

October 1, 2006

To the Utah State University Community:

This booklet was designed to inform the campus community of the services available from the USU Police Department and to keep members of our community aware of crime problems on campus. Many of you are aware that the Cache Valley metropolitan area was ranked as the number one "Safest Metropolitan Area" in the nation. This information was published in the 12th edition of the City Crime Rankings published by Morgan Quitno on November 21, 2005.

We have a firm belief that without citizen involvement we cannot be successful in our mission. While we are safe and peaceful we do have some crime. It is interesting to note that while the number of incident reports and service calls declined in 2005, the number of arrests increased 17% over the number of arrests in 2004. The ratio of students arrested versus non students arrested remained about the same with 54.7% of arrestees who were students in 2004 and 55.6% who were students in 2005.

One concern we have is the significant increase in the number of false intrusion alarms responded to by our department. Response to false alarms is a non-productive drain of our limited resources. We will work with departments which have alarms to significantly reduce the number of false alarms.

Theft continues to be the crime most often reported to our department. There was a 4.5% increase in the number of thefts reported in 2005 with 156 in 2004 and 163 in 2005. Most thefts are crimes of opportunity which are committed in seconds. We continue to encourage students, faculty, and staff to ensure that personal and university property is secured and to report immediately any theft that occurs.

As a department we enjoy our associations with our campus constituents. We seek to work together to keep Utah State University a safe and peaceful place to work, study, and play.

Sincerely,

Steven J. Mecham
Utah State University Police Department

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Available in braille, large print, and audio format upon request.

CRIME AWARENESS AND CAMPUS SECURITY AT UTAH STATE UNIVERSITY

Utah State University is a growing land grant university with approximately 19,000 students, faculty and staff. In addition, thousands of guests visit the campus for a variety of special events and activities. While the campus is a relatively safe place, it is subject to many of the same problems experienced in the community in which it is located.

CAMPUS LAW ENFORCEMENT

Utah State University has its own police department with full peace officer status to better serve the campus community. The Utah State University Police Department (USUPD) has a close working relationship with the Logan City Police Department and other law enforcement agencies throughout the State of Utah.

The primary objective of the USUPD is to provide a campus environment where students, faculty and staff feel safe to pursue the academic mission of the University. To achieve this objective the campus community must become involved in fighting crime.

To encourage involvement, USUPD has taken the following steps:

1. To reduce crime and provide immediate response to complaints or service calls, USUPD is staffed 24 hours every day with a trained dispatcher. The department also provides 24-hour patrol with its 12 full-time state certified police officers. A USU police officer responds to all reports of crime or suspicious activity and conducts follow-up investigations on all leads. The Logan City Fire Department and USUPD respond to reports of fire or medical emergencies on campus.

2. If a person is the victim of a crime or is aware of a crime and does not wish to contact the police, the person may report the incident to one or all of the following agencies:

- USU Counseling Center
- USU Affirmative Action Office
- The Office of Vice President for Student Services
- Any member of the housing professional staff, including the director and assistant director of USU Housing, any resident director, or any resident assistant
- Any dean's office
- Sexual Assault and Anti-Violence Information (SAAVI) Office

If the person does not want police action taken, the information will be given to the police for statistical purposes only.

3. The USU Police Department has a 911 emergency reporting service. In the event of an emergency you

should dial 911 to report the incident. If you are on a campus phone your call will be received by the USU Police Department. If you are on a cell phone your call will be received by the Logan City Communication Center. Dispatchers there will forward the information to the USU Police Department for response.

4. The USUPD has immediate telephone contact with the Logan City Communication Center to expedite calls for fire or ambulance personnel.

5. Twenty-nine emergency phones have been installed at various locations around campus to assist in the reporting of emergencies. Eight of the phones have been placed in the tunnels running under 400 North, one at each end of each tunnel. Eight new emergency phones were just installed in the new parking structure on 700 East 600 North.

CRIME AWARENESS AND PREVENTION PROGRAMS

Several crime prevention programs available to campus groups teach people ways to protect themselves and their property and encourage the immediate reporting of all crimes or suspicious incidents. These programs include the following:

1. Protection Seminars For Women - Utah State University has several programs offered by different departments that promote participant awareness of sex offenses:

- The USU Police offers the Rape Aggression Defense (R.A.D.) program on a scheduled basis. The class is also taught for ~~a half~~ one credit through the Physical Education Department.
- The USU Police offers rape prevention and awareness programs, self defense techniques classes and general self-protection awareness seminars.
- The office of Student Services offers a program through the Wellness Center (should we say the SAAVI Office?) . This program is the Acquaintance, Date Rape Education Prevention Program.
- The USU Housing and Residential Life Office offers similar programs in conjunction with the University Police and Student Services.

