

In Attendance: Jill Ballard, Pat Anderson, Deb Megill, BrandE Faupell, Maren Seamons, Suzanne Thorpe, Jen Archibald, Enid Kelley, Amy Brazier, Karen Hoffman

Minutes
CEA Executive Board
TSC Room 225
January 4 - 11:00 a.m.

Early Retirement Proposal Draft Submitted for Review - Glenn Ford presented a draft of the proposal that will change the language on the early retirement program. This change will allow the program to remain in place. It will allow the program liabilities to be measured by the old GASB rules. That will measure the University liability at 4.89 million instead of the 93 million liability the new GASB rules would have brought about.

An overview of changes: The words, “benefit” was changed to “incentive” “Obtain administrative approval” was added. As well as “mutual best interest of the University”

The goal is to have this on the agenda for the Board of Trustees in March. Administration will continue to submit the draft to other entities on campus for their review. Mr. Ford emphasized that it was very important to the administration to keep the Early Retirement program in place.

Call to order & approve minutes Jill

Last months minutes approved with the following changes. Change Karen Meacham to Karen Hoffman. Correct a typo from GAS to GASB. Clarify that Deb will meet with the Shared Leave committee, not the Salary and Benefits committee.

Motion: Amy Brazier 2nd: Deb Megill

I. Committee Reports & Assignments

Salary & Benefits: Deb

Deb met with the Shared Leave Committee and distributed information to them of documents originally prepared by Marion Olson when the proposal was last submitted. They will review and submit questions for their next meeting on the 23rd. A cost analysis will need to be completed.

Employee Enhancement: Jen

Jen submitted old p-card receipts and some cash for deposit to Pat Anderson. There are usually 4 forums but we are short one on the schedule. We might count our Beaver Mountain Ski night as a forum. We will try and schedule a Legislative forum at the end of the Legislative session. In the past we have scheduled these at the beginning of the session. Judy Nielson is the legislative liaison. Chris Lord from PEA set up last year’s combined Legislative session and may be able to help set up another combined forum this year. We will have one more forum in June during CEA week. Enid will send copies of the suggestions from the survey for forums to Jen. We may be able to possibly provide a

low cost lunch for the legislative forum..Jen asked for a budget for her committee but they haven't set up annual budgets in the past several years. They have evaluated goals at the beginning of the year and budgeted for CEA as a whole.

Employee Relations: Shannon
No report.

Scholarships: Dorothy
No report.

Employee Recognition Maren & Suzanne
The next Employee of the quarter will be presented in January. They need to fill the committee again. Suggestions for potential committee members were Jennifer Carroll from the registrars office and Sarah from Alumni Relations.

Media & Public Relations: Amy
Amy is planning on publishing the newsletter again in February. They would like to spotlight members of the board. The next spotlight will be Pat Anderson and then Enid Kelley. Then they will spotlight the rest of the committee members in order as they are on the agenda list.

II. Beaver Mountain Ski night

Deb has 75 people registered so far. We needed 60 to fulfill the minimum obligation. She was disappointed that flyers did not seem to be well distributed. They were supposed to go to all departments but many departments did not have them. Enid sent another email reminder and we'll repost individually in departments we work in and are aware of.

III. Other

There is \$2300 left in the budget. We started with \$2000 but had some extra funds left from the CEA week last year when we thought we had gone in the hole and additional funds were placed in our budget to cover the loss. Later the missing funds were found and that left us with an increased budget.

BrandE reminded us that the Financial Planning seminar is set up for January for all employees to attend. The maximum class size will be 75 this session.

Motion to adjourn – Amy Brazier, Seconded, Suzanne Thorpe.

Meeting Adjourned.

Next Meeting: Thursday, February 1st