Utah State University Cycling Constitution

Club Purpose: The USU Cycling Club exists to provide collegiate bicycle racing opportunities for students at USU. The team is under the Campus Recreation Department, more specifically the Club Sports program. The team and leaders will work closely with the Competitive Sports Coordinator in all team matters.

Eligibility:
Club members must maintain a 2.0 GPA and fulfill enrollment requirements as established by USA Cycling. They must be considered full time students meaning 12 for undergraduate, and 6 for graduate students.

Club members must conduct themselves appropriately whilst representing USU, as per the Club Sports Manual. This includes no drugs/tobacco/alcohol consumption while wearing USU or other team clothing.

Racers must adhere to all rules of conduct as established by the IMCCC/RMCCC in accordance with USA Cycling.

Equal Opportunity in employment and education is an essential priority for Utah State University (USU) and one to which the University is deeply committed. Utah State University is dedicated to providing an equal opportunity climate and an environment free from discrimination and harassment for faculty, staff, students, applicants and participants in all programs/activities sponsored by USU. In accordance with established laws and University policies, the University prohibits discrimination and harassment based on race; color; religion; sex/gender (including sexual harassment, pregnancy, childbirth, or pregnancy-related conditions); national origin; age; genetic information; sexual orientation or gender identity/expression; disability; status as a protected veteran; or any other status protected by University policy or local, state, or federal law.

Dues:

Club members will pay dues each season in order to retain club membership. Dues for the season are $150.00. This amount is subject to change, conditional upon approval both by club leadership and the Competitive Sports Coordinator. First year club members will receive a club jersey as a part of their dues payment.

The “season” covered by a dues payment is defined as a Fall- Spring season, e.g. Fall 2016-Spring 2017. Races which occur outside of this season (i.e. during the summer) can be approved for club sponsorship, in whole or in part, on a race-by-race basis as outlined in the section below.
Use of Club Funds for Race Registration/Travel:
Club funds may be used to pay for race registration fees only for riders who have paid dues during the current year. Racers are responsible to pay their own membership fees with USA Cycling.

Club Funds will only be used if a Travel Authorization and racer roster has been submitted within the timeframe established by the Competitive Sports Coordinator.

Club funds may be used to pay for all or partial registration fees for qualified races. Non-competitive events will not receive club sponsorship. The chart below should be used to determine if a race qualifies for club sponsorship:

<table>
<thead>
<tr>
<th>Race Description</th>
<th>Approved Club Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>USA Cycling sanctioned event with a collegiate category</td>
<td>All registration fees</td>
</tr>
<tr>
<td>USA Cycling sanctioned event without a collegiate category</td>
<td>All or partial registration fees, only with approval by Club Leadership</td>
</tr>
<tr>
<td>Part of an approved race series, as explained below in Approved Race Series</td>
<td>All or partial registration fees</td>
</tr>
<tr>
<td>Local, Cache Valley race event i.e. Bear Lake Classic, Cache Gran Fondo, LOTOJA, etc.</td>
<td>50% of registration fees</td>
</tr>
</tbody>
</table>

Approved Race Series- Certain race series, such as the Midweek, ICUP, Utah CX Series, or other similar series may be approved by the Cycling Club Leadership if an interested club member should so solicit. For a series to be approved, leadership should ensure that riders are participating regularly in races, that the series is a formal, competitive race series where other competitive teams are regularly present.

Travel may be paid for with club funds for collegiate category races only, subject to approval by club leadership. Lodging is always to be paid for by racers.

Club Leadership Guidelines

Club Leadership will consist of a Club President and Vice President. Other club officers may be appointed as each year permits. All officers will work together to promote the growth and success of the club, under the direction of the President. Descriptions of club leadership/officers
positions are listed below. The term of all club leadership/officer positions will start and end at the completion of each Spring semester.

The Club President and Vice President will be elected at the end of each Spring semester, by a simple majority vote by the previous year’s Club Leadership. All other Club Officers are appointed by the Club President and Vice President. All club leadership elections/appointments must be relayed by the current President to the USU Competitive Sports Coordinator or similar staff member.

Club Officers agree to fulfill their positions voluntarily. Certain officers, including Club President and Vice President, shall be exempt from paying dues for the year in which they serve in a leadership role. Other officers may also qualify for a dues reduction/exemption, as determined by the President and Vice President. A Club Officer would merit a dues reduction/exemption in the case that they are seen to contribute meaningfully to the club’s growth and to the success of its racers. The magnitude of the reduction should be proportional to the contributions of the Officer.

In addition to a dues exemption, Club President and Vice President will receive one club jersey (or dollar equivalent club clothing article) in the year of their leadership.

Club Leadership Positions/Descriptions:
- President: Leads the club. Provides vision and delegates assignments to club officers/members. Coordinates with campus staff, other schools and cycling organizations. Directs officers, overseeing recruiting, clothing, training, racing, and all other club activities. Oversees club finances. Works with Vice President to select races for the club’s schedule, and to appoint club officers. The President and Vice President should divide up these several areas of the club’s activities and report to one another on the success in the areas each oversees.
- Vice President: Works with the President to lead the club, as listed above.
- Social Media/Recruiting Manager: Administrates club social media, following guidelines in the Club Sports Manual. Through social media and other marketing tools promotes publicity of club activities, with goal to gain general interest in USU and the university’s cycling club. Works with President and Vice President to pursue creative and appropriate methods to find and recruit cyclists from USU as well as from Utah high schools.
- Clothing Manager: Oversees acquisition of club clothing and branded equipment. Works with USU staff to receive necessary approval for all club branded clothing and other items. Serves as primary contact for all students and non-students interested in USU Cycling branded clothing. Will be responsible to fulfill due diligence in finding a low cost, high quality manufacturer, as well as to determine sale costs to non club members. The Clothing Manager should report costs and revenues of clothing sales to the Club President and Vice President.
XC Captain: Oversees cross country and other dirt racing (including cyclocross, enduro, and downhill). Works with recruiting manager and other club officers to increase number of mountain bike racers in the club. Coordinates with President to determine suitable xc race series for pre fall training. Organizes and leads regular group mountain rides.

Road Captain: Oversees road, crit and TT racing. Works with recruiting manager and other club officers to increase number of road bike racers in the club. Coordinates with President to determine suitable road races, collegiate approved and otherwise. Organizes and leads regular group road rides.

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Coaching/Advisors

Non-students may volunteer as coaches or staff advisors as outlined in the Club Sports “Coaching Agreement” ([https://www.usu.edu/campusrec/club_sports/team_resource](https://www.usu.edu/campusrec/club_sports/team_resource)). By a simple majority vote current club leadership may elect or remove coaches/advisors, at their discretion. The purpose of coaches/advisors is to serve as a source for counseling, and to assist club members with club activities, including training, racing, and club promotion. Coaches and advisors will also assist in providing continuity as club officers change from year to year.

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Kits

Kit design must be approved each year by appropriate USU offices before any order is placed. Kit design and vendor choice are under the responsibility of Club President and VP, and can be delegated out to other club members/officers. Working with the Competitive Sports Coordinator is extremely important when ordering any items for the team.

First year club members will receive a club jersey as a part of their dues payment. First year members or returning members may purchase one pair of bibs at cost, and any additional kits/clothing at club cost plus 5%.

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Disciplinary Procedures

Members of the cycling club who do not adhere to rules as established by USA Cycling including the IMCCC, the Club Sports Manual, and this document, will be subject to disciplinary action in accordance with procedures in the aforementioned documents. Club Leadership, together with USU faculty, will together determine the most appropriate punishment.