



CEA supports the goals and objectives of the University, provides representation to the administration and the University community, recognizes the dignity of individuals, and promotes excellence and service.

A quarterly newsletter for all classified employees at Utah State University

**Winter  
2007**

**[www.usu.edu/cea](http://www.usu.edu/cea)**

### **DATES TO REMEMBER**

#### **March**

- 12<sup>th</sup> - 16<sup>th</sup> Spring Break; Student Holiday
- 26<sup>th</sup> ~ CEA and PEA Combined Legislative Luncheon; TSC Walnut Room at 11:30 - 12:30; Cost \$3.00

#### **April**

- 5<sup>th</sup> ~ CEA Board meeting; TSC 225 at 11 am
- 6<sup>th</sup> ~ Nominations Due for VP and Treasurer; send to Shannon Johnson at UMC 2800, winners announced at CEA Week Luncheon

#### **May**

- 3<sup>rd</sup> ~ CEA Board meeting; TSC 225 at 11 am
- 4<sup>th</sup> ~ VP and Treasurer Ballot Election Deadline
- 5<sup>h</sup> ~ Graduation
- 15<sup>th</sup> - 17<sup>th</sup> ~ Basketball Tournament; Register with Karen @ 7-3128
- 28<sup>th</sup> ~ Memorial Day; University Holiday
- 31<sup>st</sup> CEA Board Meeting; TSC 225 at 11 am

#### **June**

- 5<sup>th</sup> - 7<sup>th</sup> ~ CEA WEEK
- 5<sup>th</sup> ~ Coffee Break; TSC Patio
- 6<sup>th</sup> ~ Brown Bag Forum
- 7<sup>th</sup> ~ Luncheon; TSC Ballroom, Cost \$12.00



### **MESSAGE FROM THE PRESIDENT**

A few of the executive council took a day's vacation to visit our local representatives at the Utah State Capitol on Feb. 6. We were able to talk to all the legislators in our area. We voiced our concerns to them

personally about some of the issues that effect us here at USU. We attended on behave of UHESA/Utah Higher Education Staff Association which is all nine state higher education institutions.

We will be having a joint PEA/CEA Legislative forum on March 26, 2007 as a follow up of the Legislative Session. Watch for an upcoming flyer with all the information. As the Legislative Session came to an end, we are looking at a 3.5% cost of living increase.

The USU Family Fund Campaign began March 2 with the theme "Honoring Tradition, Securing Our Future." The goal is to increase staff participation throughout the University. A small contribution from everyone could make a significant difference in advancing Utah State. We ask for your support of our CEA Scholarships, which continue to benefit two students every year. We would like to increase the amount or give more scholarships. Any amount of donation will help.

Mark your calendars for CEA Week this year. The dates are June 5, 6 & 7th. We will keep you posted of upcoming events.

If anyone is interested in putting together a Basketball Team for our CEA Week tournament contact Karen Hoffman at 7-3128 or [Karen.Hoffman@usu.edu](mailto:Karen.Hoffman@usu.edu). The tournament will be in mid May. Scholarship applications are now available, contact Dorothy Kent at 7-3036 or [dorothyk@cc.usu.edu](mailto:dorothyk@cc.usu.edu) if you have any questions.

Jill Ballard, CEA President

---

## EMPLOYEE BENEFITS SPOTLIGHT

We recognize that a big draw to working at USU is our competitive benefits package. As University employees, we are privileged to participate in some great programs and profit from some exciting benefits.

This quarter, we are highlighting discounts at the Sports Academy and Racquet Club for USU employees and their families on memberships. This discount allows access to all facilities, consultations with a personal trainer, free fat testing, and unlimited daycare. For more information please call 753-7500. Be sure to visit their website at [www.sportsacademy.com](http://www.sportsacademy.com).

Did you know that as an employee of Utah State University, you qualify for a 15% discount on your monthly cellular bill if you subscribe to Cingular/AT&T Wireless or Verizon? For more information go to <http://telecom.usu.edu> or call Telephone Services at 7-1276.

You can consider family therapy as a resource for almost any difficulty at the Marriage and Family Clinic. Family therapists are trained to work with people experiencing a variety of problems. They are also trained to refer people for specialized help when necessary and to work with other professionals in the client's behalf. Visit the Marriage and Family Clinic's website at <http://www.usu.edu/mft/clinic>.

