



# Graduate Student Senate Research and Projects Grant Application

0105 Old Main Hill  
Logan, UT 84322-0105  
435-797-7389 (office)

435-797-7390 (fax)  
[gss@aggiemail.usu.edu](mailto:gss@aggiemail.usu.edu)

TITLE OF PROJECT: \_\_\_\_\_

Please return application to GSS Office TSC 318

### Personal Information

Last Name First Name Middle/Maiden A number

Mailing Address

City State Zip Phone # e-mail

Degree Pursuing (MS and Plan Type/PhD) Expected Completion Date

### Other Funding Sources Already Sought. \*Applicant MUST list sources received and not received \*

### Grant Requirements (ALL of these criteria must be met to be eligible for the GSS Graduate Research Grant.)

- The applicant must be a matriculated graduate student (attach USU graduate transcript)
- The applicant must have a USU graduate GPA of 3.0 or above
- The applicant must obtain signatures from their major professor and department head
- The applicant must be engaged in research or project work directly related to their degree completion and have defended their proposal already or have their committee agree that they are on track with their degree-culminating research or project.

**Requested Grant Amount: (\$1,000 Maximum Amount)**

### Grant Proposal Format – 4 page maximum (transcript pages not counted towards total length)

- Application cover sheet (this page)
- Four pages including the following information (single-sided, single spaced):
  - Brief Abstract
  - Background: a description of past research, and why the project is of importance and relevant to your field
  - Materials & Methods: a description of how the research/project will be done.
  - Description of the proposed timeline for the research/project.
  - Detailed itemized budget of the grant money, financial need for the money, and how the money will be spent.
- Unofficial Graduate Transcript from USU (showing graduate work only)
- Reference letter from major professor. Must be sent separately to GSS Office **by the grant deadline**
- Note:** The committee may also retrieve a copy of your committee form and program of study form from the School of Graduate Studies for verification, and the signed thesis/proposal cover sheet of Plan A and Doctoral candidates from the School of Graduate Studies.

Those who receive the award will be required to submit receipts of related expenses within six months of receiving the award. Should receipts not be received by the deadline, the student's transcript will be frozen until the GSS office receives all the receipts or is repaid for the unaccounted for amount.

By signing, you certify that all the information included in the application is correct to the best of your knowledge and also allow the Graduate Student Senate to access all necessary information from the School of Graduate Studies.

Graduate Student Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Major Professor Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office Use Only

Awarded: Yes No Modified Award Amount: \_\_\_\_\_ Notes: