PERFORMANCE RECOGNITION AWARDS

The Mission of Facilities
To sustain and enhance the physical environment of Utah State University, enabling students, faculty and staff to pursue education and research, and their application in the community.

Employee(s) to receive award: __________________________________________________________

Nominator: ________________________________ Date awarded: __________________________

Crew: ________________________________ Supervisor: __________________________

Manager: ________________________________

• Please check only ONE and In the space provided, please explain why this award is to be given

☐ POSITIVE ATTITUDE AWARD
This award is given to the person who has maintained an optimistic and positive attitude during a difficult challenge. Their positive attitude has inspired everyone involved.

☐ CUSTOMER SERVICE AWARD
This award is given to the employee who, in a professional and courteous manner, dealt with the customer in a difficult situation and solved the problem. This individual excelled in communicating with and satisfying the customer.

☐ PERSONAL ACHIEVEMENT AWARD
This award is given to the employee who achieved a personal goal. The achievement may be educational improvement, changing a personality trait, overcoming a bad habit, or mastering a job skill. This award allows a great deal of latitude for the diversity of shop situations and job descriptions. By achieving this goal the employee will be able to perform at a higher level, benefiting both themselves and their department.

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*Please remember that the cost of the award will be taken from the “Employee Relations” budget area of the recipient’s department:

☐ Wal-Mart Gift Card $15.00

*Please give completed form to any PAR Team member*

“As supervisors and managers, you will play a vital role in the success of this system and help promote positive performance and improve job satisfaction.”

July 17, 2015