2. USUPD participates in an orientation for the resident assistants of all University residence halls.

3. At the beginning of each academic year the University student newspaper, The Statesman, publishes an article on the USUPD. This article advises students of the services provided by the department.

4. USUPD participates in the freshman orientation each fall semester. They also participate in the International Student Orientation program during the fall, spring and summer semesters. Additionally they participate in the SOAR (Student Orientation and Advising and Registration) program during the summer for incoming freshman or transfer students and their parents.

5. **Timely Warning Policy:** In the event that a situation arises, either on or off campus, that in the judgment of the Chief of University Police (or a designee) constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e-mail system to students, faculty, and staff and the campus’ student newspaper, *The Utah Statesman*. Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the USU Department of Public Safety may also post a notice on the USU Department of Public Safety web site at <http://www.usu.edu/dps>, providing the university community with more immediate

notification. In such instances, a copy of the notice is posted in each residence hall and at the front door of each on-campus fraternity and sorority house located on 800 East. Anyone with information warranting a timely warning should report the circumstances to the USU Department of Public Safety by phone (435-797-1939) or in person at the dispatch center within Public Safety located at 840 East 1250 North.

6. USU security or police officers provide 24-hour walking escort to students or employees to campus destinations.

VIOLENCE IN THE WORKPLACE

Experts estimate that over 110,000 acts of workplace violence occur annually in the United States.

Clues to Watch For

Clues often come in the form of threats, which can be classified in three categories: direct, conditional, veiled.

- ? **Direct threats** might be articulated as: "I'm going to kill so-and-so."
- ? **Conditional threats** are tied to an action. "If I lose my job, then my reaction will be..."
- ? **Veiled threats** will prompt a manager to wonder what the employee is really saying. A worker might say, "I can see why somebody would want to come in here with a gun."

Reasons for the increase in workplace violence include:

- ? The sluggish economy
- ? A societal desensitization to violence and the availability of technologically advanced weapons
- ? Drug and alcohol problems
- ? Domestic problems which flare up in the workplace

Timing of Reactions

The timing of violence may not come right after an employee is terminated or disappointed by something at work. It might occur later when the person has lost his final appeal. Also, the violent person may wait for the right opportunity, like a lapse in security. As with domestic violence and stalking, the more you allow it to continue, the more powerful it becomes.

Employer Methods for Defusing the "Bomb"

- ? Extensive and thorough pre-employment screening
- ? Continual training for supervisory teams to help them detect early warning signs of emotional upset
- ? A "golden-rule" attitude in work, wherein employees feel a sense of reward and recognition for their achievements

- ? Educational programs aimed at teaching workers how to respond to conflict in personal situations
- ? Counseling services for employees and their families for either job or personal problems
- ? Proper security measures to protect the organization and its employees
- ? Counseling and stress debriefing in the aftermath of violence in the workplace
- ? Counseling at the time of employee termination

SEXUAL ASSAULT POLICIES AND PROCEDURES

Sexual assault is a growing concern on college and university campuses. We are fortunate at Utah State University to have a relatively low rate of sexual assault. However, one is too many and it is understood that many sexual assaults go unreported. In an effort to assist victims of sexual assault the following information is made available:

Procedures to Follow if You Become a Victim of a Sex Offense:

- ? Do not change clothes or shower.
- ? Seek medical attention if needed.
- ? Report the offense immediately to the police. If you live in a campus residence hall, your resident director or resident assistant can help you contact the proper authorities.
- ? If you do not want to contact the police, you may contact the USU SAAVI (Sexual Assault and Anti Violence Information) Office or CAPSA (Citizens Against Physical and Sexual Abuse), the Counseling Center, the Student Services Office, or Bear River Mental Health. These agencies can help you deal with the assault. Their phone numbers are listed at the end of this brochure.
- ? If you so desire you may request a change in your academic and living situation. The Student Services Office will assist you with needed changes.

Sexual assault is a criminal offense of varying degrees. Depending upon circumstances, a perpetrator of a sexual assault may be charged with crimes ranging from a class B misdemeanor to a first degree felony. The USU Police Department will vigorously work to prosecute anyone who commits a sexual assault.

