

# Advisor News

Fall Semester 2002

Advising and Transition Services - A division of the Provost's Office - <http://www.usu.edu/ats> - 797-3373

## Calendar of Events

### Advising Coordinating Committee Meetings

Thurs. Sept. 19 10:30 a.m. MLIB 204  
Thurs. Oct. 17 10:30 a.m. MLIB 204  
Thurs. Nov. 14 10:30 a.m. MLIB 204  
Thurs. Dec. 5 10:30 a.m. MLIB 204

Meetings are open to anyone who would like to attend, and will be broadcast through Distance Education to various Education Centers and Extension Sites.

### Student Orientation, Advising, and Registration (SOAR)

For students entering USU Spring 2003  
Tues. Nov. 12, 2002

### National Academic Advising Association (NACADA) Conference

Sept. 29 - Oct. 2, 2002  
Salt Lake City, Utah

## Relocation of Programs from the College of Family Life

The Department of Family and Human Development will now report to the College of Education. The Department of Nutrition and Food Sciences will report only to the College of Agriculture. Individual majors from the Department of Human Environments will report as follows: Apparel and Textiles will report to the College of Business, Family and Consumer Sciences will join Family and Human Development in the College of Education, Family and Consumer Sciences Education will be in the Department of Agricultural Systems Technology and Education in the College of Agriculture, and Interior Design will report to the College of HASS.

## Changes in Advising Assignments and Locations

The following changes in advising assignments are updates to the 2002-2003 *Advisor Handbook* (pages 6-10). **Don Snyder** (AGSC 218, 435-797-2383, [dsnyder@econ.usu.edu](mailto:dsnyder@econ.usu.edu)) is the new Associate Dean for Academic Programs in the College of Agriculture and will advise students majoring in General Agriculture, replacing **Ralph Whitesides**, who will continue to teach at USU. **Peggy Butters**, advisor in the Department of Business Information Systems, has relocated her office to BUS 110. **Susie Maughan** (EDUC 375, 435-797-0375, [susie.maughan@usu.edu](mailto:susie.maughan@usu.edu)) is a new advisor in the Department of Elementary Education. **Janet Karren**, advisor in the Department of Industrial Technology and Education, has relocated her office to EL 241. **Marilyn Kruse** (435-797-1530, [marilynkr@cc.usu.edu](mailto:marilynkr@cc.usu.edu)) is advising students majoring in Family and Human Development and Family and Consumer Sciences, replacing **Susan Ericksen**, who will continue as the Practicum Coordinator. **Trudy Hess** (FL 322, 435-797-1561, [trudyh@cc.usu.edu](mailto:trudyh@cc.usu.edu)) is advising students majoring in Family and Consumer Sciences Education, replacing **Julie Wheeler**, who will continue to teach at USU. **Nicole Nielson** (435-797-3408, [slwj8@cc.usu.edu](mailto:slwj8@cc.usu.edu)) is a new advisor for students majoring in Apparel and Textiles, replacing **Michelle Hartzell-Lawson**, who is no longer at USU. **Steve Kearl** (435-797-7520, [kearl@cc.usu.edu](mailto:kearl@cc.usu.edu)) is advising students majoring in Interior Design, replacing **Tom Peterson**, who is serving as Acting Director of the Honors Program. **Sergio Bernal** (FA 218A, 435-797-0487, [sergio.bernal@usu.edu](mailto:sergio.bernal@usu.edu)) is a new advisor for Music (Strings) majors, replacing **Marjorie Bagley**, who is no longer at USU. **Maureen Wagner** and **Stephanie Hamblin**, in the College of Natural Resources, have moved into a new office complex. Students will enter their offices through NR 120. **Susan Haddock** (BNR 101, 435-797-2577, [susanlh@biology.usu.edu](mailto:susanlh@biology.usu.edu)) will be advising students majoring in Nursing, replacing **Andy Anderson**, who will continue to teach and advise Prehealth majors. **Rudy Tarpley** is also a new advisor in the Department of Agricultural Systems Technology and Education.

## Advisor E-mail Distribution List

The Office of Advising and Transition Services is continually updating its advisor e-mail distribution list. This list currently includes more than 220 professional and faculty advisors, as well as directors of various offices within Student Services. The purpose of the list is to inform advisors of upcoming meetings, provide updates on policies and procedures, and coordinate the exchange of other pertinent information from the Registrar's Office and other areas. If you wish to have your e-mail address added to or removed from this list, please notify John Mortensen ([john.mortensen@usu.edu](mailto:john.mortensen@usu.edu)).

## Congratulations!

**Carol Sainsbury**, Advisor in the Office of Student Support Services, has been selected by the National Academic Advising Association (NACADA) to receive an **Outstanding Advisor Certificate of Merit** for Advising as a Primary Role as part of the 2002 NACADA Awards Program for Academic Advising. **Isela Chiu**, Associate Professor of Women and Gender Studies and Associate Professor of Spanish and Portuguese, has been selected to receive an **Outstanding Advisor Certificate of Merit** for Faculty Academic Advising. Carol and Isela will receive their awards at the NACADA National Conference in Salt Lake City, Utah.

## 2002-2003 Advisor Handbook

The *Advisor Handbook* was distributed at the Advising Workshops in August. If you would like to receive a copy of this handbook, please visit the Office of Advising and Transition Services in TSC 304, or call 797-3373.

