

Utah State University
Campus Recreation Department
Sport Club Program

**SPORT CLUB COACH/INSTRUCTOR
LETTER OF UNDERSTANDING**

This agreement between the Coach/Instructor of the _____ Club at the USU Sport Club Program must be signed by all parties for it to be officially recognized.

I, _____, agree to be the Coach/Instructor of the above named club. I have proper certification by a national certifying agency and/or written document of competence and experience in my area of expertise as stated in my application and/or resume, and I will submit copies of these upon request. I understand and accept the roles, responsibilities and authority of this position as described below and in the position description provided me by the club.

1. The Coach/Instructor may act only in those areas which he/she has been empowered by the club, subsequent to approval by the Campus Recreation Department. A sport club is first and foremost a student organization to be administered by elected student leaders.
2. The Coach/Instructor understands that he/she represents the Utah State University Sport club Program, the Department of Student Services, as well as Utah State University, and will not in any way use their position as a coach to engage in activities that are not specifically approved and sanctioned by the program administrators.
3. The Coach/Instructor agrees to attend all mandatory Coaches/Advisory Board meetings set by the Sport Club Program for the duration of this contract. These meetings will be scheduled approximately twice per semester.
4. The Coach/Instructor shall not solicit money from any source, or purchase, rent, or commit anything in the name of Utah State University or the above named club without approval of the club, the Director, and other University officials as required.
5. The Coach/Instructor shall conduct safe and well organized practice sessions/classes that will enable club members to develop and improve their skills.
6. The Coach/Instructor shall give attention to appropriate safety practices, including the inspection of sport gear and the reporting of any hazardous facility conditions.
7. The Coach/Instructor shall promote fair play and good sportsmanship.
8. The Coach/Instructor shall be responsible for the conduct of the Sport Club team while traveling, competing, lodging, and spectating. The Coach/Instructor may establish a non-alcohol tolerance policy for their individual team.
9. The Coach/Instructor shall be familiar with USU Student Conduct Codes and Sport Club guidelines and procedures that govern the operation of sport clubs. He/she is expected to abide by all applicable rules and regulations of the University and any conference, league, or associations to which the club may belong.

10. The Coach/Instructor shall represent the above named club and Sport Club organization in a positive and professional manner.

In accepting this position as Coach/Instructor, I further understand:

- That I am responsible and accountable to the Sport Club Advisory Board, as well as to the sport club for which I am coaching and/or providing instruction.
- That this is a voluntary position. As such, I am covered by the Utah State University Worker's Compensation fund for any injury sustained during the performance of my sport club responsibilities. I also understand that if in the event the club approves any sort of payment for my services, my volunteer status will be revoke and I will no longer be eligible for those benefits.

As parties to this agreement, the Coach/Instructor and the club understand that either party may terminate this agreement at any time one party feels the obligation assumed by the other party are not being met. Termination must be in writing with the reasons for termination stated, and a copy of the letter of termination must be provided to the Sport Club Office. This agreement may also be terminated by the Sport Club Advisory Board and/or Director in the event the Coach/Instructor fails to meet the responsibilities described herein.

Please state which certifications you currently hold, and indicated the agency which certified you.

The term of my job is from _____ to _____. Any agreement renewal of this agreement is neither implied nor guaranteed.

Your signature below indicates that you have read and understand this document. Your signature also indicates your acceptance of this agreement and also verifies that you received a copy of the Sport Club Coach Responsibilities sheet.

Coach/Instructor: _____ Date: _____

Club President: _____ Date: _____

Approved by:
Director: _____ Date: _____