

APPLICATION FOR ADMISSION TO SECONDARY TEACHER EDUCATION

PART I: INFORMATION TO BE COMPLETED BY APPLICANT

Campus Location _____

NAME _____ A# _____
 LAST FIRST MIDDLE SS NUMBER _____

LOCAL ADDRESS _____
 STREET ADDRESS OR POST OFFICE BOX CITY STATE ZIP

PERMANENT ADDRESS _____
 STREET ADDRESS OR POST OFFICE BOX CITY STATE ZIP

LOCAL PHONE _____ PERMANENT PHONE _____ E-MAIL _____

TEACHING MAJOR OR COMPOSITE _____ TEACHING MINOR(S) _____

ETHNICITY (1)___EURO/AMERICAN (3)___ AMERICAN INDIAN/ALASKA NATIVE (5)___ASIAN/PACIFIC ISLANDER
 (OPTIONAL) (2)___ AFRICAN-AMERICAN (4)___ LATINO/HISPANIC (6)___OTHER

Planned entry into Level 1 (Semester/Year) _____ Planned student teaching (Semester/Year) _____

PART II: ADMISSION VERIFICATION (ALL SECTIONS TO BE COMPLETED BY MAJOR ADVISOR)

ف ACT Scores can be used to waive the English 1010 and Math 1050 requirements. A copy of the scores must be attached if they are to be used to meet the requirement.

			List Course Number	Credits	Grade	Advisor Initials
English	ACT 29 OR	English Composition (3 cr)	_____	_____	_____	_____
Social Sci		Social Science Course (3 cr)	_____	_____	_____	_____
Natural Sci		Science Courses (6 cr)	_____	_____	_____	_____
Math	ACT 25 OR	Math 1050 or Stat 1040	_____	_____	_____	_____

ف CIL Exam passed _____ (Major Advisor Initials/Date)

ف Speech and Hearing Test verification (attach to this form) _____ (Major Advisor Initials/Date)

ف Teacher Education Writing Exam Passing Result (attach copy) _____ (Major Advisor Initials/Date)

ف Criminal Background Check Instructions Attached _____ (Major Advisor Initials/Date)

ف Current Transcript or Copy Attached _____

ف Are you completing, or planning to complete, the ESL endorsement or ESL minor? Yes _____ No _____

RECOMMENDING SIGNATURES

This student is recommended for admission to secondary teacher preparation by the advisor(s) for the teaching major (or composite major) and teaching minor.

 Department Advisor (Teaching Major or Composite Major)

 Department Advisor (Teaching Minor)

PART III: SECONDARY EDUCATION RECOMMENDATION FOR ADMISSION (Minimum 60 credits and 2.75 career GPA required)

ف Total semester credits at admission _____ Career GPA at admission _____

RECOMMENDING SIGNATURE

 Secondary Education Advisor

 Date

UTAH STATE UNIVERSITY DEPARTMENT SECONDARY EDUCATION PROGRAM APPLICATION FOR ADMISSION TO TEACHER EDUCATION & INSTRUCTIONS

One semester before you begin the Secondary Teacher Education Program, submit this completed application, signed by the content advisors for your content areas. Deadlines: Fall admission for Spring classes – Oct. 1, Spring admission for fall classes – Mar. 1.

Admission to Teacher Education must be approved by both the Secondary Education Program and the office of the Associate Dean for Education. Applicants must first be recommended by advisors for their teaching majors and teaching minors and then by the advisor in the Secondary Education Program. The application form and all required documentation is then submitted to the Associate Dean for formal approval, and students will then be permitted to register for courses in the Teacher Education program.

To begin the admission process, read and understand all admission criteria, then meet with your major advisor and fill out Parts I and II of the Admission Application together. After your major and minor advisors have signed the application form, bring it to the advising office of Teacher Education and Leadership (Room 373, Emma Eccles Jones Education Building) for a final check, signatures, and approval from the Associate Dean.

For more information about secondary teacher preparation and requirements, visit the Secondary Education Website. The address is <http://secondaryeducation.usu.edu>.

ADMISSION CRITERIA

- ف ق *CIL exam.* Passing the CIL exam should be posted on your transcript.
- ف ق *ACT scores.* If your score is 21 or higher in any of the English, Social Sciences (Reading) or Science areas, or if your score is 25 or higher in Math, you may place that score on the blank and you have completed that requirement. Attach a copy of your ACT score report. If you cannot meet a requirement using ACT scores, or do not have ACT scores, enter a course as follows: For English, an English Composition course with at least a C+ grade; for Social Sciences (Reading), a Social Sciences course with at least a C grade; for Science, two science courses with at least a C grade; for Math, the Math course required for admission by your major department with at least a C- grade.
- ف ق *Speech & Hearing Test results.* Speech-language-Hearing screenings will be offered 4-6 hrs per week during weeks 3-15 every Fall and Spring semester. Sign-up sheets with the designated days and times available for screenings are located outside the office of the Department of Communicative Disorders & Deaf Education in the Lillywhite Building. The cost of the screening is \$10.00. Passing this test is not a requirement for admission; however, students with identified problems in speech and/or hearing are referred to the Disability Resource Center for services. The test results should be attached to the Application Form.
- ف ق *Teacher Education Writing Exam results.* Take the Teacher Education Writing Exam in the Young Educational Technology Center (YETC) during weeks 1-5 of each semester. You and your advisor will be notified of the result of your exam. A passing score is required for admission. If you do not pass, you will be given information on options for remediation and for retaking the exam.
- ف ق *Transcript of Credits.* Submit transcripts with your application to the advising office of Teacher Education and Leadership. The transcripts must document at least 60 semester credits completed and a minimum 2.75 career GPA. Currently enrolled students must provide a USU transcript; graduate and/or transfer students must provide transcripts from institutions previously attended. Transcripts do not have to be official, but they must be current.
- ف ق *Criminal Background Check and Security Card.* The Application for Criminal Background Check is now completed online. The website address is www.utah.gov/teachers. You must include a copy of your payment receipt (Step 10) of the online process with your teacher education application and also a copy of the receipt for fingerprinting. ***Please understand that it is your responsibility to inform the School of Teacher Education and Leadership if you have been arrested or convicted of violating any law except minor traffic violations while you are a student in the program. Failure to disclose this information can affect your current status in the Teacher Education Program. Signing this form indicates that you understand and agree to comply with this requirement.**

*SIGNATURE OF APPLICANT _____

DATE _____

Revised 5/12/09