

EDUCATIONAL POLICIES COMMITTEE MINUTES
2 April 2009

A meeting of the Educational Policies Committee was held on 2 April 2009 at 3 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Ed Reeve, Chair (representing Larry Smith), Curriculum Subcommittee Chair and Engineering
Scot Allgood, Academic Standards Subcommittee Chair and Emma Eccles Jones College of Education and Human Services
Richard Mueller, General Education Subcommittee Chair and Science
David Hole, Agriculture
Kathy Chudoba, Business (representing David Olsen)
Christine Hult, HASS
Flora Shrode, Libraries (representing Erin Davis)
Susan Crowley, Graduate Council
Bill Strong, Regional Campuses and Distance Education (representing Ronda Menlove)
Jeremy Jennings, ASUSU Academic Senate President
Adam Fowles, Graduate Student Senate President
Bill Jensen, Registrar's Office
Cathy Gerber, Registrar's Office

Absent: Nancy Mesner, Natural Resources

Visitors: Rick Kelly, Graduate Student Senate President
Ben Croshaw, ASUSU Academic Senate President
Chenese Nuehring, Registrar's Office

I. Minutes of the 5 March 2009 meeting

Scot Allgood moved to approve the minutes of the 5 March 2009 meeting. Susan Crowley seconded; motion carried

II. Subcommittee Reports

A. Curriculum Subcommittee

Ed Reeve reviewed the Curriculum Subcommittee business.

All courses were approved along with a change in the prerequisite for PSC 4820.

The request from the Department of Health, Physical Education and Recreation to change the name from BS in Physical Education to BS in Human Movement Science was approved.

The request from the Department of Plants, Soils and Climate to offer a Stand-Alone Minor in Climate Change and Energy was approved.

Ed Reeve was elected as the Curriculum Subcommittee Chair for 2009-2010

The business of the Curriculum Subcommittee was approved.

B. Academic Standards Subcommittee

Academic Standards Committee
March 19, 2009 3 p.m.
Snow Room, Family Life Building

The meeting was called to order by Scot Allgood at 3 p.m.

Attendance: David Hole, Chris Call, Jeremy Jennings, John Mortensen, Ben Croshaw, Scot Allgood, Janis Winkler, Ed Glatfelter

The minutes from the last meeting held January 13, 2009 were approved.

Agenda Items:

1. Academic Renewal – John Mortensen
A preliminary discussion was held and this will be discussed again in next month's meeting.
2. Instructor's request to drop a student from class – John Mortensen
The Registrar's Office will honor the request to drop a student from a class, when a student has not attended, up to the 3rd week, but not after the 3rd week due to the impact on the student's transcript

3. 2nd and 3rd Bachelors Enrollment – John Mortensen
A student must have 30 credits for the 2nd bachelors and must have 18 credits in each of the majors for the 2nd and 3rd bachelors.
4. Concurrent Enrollment – John Mortensen(see below)
5. A Pin Criteria – John Mortensen(see below)

Meeting adjourned at 3:45 p.m.

Good Standing

An undergraduate student is considered by the University to be in *good standing* when his or her cumulative GPA is 2.0 or higher. An undergraduate student whose USU cumulative GPA is *less than* a 2.0 is placed on *academic warning* or *academic probation*, based on the student's class rank, admission status, and the USU cumulative GPA. A **freshman** with a USU cumulative GPA of less than 2.0 is placed on *academic warning*. A **sophomore, junior, senior, or any student with a standing of provisional admission**, with a USU cumulative GPA of *less than* 2.0 is placed on *academic probation*.

PROPOSED ADDITION

Students who are taking courses through USU concurrent enrollment will not have academic standing noted on their transcripts until they have earned nine or more credits.

Officially approved by Academic Standards Subcommittee – 3/19/09

"A" Pin Eligibility Criteria:

- 1) 4.0 for two consecutive semesters.
- 2) Fifteen graded credit hours must be carried each semester that is to be counted in the two consecutive semesters.
- 3) "P" grades, audited courses, "I" grades, or Independent Study courses cannot be counted toward the required fifteen hours.
- 4) Summer semester may count towards the two consecutive semesters, if at least fifteen hours are carried.
- 5) Part-time semesters (less than 15 credits) are considered as follows:
 - Part-time semesters with any grades of less than an "A" breaks the consecutive structure, and the student must start over.
 - Part-time semesters with all A grades are not counted, but they do not break the consecutive structure.
- 6) Individual courses can only count in any one semester, and individual semesters can only count once in this scholarship program.
- 7) This recognition is for admitted undergrad students. Second Bachelor and Grad students are not included.

- 8) W's will not count, but can be ignored as long as there are still fifteen graded credits with a 4.0.
- 9) Split forms are all right as long as they both total fifteen credits together with a 4.0.
- 10) IELI only students are eligible as long as they meet the requirements.
- 11) If there is an IF in the semester, the semester does NOT qualify.

Jeremy Jennings moved to approve the business of the Academic Standards Subcommittee. Flora Shrode seconded; motion carried.

