

Utah State University
Student Taxable Gifts and Awards Form

The following gifts and awards are taxable to the recipient and must be reported to the Controller's Office by submitting this form.

Gifts in excess of \$100

Cash or cash Equivalents
(this includes Gift Cards/
Certificates)

Employee: Yes

This determines if the award is reported
via W-2 or 1099 at the end of the year.

No

Student's Name (Please Print)

A _____
Banner ID Number

Department

\$ _____
Value of Gift or Award

Description of Gift or Award:

Student's Signature

Date

Department Approval Signature*

Approval Name (Please Print)

Date

*At least one supervisory level above the recipient

CONTROLLER'S OFFICE USE ONLY		
_____ Initials	<u>\$</u> _____ Taxable Amount	_____ Date