University Disciplinary Actions Against Those Who Commit Sexual Assault

If a person is accused of sexual assault and the accusation appears to be valid, the accused person will be called into a conference with the Vice President for Student Services. If the accused admits to the allegations appropriate disciplinary actions will be imposed. If the accused denies the allegations a University Judicial Board will be convened. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. It is the responsibility of the University Judicial Board to hear the facts of the case and determine the validity of the accusation. If it is determined that the accusation is valid the Board will determine the penalty. Both the accuser and the accused shall be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense.

The sanctions that may be imposed include probation, suspension, or expulsion.

ALCOHOL AND DRUG POLICIES

Utah State University has a strong commitment to the well-being of its faculty, staff and students. USU policy supports a drug-free environment.

University regulations specifically prohibit the possessing, consuming or selling of alcoholic beverages on campus (including athletic events). University regulations also prohibit possessing, using or selling hallucinatory, narcotic or other controlled substance. Utah law prohibits the consumption of alcohol in any arena or stadium. Anyone found in violation of these regulations is subject to arrest.

The USUPD provides D.U.I. Seminars to acquaint the University population with the effects of alcohol in the human body as it relates to driving.

Utah State University maintains the Wellness Center to assist employees and students. This office has several programs including:

- ? an annual student orientation dealing with policies and the legal and health consequences of substance abuse
- ? a campus referral system provides assessment, education and/or referral for treatment
- ? a 10-hour Alcohol/Drug Education class
- ? an annual Alcohol and Drug Awareness Week
- ? educational workshops and/or presentations on alcohol or other drug-related issues upon request
- ? a Life Skills Center to teach life skills that prevent substance abuse through enhancing one's ability to function personally, socially, emotionally, educationally and economically

SECURITY OF AND ACCESS TO USU FACILITIES

The USUPD is responsible for securing more than 60 buildings on campus. Each building has a scheduled time to be secured. The department employs part-time, unarmed student security officers for this purpose. Security officers begin locking buildings at 6:00 p.m. each day. The last buildings are scheduled to be secured by 12:30 a.m. Lock-up times for some buildings may vary depending upon class schedules and other reservations.

Some University academic departments arrange for students to stay in buildings after hours. With departmental approval the student is issued a building pass which allows him or her to stay in the building after the normal lock-up time. When the building is checked by security officers at night, those students who have building passes are allowed to remain in the building. Those who do not have passes are required to leave. In addition, graduate students who have been issued keys to a building are allowed to remain in the building after hours.

Utah State University has established a well-defined key issuance and control policy. Only selected administrators are authorized to approve the issuance of keys to individuals within their assigned areas. The Director of the Public Safety must approve all master key requests. Periodic surveys and audits of campus departments are conducted to determine the status of keys issued to department personnel. It is against USU policy to duplicate any USU key.

The USUPD provides a service to individuals who need access to an area after hours. Individuals may be allowed into an area when prior written approval has been given by an appropriate dean, department head or instructor. In cases where written approval has not been received, a student may gain access if the responsible dean or department head calls the University Police Department and gives verbal approval. Under special circumstances an officer may escort an individual into an area to retrieve his or her personal property.

All residence halls are designated as private residences. Persons not authorized to be in a residence hall are subject to arrest for trespassing. All housing maintenance personnel wear name badges identifying them as housing workers. Maintenance personnel only enter rooms or apartments to respond to work orders for needed repairs requested by the residents or for identified emergencies.

All USU students and employees are issued USU identification cards and are encouraged to carry the cards while on campus.

SECURITY CONSIDERATIONS RELATED TO MAINTENANCE PROGRAMS

The Utah State University Physical Plant has a regular preventive maintenance program for the outside lighting system on campus. Periodic light surveys are completed of the entire campus. Lights that are out or in need of repair are taken care of in a timely manner. In addition, as USUPD security officers make their regular rounds and find lights out or other problems that need attention, they complete a work order to have the necessary repairs made.

Each spring trees and shrubbery around campus are trimmed to keep pathways throughout the campus as safe as possible.

CAMPUS CRIME STATISTICS

These statistics are compiled in accordance with definitions used in the Uniform Crime Reporting System of the Department of Justice and the FBI as modified by the Hate Crime Statistics Act. These statistics report the occurrence of crime on campus during the most recent year and the two preceding years. None of these reported crimes involved a hate crime. (See table beginning on next page.)