Of course USU is an Equal Opportunity employer, but did you know that we have our very own Affirmative Action & Equal Opportunity Office (AAEO)? At our AAEO office: they advise and assist the USU community in ensuring an equal opportunity environment, free of discrimination and sexual harassment. The Institutionalized affirmative action/equal opportunity concepts and actions of everyday operations and activities include assisting with proactive efforts to create a gender and ethnically diverse community of students, faculty, and staff, in order to redress imbalances and enrich the University experience. Please visit their website at <http://www.usu.edu/aaeo/staff.html>.

---

## CEA EMPLOYEE OF THE QUARTER



**Shannon Johnson**  
*2<sup>nd</sup> Quarter (Oct-Dec)*

The Classified Employees Association would like to take a moment to recognize one of our outstanding employees.

Utah State University has long been a place where friendly, helpful service is not just a slogan but a commitment - one enacted by many classified employees. When we think of those who personify the positive and dynamic spirit of this institution, we immediately think of Shannon Johnson.

Shannon has been at USU for 12 years and with the college of Education and Human Services Dean's Office since February 2000. She is a professional and has extraordinary efficiency, knows the many policies of the department and always follows through with assigned tasks.

Shannon, thank you for your hard work and dedication. Please accept this presentation from the Classified Employees Association for Employee of the Second Quarter. Congratulations.

---

## CEA SCHOLARSHIPS

It is time to start thinking about CEA scholarships. Applications are due by May 11<sup>th</sup> and can be found on the CEA Website, [www.usu.edu/cea](http://www.usu.edu/cea), in both PDF and Word formats. If you have any questions, please contact Dorothy Kent at 7-3036 or at [dorothyk@cc.usu.edu](mailto:dorothyk@cc.usu.edu).

---

## CEA THANKS BEN RENARD-WIART

We'd like to thank Ben Renard-Wiart for updating our website. Please check us out at our new address: <http://www.usu.edu/cea/> to stay current on our constantly updated calendar items, etc.

---

## MEET THE CEA BOARD



**Pat Anderson**  
**~ Treasurer**

Pat has worked at Utah State University and in Student Services for almost 17 years. She is the only Staff Assistant in the Academic Resource Center. She was awarded the Classified Employee of the Year Award in 2004 the USU Outstanding Classified Employee of the Year Award in 2005. Years ago she was a Student Center representative for the Classified Employee Association and for the past 18 months has been the Treasurer for CEA which she really enjoys.

Pat is a Cache Valley native and was born and raised in Smithfield. She has three children and eight grandchildren of her own. Together with her husband they have 12 children, 21 grandchildren, and one great-grandchild.

Pat enjoys camping and especially loves to camp at Bear Lake. She likes to be in the middle of a water fight or any water activity such as water skiing, wave runners, and hot springs. She also likes reading, antiques, and crocheting. She and her husband takes many road trips to Arizona in the winter and Montana in the summer where they love to shop for antiques, garage sale, and shop at flea markets. A few years ago she got a new digital camera and has become the family photographer which is amazing because she used to cut heads off with her old 136 millimeter film camera. She has even started making scrapbooks (not fancy ones) with her many pictures.

As treasurer, Pat works manages all funds pertaining to CEA, and keeps detailed financial records of adopted budgets, annual budget proposals, and year-end financial reports. She handles travel, purchases over \$250.00, and signs for all disbursements. Keep up the great work, Pat. We think you're wonderful.

---

## EMPLOYEES ENCOURAGED TO DONATE TO USU

Staff and faculty, who devote their daily labor to USU, are encouraged to also give financially to the University during the annual USU Family Fund Campaign, between now and April 15.

This year the Family Fund effort is the employee portion of the multi-year Campaign for Utah State University, announced by President Albrecht on March 2. The theme of both efforts is "Honoring Tradition, Securing Our Future."

"One of the best things about Utah State is the strong sense of community we share-almost like a large extended family," said Lee Roderick, USU annual fund director. "Money is tight for almost everyone," he added, "but most of us don't have to look far to find someone more in need than we are. By pulling together, we improve people's lives and improve the University."

Family Fund co-chair Milt Johnson, a former CEA president, noted that "potential outside donors often consider whether employees give back to their institution when deciding whether to donate money themselves."

"The key is not how much we give but how many of us give," said Milt Johnson. "Please consider for a moment why you enjoy working for USU and see if there is something you could give back." Employees who have already donated this school year are encouraged to make an additional gift during the USU Family Fund Campaign.

