



**USU FACULTY SENATE
MINUTES
OCTOBER 3, 2011
Merrill-Cazier Library, Room 154**

Glenn McEvoy called the meeting to order.

Approval of Minutes

A motion to approve the minutes of September 12, 2011 was made by Eric Mickelson and seconded by Yanghee Kim. The motion passed unanimously.

Announcements – Glenn McEvoy

Faculty Forum. Faculty Forum will be November 7, 2011 in the TSC Auditorium 3:00-4:30 p.m.
Roll Call. Members are reminded to sign the role sheet at each meeting.

University Business – President Stan Albrecht, Raymond Coward

Provost Coward provided background on the revisions taking place to the summer semester schedule. James Morales chaired the committee that looked into summer enrollments and made suggestions for improvement. One recommendation that has been implemented was the creation of a 4 week session and a 7 week session. The university has the capacity to have more students here in the summer. A new financing model is also being created which will tie the number of credit hours delivered to the amount of resources that come back to each department for teaching those credit hours. It will take some time to shift the money from the current E&G accounts to the departments so that the departments will not lose the resources they already have. The plan is being tested with a pilot program. Five departments have been chosen for the initial round of funding in Summer 2012. These five departments chosen for the pilot averaged over 2332 student credit hours. The proposals these departments submitted would take them to 5849 student credit hours, an increase of 150%. In the summer of 2013 another 10 departments will be added to the new budget and in the third year it will be expanded to 30 departments and by the fourth year all departments will be included. The announcement of the participating departments has not been made yet but two will be from Science, two in Education and Human Services and one in Humanities and Social Sciences. A senator asked if this program is distinct from the RCDE program. Provost Coward replied that it is patterned after the RCDE model. Also under this model, there will be no more courses cancelled because of low enrollments.

Enrollment numbers for Fall Semester will be released by the Regents October 7, 2011.

Consent Agenda Items – Glenn McEvoy

Educational Policies Committee Annual Report – Larry Smith
Honors Program Report – Christie Fox
Library Advisory council Report – Jeff Smitten
Parking Committee Report – James Nye

A motion to approve the consent agenda was made by Stephen Bialkowski and seconded by Doug Jackson-Smith. The motion passed unanimously.

Action Items

EPC Items – Larry Smith. The Executive Committee asked Larry to explain the EPC committee and its monthly reports for the benefit of new senators. Each month EPC reports to the Faculty Senate on the business conducted by EPC and its three subcommittees: Curriculum Subcommittee, General Education Subcommittee, and the Academic Standards Subcommittee. EPC entertains proposals for new programs which are submitted on an “R-401” form provided by the Board of Regents. The Curriculum Subcommittee takes action on course titles, syllabi, etc. The General Education Subcommittee formulates and reviews policy with respect to general education. For the October report to the Faculty Senate, only the Curriculum Subcommittee had met and reported to EPC that they took action on 62 requests. EPC will develop a new website to answer questions regarding the R-401 form, how to draft a proposal, and what happens after it is submitted. There will be a public tracking system for submitted R-401 proposals. EPC is also launching a new electronic course approval process.

A motion to approve the report was made by Robert Schmidt, seconded by Vince Wickwar, and the motion passed unanimously.

PRPC Section 405.7.2, 405.8.3, and Section 403.3.2, administrative title change of the combined office of the Vice President for Research and the Dean of the School of Graduate Studies (First Reading) – Terry Peak. PRPC was charged with finding places in the code that referred to the Dean of Graduate Studies and Vice President of Research. They were to propose language to reflect the new title of the combined office and make sure this was consistent throughout the code. There were two places that referred to Vice Presidents of Research and Dean of Graduate Studies. They recommend removing the “s” after Vice Presidents. In Section 403.3.2 PRPC recommends adding “and Dean of Graduate Studies.” This language will apply to the current position and title but will also apply if the positions are held by two different people at some point in the future.

Mike Parent moved to approve the first reading. A second was received by Renee Galliher and the motion passed unanimously.

Old Business

Communication between Faculty Senate and the Faculty – Glenn McEvoy. Previously the Senate was asked if communicating to the faculty in their colleges is an issue or a challenge, and a straw poll indicated that it was. Several things have been done to aid senators in communicating with their constituents. Joan Kleinke is working with the online edition of Utah State Today to include a Faculty Senate section where information and agendas will be summarized and posted. Joan has also distributed a faculty email list to executive committee members so they can reach out to faculty without having to pass the messages through their Deans’ offices. Executive Committee members will have conversations with the senators from their college to determine additional means of communication for them. Senators are reminded that the November Faculty Forum is a good opportunity to involve faculty and learn what issues are important to them.

Adjournment

Motion to adjourn was made and seconded. The meeting adjourned at 3:35 p.m.