NUMBER OF REPORTED OCCURRENCES OF SELECTED OFFENSES			
CRIME	2003 TOTAL	2004 TOTAL	2005 TOTAL
CRIMINAL OFFENSES - ON CAMPUS			
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	1	6	3
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	1
AGGRAVATED ASSAULT	0	0	0
BURGLARY	21	16	16
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
CRIMINAL OFFENSES - ON-CAMPUS RESIDENCE HALLS (Residence Halls are a subset of On Campus)			
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	1	6	1
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	12	5	4
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
CRIMINAL OFFENSES - NONCAMPUS			
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	2	2	0
NONFORCIBLE SEX OFFENSES	0	0	0

ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	2	1	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
CRIMINAL OFFENSES - PUBLIC PROPERTY			
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

NUMBER OF REPORTED OCCURRENCES OF HATE OFFENSES			
CRIME	2003 TOTAL	2004 TOTAL	2005 TOTAL
HATE OFFENSES - ON CAMPUS			
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

HATE OFFENSES - ON-CAMPUS RESIDENCE HALLS
(Residence Halls are a subset of On Campus)

MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

HATE OFFENSES - NONCAMPUS

MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

HATE OFFENSES - PUBLIC PROPERTY

MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	0
NONFORCIBLE SEX OFFENSES	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0

NUMBER OF ARRESTS FOR SELECTED CRIMES

CRIME	2003 TOTAL	2004 TOTAL	2005 TOTAL
ARRESTS - ON-CAMPUS			
WEAPONS VIOLATIONS	1	0	0
LIQUOR VIOLATIONS	31	48	38
DRUG VIOLATIONS	13	1	8
ARRESTS - ON-CAMPUS RESIDENCE HALLS (Residence Halls are a subset of On Campus)			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	21	13	19
DRUG VIOLATIONS	12	1	7
DISCIPLINARY ACTIONS/JUDICIAL REFERRALS - ON-CAMPUS			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	0	0	0
DRUG VIOLATIONS	0	0	0
ARRESTS - NONCAMPUS			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	1	1	0
DRUG VIOLATIONS	0	0	0
DISCIPLINARY ACTIONS/JUDICIAL REFERRALS - NONCAMPUS			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	0	0	0
DRUG VIOLATIONS	0	0	0
ARRESTS - PUBLIC PROPERTY			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	0	6	2
DRUG VIOLATIONS	0	0	0
DISCIPLINARY ACTIONS/JUDICIAL REFERRALS - PUBLIC PROPERTY			
WEAPONS VIOLATIONS	0	0	0
LIQUOR VIOLATIONS	0	0	0
DRUG VIOLATIONS	0	0	0

HOUSING FACILITIES OF OFF-CAMPUS STUDENT ORGANIZATIONS

Because housing facilities of off-campus student organizations are not University property, the Logan City Police Department responds to all calls for service at these locations. The Logan City Police Department provides USUPD with reports of serious crimes that occur at these facilities. These reports are compiled and monitored by the USUPD and the office of the Vice President for Student Services.

REGIONAL CAMPUSES

Utah State University maintains several regional campuses throughout the state. These campuses are located in the following cities:

Brigham City
Salt Lake City
Roosevelt

Ogden
Moab
Vernal

Tooele
Murray

None of the centers have reported crimes during the last three years which are required to be contained in this publication.

IMPORTANT TELEPHONE NUMBERS

CAMPUS RESOURCES:

Utah State University Police, emergency, fire, medical aid

For all emergencies	911
USU Police business lines	797-1939
Utah State University Police line for the hearing impaired	797-1939
SAAVI (Sexual Assault & Anti Violence Information)	797-1510
Counseling Center	797-1012
Student Wellness Center	797-1010
Student Health Center	797-1660
Affirmative Action Office	797-1266
Human Resources Office	797-1805
Psychology Community Clinic	797-3401

OFF-CAMPUS RESOURCES:

CAPSA (Community Abuse Prevention Services Agency)	753-2500
Alcoholics Anonymous	752-2333
Alcohol and Drug Counseling	752-1799
Day Spring Substance Abuse Treatment Center	797-5353
Alcohol Information and Referral Help Line	1-800-252-6465
Bear River Social Services Child Abuse and Family Services	752-2511
Bear River Mental Health	752-0750
Child and Family Support Center	752-3964

See our web site at www.usu.edu/dps.

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