

Utah State University Accounts Payable/Travel  
**DIRECT DEPOSIT SIGN UP -- ADDRESS CHANGE---**

PLEASE FILL OUT ALL APPLICABLE SECTIONS

\_\_\_\_\_  
CURRENT LAST NAME                      FIRST                      MIDDLE                      BANNER A#

\_\_\_\_\_  
SIGNATURE                      DATE                      PHONE NUMBER

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**ADDRESS CHANGE**

\_\_\_\_\_  
NEW STREET ADDRESS

\_\_\_\_\_  
NEW CITY                      NEW STATE                      NEW ZIP CODE

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**PRIMARY DIRECT DEPOSIT**

I AUTHORIZE THE U.S.U. ACCOUNTS PAYABLE/TRAVEL OFFICE TO DIRECT DEPOSIT MY CHECK WITH:

\_\_\_\_\_  
NAME OF BANK                      ACCOUNT #                      CHECKING/SAVINGS  
(PLEASE CIRCLE ONE)

\_\_\_\_\_  
ROUTING #

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**NOTIFICATION:**

Notification of direct deposit amount:

\_\_\_\_\_ Yes! I would like to be notified of the direct deposit amount by email.

For a student or employee: Please update Self-Serve Banner (SSB) with your preferred email.

For a business - email address: \_\_\_\_\_

If your email address is not filled in, you will not be notified.