

Minutes for
CEA Executive Council
January 13, 2004

In Attendance: Milt Johnson, Jill Ballard, Karen Low, Kris Howard, Kristy Hodson, Kevin Johnson, Monte Jo Larson, Deb Megill, Deidri Nielsen. Visitor: BrandE Faupell, AAEO.

Milt Johnson presided.

The minutes from the previous meeting were approved with one change.

Motion: Kris Howard 2nd: Jill Ballard

1. Committee Reports: Kristy Hodson-Employee Enhancement: The next Brown Bag Forum will be held in April. The topic suggestion: Follow up to Legislative issues with local elected officials.
Kevin Johnson-Employee Recognition: Kevin has received one nominate for Employee of the Quarter. An email to the CEA-list still needs to be sent out to encourage nominations. Perhaps also something sent to the Administrative employees.
Monte Jo Larson-Media & Public Relations: The MPR committee met on the content and style of future newsletters. A "teaser" maybe included in the newsletter and the first one or two you reads it may receive some prize. Donations from community vendors are being acquired. A thank you will be sent to those that donate items. The newsletter will be scheduled to go out around the Brown Bag Forums and CEA Week. New committee member, Amy Brazier will be taking over the updating of the CEA web page. Past newsletters may be posted to the web.
Deb Megill-Salary & Benefits: Looking for extra people to serve on the committee.
Deidri Nielsen-Scholarships: The applications for the CEA scholarship are in the four places like last year (Financial Aid, Merrill Library, Facilities, TSC Card Office) and on the web.
2. An email was sent out to the remaining classified employees on the email list but as of this meeting, no one had responded. A new effort to increase the email list is being looked at.
3. The dates for CEA Week have been confirmed. June 7, 8, 9, 2005, with basketball tournament to be scheduled the week before. Tuesday: the Forum, Wednesday: the Luncheon, Thursday: the Coffee Break. The topic for the forum and the luncheon menu will be discussed later. The Employee Relations will handle the elections for new officers.
4. At the request from the Provost, a committee of students and staff has been formed to organize a fund raiser activity for those people involved in the tsunami disaster. There are people on campus that had family and friends displaced by the disaster. A memorial for the victims will be held on Wednesday, January 26, 2005, with a flyer and details to follow. Contributions of cash or checks are needed more than items, although quilts have been suggested as a needed item. Cash boxes will be placed at several places/departments on campus. A small ribbon will be given to those that donate to show their support. A monetary goal of \$100,000 has been set. A suggested donate amount of one hour of your salary be given, but no offer will be refused. The committee will determine where the money will be distributed. Several places will probably be chosen because of the large area of destruction.
5. With the announcement of President Hall's departure and the possibility of the Board of Regents forming a search committee for a new president; organizations, both faculty, staff, and student, wrote to suggest the Board of Regents forego the regular search and showed their support for Provost Stan Albrecht to become the next university president. A committee formed by the Board of Regents met and spoke with each of the organization's representatives on campus. Since the state will be going into it's regular legislative session soon, a person needs to be in place that knows the direction the university is headed. The Board of Regents will be meeting on January 14, 2005, but it still may be weeks before a decision is made.
6. Next Meeting: Thursday, February 3, 2005, 11:00 a.m., TSC room 225
7. Meeting adjourned at 11:55 a.m.
Motion: Kris Howard 2nd: Kristy Hodson