



## Welcome to inCircle

The online community, known simply as USU inCircle, allows you to search for fellow alumni by city, employer, industry, class year, and more. The online community allows all alumni to expand their personal and professional network to include USU Alumni. It also allows you to post and search employment listings, join and form alumni and interest groups, register for events, and discuss just about anything.

This service is not intended to compete with or replace any of the social networking communities that exist outside of USU. USU inCircle provides a community of individuals who have one outstanding arch; they are Alumni of Utah State University. By having a community consisting solely of Alumni, Attenders, and USU Staff, there is a greater exchange of ideas and opportunity, which provides a better benefit to all who use it.

## How to Register

The new community is open to all who attended (including current students), graduated from, or work at USU. To visit and set up your account go to:

- <https://usu.affinitycircles.com>, OR
- Alumni homepage: <http://www.usu.edu/alumni/> and Click “Online Community”.

Once you are on this USU inCircle main page Click “Join Today!”

From here you have two options:

- If you have an email address that is on record with USU you can enter it in the space provided and Click “Request Invitation” A message will then be sent to this email account with further instructions.
- The second option if you do not have a know email with USU is to fill out the personal information categories and Click “Verify Me”
- If neither one of these options works Click “Need help?” Fill out the information with a brief message of your problem. You will then be sent an email verifying you and giving you further instructions.

## Security Features

Privacy with online communities is a major concern. The USU inCircle privacy settings determine who in the inCircle community can view different portions of your profile.

- To access the privacy settings Click “Home”
- Then Click “My Profile”
- And Click “Edit” under either My Career, My Contact Information or About Me.
- Then Click ”Privacy Settings”

This is where you can edit your privacy settings to allow no one, friends, friends & friends-of-friends or the whole community to see different portions of your profile. For instance you can allow only your friends to see your email, and no one to see your home phone and address. It’s a great tool to let you choose the level of privacy you want.

Another great feature about USU inCircle is the certification. When registering, your information is verified with the USU Alumni database. Therefore, “you are who you say you are” which offers you more security in online networking.

## Interfacing with Facebook



The USU Alumni Association is pleased to announce that inCircle will be interfacing with Facebook on February 10, 2009. All alumni, recent graduates, and current students will benefit from this new upgrade.

Interfacing will allow Facebook users to add inCircle as an application to their Facebook account, allowing users will be able to access inCircle directly from Facebook. The new inCircle application will also let users upload any missing information, such as their current address, email etc., directly from their facebook profiles to their inCircle account. More information and details will be available soon!

## Join a Group



Over 50 groups have been formed in inCircle. You can join groups by geographic location and by interest. Whether you were part of a campus club, a graduate of the IT program or a member of a Greek organization, you can connect with other Aggies online! Finding or creating a group is easy, just **Click the "Groups"** tab and reconnect!

## Post an Announcement



Trying to get other Alums in your area together to watch an Aggie game? Looking to hire Aggies or relocate? Want to plan a reunion of old intramural teammates? It's easy to communicate in the inCircle community!

Just **Click "Announce an Opportunity"** on your inCircle homepage and fill out the form. You can choose to announce to a specific demo (i.e. class year, state, degree etc.) or announce to the community. You can also post messages under the "Forums" section of the "Discussions" tab.

## Explore Career Opportunities



Trying to find job postings for companies that are hiring USU Alumni? Do you want to contact other Aggie classmates for career advice? Looking to hire Utah State Alumni?

The "Careers" portion of the USU Alumni Online Community is a great resource for exploring career opportunities. Employers can recruit USU Alumni directly through inCircle with free job posting. Users can search jobs by job function, industry, company, or region. Watch for new company and alumni spotlights to see what fellow Aggies are accomplishing in the business world. E-mail a fellow alumnus from your graduating class or major for advice on a career change. Browse companies that are hiring people like you or browse job listings from other sources on the web. Using USU inCircle is a great way to find new and exciting career information.

## Questions?

Contact the USU Alumni Relations Office at 1-800-291-ALUM (2586) or (435) 797-2055 or by email at [alumni@usu.edu](mailto:alumni@usu.edu).