## Graduation Guarantee Program Update

Beginning September 9, 2002, a number of information meetings will be held for students interested in the Graduation Guarantee Program. At these meetings they will learn about the general expectations of the program and become better able to decide if the program will work for them. Those who choose to pursue the program will be instructed to schedule an appointment with their academic advisor. Advisors will determine the feasibility for each individual to be a part of the program (preparation level, departmental requirements, etc.) and make the decision about whether a student is eligible to enter the program.

Once an advisor determines a student's eligibility, the advisor needs to complete a Contract Course Plan for that student. A Contract Course Plan is simply a projected degree plan which has been specifically created for an individual student. A copy of the Contract Course Plan form is available in both .pdf and .xls format on the Graduation Guarantee Website (<http://www.usu.edu/graduate/>). This form may be printed and filled out by hand or filled out on the computer and then printed. Once completed, the form is then signed by the student and the advisor (as the department representative) and then sent to Wade Oliver in ATS (UMC 0114). The student then needs to schedule an appointment with Wade to sign a contract with the University. There is space in the contract to add any specific departmental requirements or anything specific to each student.

If you have any questions about the procedures of this program please contact Wade Oliver (797-1133, [wade.oliver@usu.edu](mailto:wade.oliver@usu.edu)).

## Repeating USU 1310

USU 1310 (BSC), Integrated Science, is no longer offered. Students who took the course may count it as either a Breadth Life Sciences or a Breadth Physical Sciences course.

A student may repeat USU 1310 by taking either USU 1350 (BLS), Integrated Life Science, or USU 1360 (BPS), Integrated Physical Science. However, taking USU 1350 or 1360 will not result in an automatic repeat of USU 1310 or a replacement of the grade in that course. For example, it is possible that a student may want to keep USU 1310 and count it as a Physical Sciences course, and still take USU 1350 and count it as a Life Sciences course.

Therefore, students who would like to repeat USU 1310 by taking USU 1350 or 1360 may do so **only** by completing a Repeated Course Form through the Registrar's Office.

## Updates on Advanced Placement (AP) Credit

The following are updates to the Advanced Placement (AP) USU Credit Allocation Table found in the 2002-2003 *Advisor Handbook* (pages 46-47).

**Computer Science A.** Students who earn a score of 3 will receive 4 elective credits. Students who earn a score of 4 or 5 will receive credit for CS 1700 (3) and CS 1710 (1).

**Computer Science AB.** Students who earn a score of 3 will receive credit for CS 1700 (3), CS 1710 (1), plus 4 elective credits. Students who earn a score of 4 or 5 will receive credit for CS 1700 (3), CS 1710 (1), CS 1720 (QI) (3), and 1 elective credit.

**World History.** This is a new exam. Students who earn a score of 3, 4, or 5 will receive credit for Hist 1030 (BHU) (3), plus 5 elective credits.

## Utah Residency for Tuition Purposes

Legislative action in the spring of 2002 changed the residency requirements. A person who has come to Utah and established residency for the purpose of attending an institution of higher education shall, prior to registration as a resident student:

a) maintain continuous Utah residency status while completing 60 semester credit hours at a regionally accredited Utah higher education institution or an equivalent number of applicable contact hours at the Utah College of Applied Technology; and

b) demonstrate by additional objective evidence, including Utah voter registration, Utah driver's license, Utah vehicle registration, employment in Utah, payment of Utah resident income taxes, and Utah banking connections, the establishment of a domicile in Utah and that the student does not maintain a residence elsewhere; or

c) live and work in Utah for 24 months *prior to beginning school*, after which he or she can apply for residency and begin school as a resident.

For other guidelines or exceptions, contact the Residency Office, TSC 246, (435) 797-1107.

## More Office Relocations

**Admissions** is now a part of the **Office of Recruitment/Enrollment Services**, and both functions have relocated to a newly remodeled permanent location in TSC 102. **Financial Aid** has moved back into its newly remodeled location in TSC 106.

## Don't Cancel That Class!

This semester, instructors may discover that they will be forced to miss a class due to a conference, family obligation, or other important event. Instead of canceling the class or scrambling to find another instructor to cover the material for the day, instructors may consider contacting the staff at Career Services to request a "substitute" for the class. Topics may include career decision-making, career search strategies, networking, interviewing skills, resume writing, etc. For more information, contact Donna Crow at 797-7777.

## Changes in the Freshman Admission Index

The following is an update to the Freshman Admission policy found in the 2002-2004 *General Catalog* (page 48).

**USU regulations regarding the index score are as follows:** Students having an index score of 88 and above are very likely to be admitted. Those students with an index score of 87 and below are very likely to be denied admission, but will be granted a chance to appeal upon the student's request.

## Tutoring and Supplemental Instruction

The Academic Resource Center has the Fall 2002 schedule for Mathematics, Statistics, and Writing Tutoring, and also the complete schedule for Supplemental Instruction, on the web. The address is: [www.usu.edu/arc/tutoring/index.htm](http://www.usu.edu/arc/tutoring/index.htm) Please refer students to this website so they can make use of these free services. For more information, call 797-1128 or drop by TSC 305.

## Advising & Transition Services Staff

<b>Director – John Mortensen</b>	<b>797-9303</b>
<b>Assistant Director – Wade Oliver</b>	<b>797-1133</b>
<b>Program Administrator – Aaron Andersen</b>	<b>797-1125</b>
<b>Transfer Advisor/Articulation Specialist – Rachel Lewis</b>	<b>797-8066</b>
<b>Publication Editor – Sheri Peterson</b>	<b>797-2610</b>
<b>Staff Assistant – Marie Dinger</b>	<b>797-3373</b>
<b>SOAR Office – Student Coordinators</b>	<b>797-0283</b>