be transferred from recognized international universities. Transcripts or documented evidence (translated into English) must be presented, indicating successful completion of coursework. Courses must be consistent in level, duration, and content with courses offered at American universities. For further information about the transferability of international credit, contact the Office of International Students and Scholars, Taggart Student Center 313, (435) 797-1124.

Military Credit

The University may grant elective credit to students currently enrolled at the University who have served in the armed forces. The number of elective credits granted depends upon the length of military service.

Length of Active Duty	Elective Credits
Six months to one year	4
More than one year.....	10
Qualifying for a commission.....	12

Other military credit may be accepted for transfer, if such credit meets University requirements. The *Guide to the Evaluation of Educational Experiences in the Armed Services* is used by articulation personnel in the Registrar's Office for determining transfer of credit.

Qualified applicants must submit the form DD214, form DD295, or an AARTS/SMART transcript to the Admissions Office. Credits are then evaluated for acceptance *only* when a Military Credit Evaluation form is submitted to articulation personnel in the Registrar's Office. The form and instructions can be found online at: <http://www.usu.edu/registrar/forms>

Credit by Examination

Credit may be earned by taking general examinations or select subject examinations through the College-Level Examination Program (CLEP). CLEP examinations taken at another institution are subject to reevaluation prior to awarding credit at USU. For further information about taking CLEP examinations, contact Testing Services, University Inn 115, (435) 797-1004. Questions about CLEP credit acceptance should be directed to the Registrar's Office, Taggart Student Center 246, (435) 797-1081.

Students may earn credit by taking Advanced Placement (AP) examinations while they are in high school. Prior to the awarding of credit, AP examination scores are subject to evaluation by Utah State University, to ensure credit is granted in accordance with USU policies.

For further information about transfer credit evaluation and articulation, visit the Transfer website at: <http://www.usu.edu/transfer/>

Institutional Transfer Articulation Agreements

Students who transfer to Utah State University from one of the institutions listed below will have their coursework evaluated as follows:

1. Students who transfer to USU and have an Associate of Arts or an Associate of Science degree (or have completed the General Education requirements) from a regionally-accredited institution may be deemed as having satisfied the General Education portion of the University Studies requirements. A registrar's certification, stating that the student has completed the General Education requirements of the transfer institution, may also be acceptable. However, Utah State University will require students to satisfy the Breadth American Institutions requirement, if an equivalent course has not been completed. Also, students must satisfy any deficiencies in Communications Literacy and Quantitative Literacy. In order to graduate with a bachelor's degree, the Depth Education requirements (shown on pages D5-D10) must still be completed.

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2. Students who transfer to Utah State University with less than an Associate degree (and have not completed the General Education requirements) or with an Associate of Applied Science degree will have their General Education courses evaluated on a course-by-course basis and may be required to take any additional courses necessary to satisfy the General Education requirements at Utah State University. However, if these students have taken equivalent General Education courses at the sending institution, these courses will be accepted toward satisfying General Education requirements at Utah State University.

Courses approved as fulfilling General Education requirements at a Utah System of Higher Education (USHE) institution will be acceptable to Utah State University as satisfying comparable General Education requirements. Acceptability of General Education coursework from other institutions will be determined by the student's major department at Utah State University.

3. Coursework taken to fulfill requirements other than General Education will be reviewed by the appropriate academic department within Utah State University. Coursework acceptability will be determined by the student's major department at Utah State University.

Course-by-Course Articulation Agreements

Utah State University maintains annual course-by-course articulation agreements with the following institutions:

Boise State University
Brigham Young University
Brigham Young University (Hawaii)
Brigham Young University (Idaho)
College of Eastern Utah
College of Southern Idaho
Dixie State College of Utah
Idaho State University
LDS Business College
Northwest College
Salt Lake Community College
Snow College
Southern Utah University
University of Utah
Utah Valley University
Weber State University
Western Wyoming Community College
Westminster College

These course-by-course agreements show how courses taken at these institutions will be accepted and applied at Utah State University.

In addition to the course-by-course articulations, Utah State maintains general education articulation agreements with the same institutions as listed above. These agreements show how individual courses taken at these institutions will meet Utah State's University Studies requirements.

These articulation agreements, as well as additional information about transferring to Utah State University, can be found at the Transfer website: <http://www.usu.edu/transfer/>