

Classified Employees Association
Meeting minutes
September 1, 2005

Attendance: Jill Ballard, Karen Meacham, Shauna Jensen, Pat Anderson, Lisa Wallin, Suzanne Thorpe
Maren Seamons Shannon Johnson Monte Jo Larson, Debra Megill, Dorothy Kent

Excused: Shauna Jensen, Suzanne Thorpe, Karen Meacham, Dorothy Kent

Minutes
1. Karen Meacham had surgery. Jill Ballard will send a plant to her home from the CEA Executive Committee.
2. Maren Seamons is contacting members on her committee to determine if they want to be on the committee this year. If they don't want to serve, she is asking for names in their department who might want to help. Maren is working with Computer Services to donate a computer for the CEA luncheon next spring. Jill Ballard will talk with Marsha Howell about sending an e-mail to all classified and professional employees about nominating employees for employee of the quarter.
3. Because of Shauna Jensen's increased work load, Karen Low will assist her with mass e-mails.
4. The Staff Benefits Advisory Board is in the process of doing surveys to determine choices on our health insurance. Lisa Wallin will work with Dave Peterson from PEA to plan a forum to be scheduled in October. Lisa will contact Dr. Davis, Student Health Services Director, to discuss health insurance issues and answer questions at the forum. Lunch will be provided for \$2.
5. Shannon Johnson is updating the new employee handbook listing all benefits. She will give Monte Jo a master list of all benefits to post on CEA website.
6. Monte Jo Larson is working with the University webmaster to update the CEA website for \$225. Jill authorized payment. Monte needs one or two committee members to help her. Monte will check with the campus photographer about purchasing a digital camera for CEA.
7. Debra Megill expressed concern about benefits for same sex employees. She would like to implement a reward for cost saving suggestions submitted by employees.
8. Other items: *Jill spoke with other instate universities at UHESA and found that they all provide full tuition for staff/faculty and spouses. She and Marsha Howell will present this issue to V.P. Ford. *Jill found that SLCC is the only school in Utah that totally closes down on Friday during the summer. Most of the other schools rotate days off so employees can work four days during the summer. *A 4% wage increase for 2006 fiscal year will be negotiated. *It was recommended that departments can reserve tables for the Classified Employee Luncheon. *Jill arranged for Executive Committee members to attend three Provost candidate luncheons.
Adjourned: 12:00 p.m. Next meeting: October 6, 11 a.m., TSC 225b.