C. General Education Subcommittee

Meeting Minutes March 17, 2009 - 8:30 a.m. Champ Hall Conference Room #136

Present: Richard Mueller (Chair), Larry Smith, Wendy Holliday, Brock Dethier, Wynn Walker, Vince Lafferty, Shelley Lindauer, Nancy Mesner, Gary Straquadine, Craig Petersen, Dan Coster, Cathy Hartman, Don Cooley, Christie Fox, Stephanie Hamblin, Mary Leavitt, John Mortensen

Absent: Grady Brimley, Ryan Dupont, Rhonda Miller, Tom Peterson, Brian McCuskey

I. Approval of Minutes

Craig Petersen motioned that the minutes of February 27, 2009, be approved as submitted. The motion was seconded by Dan Coster and was unanimously approved.

II. Course Approval

- a. NFS 5410 (CI) – Pending review
- b. APEC 5015 (CI) – Pending review
- c. APEC 5020 (CI) – Pending review
- d. GEOG 4120 (CI) – Pending review
- e. COMD 3100 (DSC) – Pending review
- f. PRP 3050 (QI) – Pending review
- g. APEC 3310 (QI) – Approved
- h. APEC 3010 (DSS) – Approved
- i. APEC 3012 (DSS) – Approved
- j. APEC 3020 (DSS) – Approved
- k. ANTH 2330 (BSS) – Approved
- l. ANTH 3360 (DSS) – Approved

III. Syllabus Approval

- a. USU 1330: David Sidwell, Creative Arts – Vince will invite him to teach theater arts or withdraw the application
- b. USU 1340: Victor Harris, Kaelin Olsen, Alena Johnson – Approved

IV. Other Business

- a. **CIL Exam.** Dick reminded the committee of our charge to address the student government resolution on the termination of the CIL. He asked for comments or thoughts on the resolution and the CIL pass rate data that had been distributed prior to the meeting. No one was present at the meeting from ASUSU, but members of the Gen Ed Subcommittee felt that the intent of the student resolution to eliminate the CIL exam was motivated by concerns of the validity of the exam, not the \$30 fee associated with it. Gary Straquadine asked that the examination of the CIL exam be referred to the CIL Committee and that they be charged as follows and report back to the Gen Ed Subcommittee in the Fall. The operating principle should be that the exam should measure technical competencies of incoming students in basic computer skill and information literacy areas. The committee is to consider revision of the exams to ensure they are aligned with the skills students need to be successful in their freshman-level general education courses. Faculty and advisor input should be collected from a survey to be sent in April. Revisions to the administration of the exam should be proposed to require that it be taken early in the matriculation of new students and by transfer or returning students who have not demonstrated these competencies. Finally as chair of both the USU CIL committee and the statewide computer competencies group Don Cooley should work to ensure it is aligned with other institutions in the state. Nancy Mesner seconded the referral and it was unanimously approved. Members of the CIL Committee are: John Johnson, Eric Worthen, James Dorward, Todd Moon, Ed Glatfelter, Flora Shrode, Wendy Holliday, Donald Cooley, Gary Straquadine, Fred Baker, and John Mortensen. Stephanie Hamblin and 1-2 student representatives from ASUSU (preferably Academic Senate President Jeremy Jennings or his replacement) will be asked to join the committee for this review. If someone is not available to meet over the summer, Don Cooley will appoint someone else to represent the college on this matter. Dick will notify Provost Coward and President Albrecht that the General Education Subcommittee was not prepared to vote for or against the resolution at this time.
- b. **Integrating Information Literacy into Breadth Courses.** Wendy Holliday motioned that the language be changed to say:

Students will develop their information literacy skills **by exploring** the nature, organization, and methods of access and evaluation of both electronic and traditional resources in the subject area.

The motion was seconded Cathy Hartman and was unanimously approved.

- c. **BYU Idaho Associates Degree Articulation.** Last month Dick Mueller and John Mortensen met with administrators from BYU Idaho and learned that they have significantly changed their requirements for an Associates degree. We will continue to post associates degrees, but students must satisfy any general education deficiencies. John stated that the language in the upcoming General Catalog will be changed to say:

The General Education portion of the University Studies requirements may be satisfied by an Associate of Arts or Associate of Science degree from one of the following approved transfer institutions. A registrar's certification, stating that the student has completed the General Education requirements of one of these transfer institutions, will also be acceptable. However, Utah State University will require students to satisfy the Breadth American Institutions requirements, if an equivalent course has not been completed. Also, students must satisfy any deficiencies in General Education requirements, including Communications Literacy; Quantitative Literacy; and Breadth

courses in the Creative Arts, Humanities, Life Sciences, Physical Sciences, and Social Sciences categories. USU advisors reserve the right to review the student's associate degree to determine which additional courses may be required for meeting these deficiencies.

- d. **USU Citizen Scholar Objectives Course Criteria and a Place for Interdisciplinary Courses in General Education.** Due to a shortage of time, this item will be discussed at our April meeting.

V. Next Meeting – April 21, 2009

Scot Allgood moved to approve the business of the General Education Subcommittee. David Hole seconded; motion carried.

III. Other Business

Meeting adjourned at 3:30 p.m.

Ed Reeve conducted the meeting.

Cathy Gerber recorded the minutes.