Employees can direct their gifts to wherever they wish, including to such needs as staff and faculty work-related development; student scholarships; library resources; to improve favorite programs on campus, or left open to be used in areas of greatest need.

Gifts can be mailed to USU Development, UMC 1420, or dropped off in the Development office, 101 Old Main. Employees are welcome to make one-time gifts or contribute through payroll deduction.

## CEA EXECUTIVE BOARD WHO'S WORKING FOR YOU?

---

**President** - Jill Ballard  
[jill.ballard@usu.edu](mailto:jill.ballard@usu.edu) 7-1038

**Vice President** - Karen Meacham Hoffman  
[karen.hoffman@usu.edu](mailto:karen.hoffman@usu.edu) 7-3128

**Secretary** - Enid Kelley  
[kelley@cc.usu.edu](mailto:kelley@cc.usu.edu) 7-2463

**Treasurer** - Pat Anderson  
[pat.anderson@usu.edu](mailto:pat.anderson@usu.edu) 7-1128

**Employee Enhancement Chair** - Jen Archibald  
[jenarchibald@cc.usu.edu](mailto:jenarchibald@cc.usu.edu) 7-3372

**Employee Relations Chair** - Shannon Johnson  
[shannon.johnson@usu.edu](mailto:shannon.johnson@usu.edu) 7-1470

**Employee Recognition Co-Chair** - Maren Seamons  
[mseamons@cc.usu.edu](mailto:mseamons@cc.usu.edu) 7-1012

**Employee Recognition Co-Chair** - Suzanne Thorpe  
[suzanne.thorpe@usu.edu](mailto:suzanne.thorpe@usu.edu) 7-1878

**Media & Public Relations Chair** - Amy Brazier  
[amy.brazier@usu.edu](mailto:amy.brazier@usu.edu) 7-2734

**Salaries & Benefits Chair** - Deb Megill  
[deb.megill@usu.edu](mailto:deb.megill@usu.edu) 7-1846

**Scholarship Chair** - Dorothy Kent  
[dorothyk@cc.usu.edu](mailto:dorothyk@cc.usu.edu) 7-3036

---

## JOIN THE EXECUTIVE COUNCIL

---

The Classified Employees Association Executive Council is looking for nominations for Vice President and Treasurer. All terms start July 1st. If you know anyone who would be willing to serve in these positions, please email your nominations to Shannon Johnson, [shannon.johnson@usu.edu](mailto:shannon.johnson@usu.edu) or UMC 2800 by Friday, April 6<sup>th</sup>. You can even nominate yourself.

The **Vice President** is selected by election for a 2-year term succeeding to President for an additional 2-years.

The Vice President coordinates CEA Week. In the absence of the President all powers and prerogatives of the President shall be assumed by the Vice President who shall succeed to the President at the end of the President's term (2 years) or if it becomes vacant. Serves as a representative of CEA to various University committees as appointed.

The **Treasurer** is selected by election for 2-year term.

The Treasurer manages all funds pertaining to CEA, and keeps detailed financial records of adopted budgets, annual budget proposals and year-end financial report, which shall be submitted and reviewed by the Executive Board. Monies for travel and large purchases (over \$250) must first be approved by majority of the Executive Board. The Treasurer shall sign all disbursement of monies. In the absence of the Treasurer, the President or Vice President may make necessary disbursements of monies.

We are always looking for CEA employees that are willing to work on our various committees. If you are interested please contact me at 7-1038 or [jill.ballard@usu.edu](mailto:jill.ballard@usu.edu). You can go to [www.usu.edu/cea/about/standing\\_committee.cfm](http://www.usu.edu/cea/about/standing_committee.cfm) for information on the committees.

---

## UHESA DAY

---

At UHESA day at the capitol, we met Miss Utah, Heather Anderson (photo L to R: Enid Kelley, Jill Ballard, Heather Anderson, Karen Hoffman, and Chris Lords). We talked with our local Senators; Lyle Hilliard and Pete Knudson. We talked with our local House Representatives; Ben Ferry, Fred Hunsaker, Scott Wyatt, Rhonda Menlove, and Jack Draxler. We encouraged them to help these bills pass: Senate Bill 90 - higher ed enhancement, Senate Bill 62 - tuition tax credit, House Bill 118 - repeal the out of state tuition bill, and House Bill 185 - USU partnerships at regional campuses.

