ACADEMIC STANDARDS SUBCOMMITTEE MINUTES

September 20, 2017

A meeting of the Academic Standards Subcommittee of the Educational Policies Committee was held on September 20, 2017 at 3:00 pm in Old Main 136 (Champ Hall Conference Room).

Present:

- Scott Bates, Chair, Emma Eccles Jones College of Education & Human Services
- Fran Hopkin, Registrar's Office
- Jared Schultz, Special Education & Rehabilitation
- Cathy Bullock, College of Humanities and Social Sciences
- Michael Scott Peters, USUSA President
- Lisa Allen, Advising (for Mykel Beorchia)
- Barbara Williams, subcommittee secretary (ex officio; not a voting member)

Absent:

- Ning Fang, College of Engineering
- Ed Reeve, EPC Chair (ex officio; not a voting member)

AGENDA

New Business

Registered Students Policy (Fran Hopkin)

See Attached.

Motion to approve proposal made by Fran Hopkin. Seconded by Jared Schultz.
Motion to postpone approval made by Cathy Bullock. Seconded by Michael Scott Peters. Tabled until Fran Hopkin returns with revised language based on the following:

- Should the Classroom Incivility language in the catalog be edited to include this information instead? [http://catalog.usu.edu/content.php?catid=12&navoid=3171](http://catalog.usu.edu/content.php?catid=12&navoid=3171)
- What policies do other institutions in the state have?
- Does this belong in the catalog, or should it be part of the student or faculty codes?

Other Business

Please review current student code as revision to student code is pending.

Committee members are encouraged to review the student code, particularly Article 6, to prepare for revisions that may be submitted next month. [studentconduct.usu.edu/studentcode/article6](http://studentconduct.usu.edu/studentcode/article6)

The committee’s next meeting will be held October 18th.

Adjourned 3:47 pm
Registered Students Policy

Background:

Various questions have been raised recently regarding who may attend classes. Regional Campuses indicated they are increasingly seeing more students bring their children to the classroom. This is creating a disruptive environment for other students in the same classroom as well as those attending via IVC. Similarly, individuals asked about spouses, siblings or friends sitting in a class with a registered student. Another inquiry was made regarding professors allowing individuals to attend class with the intent to add the course at a later date.

After a thorough review of policies, working with risk management and getting input from General Council it was discovered that the University doesn’t have a current policy to address these situations. At one point an email had been sent each semester from the Registrar’s Office reminding professors that students needed to be registered in order to attend. But specific policy/language to support these instructions is not in the current catalog. A policy was found in older catalogs addressing some of these concerns. It is not known how, why or when this policy was removed from the catalog, but it is not in the current catalog.

It is proposed to readopt a policy similar to the previous one with a few modifications that make the policy applicable to more than just students.

Previous Language:

Registration Requirement

All students attending classes must be registered. Students are officially registered when all tuition and fees have been paid in full. Failure to pay tuition and fees by the published fee payment deadline may result in courses being voided (see Registration Purge on page 59). Students are responsible for dropping courses for which they do not wish to receive a grade.

Proposed Language:

Registration Requirement

All individuals attending classes after the first week of classes must be registered. During the first week of classes, an individual who is trying to get into a full class may attend with the permission of the instructor. After the first week, only those who are registered may attend.

Students are officially registered when all tuition and fees have been paid in full. Failure to pay tuition and fees by the published fee payment deadline may result in courses being dropped. Students themselves are ultimately responsible for dropping courses for which they do not wish to receive a grade.