

# INSTITUTIONAL AGREEMENT

60+ credits

To: UA Advisors  
Re:

Date:  
Student "A" Number:

After reviewing your transcript, it has become apparent that you are still listed as an Undeclared student and have over 60 credits. Because a hold has been placed, registration is contingent upon completion of the following agreement.

1. **Establish a realistic plan.** Decide on a major and meet with the appropriate academic advisor. In the meeting, you may use the following table as a guideline to set up a plan for acceptance into the major.

Student's Current GPA:

Required GPA for admittance:

GPA Strategy (ie: minimum grade, repeat courses, etc.):

Semester:

Class	Grade	Cred.

Semester:

Class	Grade	Cred.

Semester:

Class	Grade	Cred.

I have met with the student named above. We have discussed a realistic plan for him/her to progress into the \_\_\_\_\_ major.

\_\_\_\_\_  
Major Advisor Signature

\_\_\_\_\_  
Date

\*\* A student may complete a Change of Matriculation Form with the appropriate departmental advisor and return the form to the UA office in lieu of completing the degree plan.

I have gone over the above information with my advisor. I am aware of my responsibilities regarding my academic future and major. I am aware that if I do not follow this contract, I will be held accountable by not being able to register for upcoming semesters.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
UA Advisor Signature

\_\_\_\_\_  
Date