

Scholarships

Dorothy

No scholarship information to report this month.

Employee Recognition Maren & Suzanne

We need to award the 2nd quarter employee. We will let them know when the award will be presented. Potential opportunities would be during the next employee forum. They recontacted existing candidates and had a strong pool and will be able to select from the current pool of candidates.

Media & Public Relations Amy

They are working on the next newsletter. They plan on publishing after the UHESA meeting, sometime in February. They would like a full-time person dedicated to updating the website. Enid will take that responsibility for now and see if it is a good fit with current responsibilities. She will work with the USU webmaster to get the new page set up on the current USU template. Vote was taken whether we should change the site to this new template. It was unanimously approved. Surveys sent to employees suggested pictures of employees be published on newsletters and ballots etc. Board members will send pictures to Amy before the next board meeting or have pictures taken for use in publication. We will work on spotlighting board members so CEA members become more familiar with the board. The next brown bag forum may possibly be scheduled in the ballroom. We will work to have it advertised in Utah State Today and on the USU calendar that is online.

II. Survey Results

Results were presented from survey. Jill commented on the responses. Employees prefer to keep the Annual awards as they are. There was significant approval of a shared leave policy. Most members receive newsletters and information and are generally pleased with the information they receive. Ability to attend forums and CEA week was influenced by lack of interest and inability to leave job responsibilities.

III. Beaver Mountain Ski Night

Ski night is scheduled for January 11th. An announcement will be sent by email to employees. Flyers will be distributed to departments.

IV. Budget – Pat was unable to attend so this agenda item was tabled.

V. Calendar (working with schools)

Shannon discussed this with Sydney Peterson. They have not been able to come to a satisfactory coordination because the University schedules their time-tables years in advance and schools do theirs yearly.

VI. UHESA –Meeting will be February 4th or 5th.

VII. Other:

The President's Christmas reception is scheduled for Dec 11th at 4:00 p.m. The Wellness program has been tabled until they can get more information about equipment and location. Weber State has a program in place that runs very well. 55% of employees participate in their Wellness program.

Motion to adjourn; Karen Hoffman, Amy Brazier seconded.

Meeting was adjourned.

Next Meeting: Thursday, January 4th