

Attachment 5
Deans' Tenure Advisory Committees

405.7 PROCEDURES SPECIFIC TO THE TENURE PROCESS

405.7.2 Additional Events During the Year in which a Tenure Decision is to be Made

(4) Evaluation and recommendation by the director (where applicable), dean, or vice president.

The director (where applicable), dean, or vice president will send his or her own recommendation, the department head's recommendation, and the tenure advisory committee's recommendation to the provost on or before January 11, except that for third-year appointees the date is November 20 (see Table 405.1.4). A copy of the director's (where applicable), dean's, or vice president's letter shall be sent to the tenure advisory committee and the candidate and placed in his or her file. *Any advisory committee formed to evaluate the candidate shall also utilize an ombudsperson and forward a signed letter to the candidate stating their recommendations.*

405.8 PROCEDURES SPECIFIC TO THE PROMOTION PROCESS

405.8.3 Procedures for Promotion

(4) Evaluation and recommendation by the director (where applicable), dean, or vice president.

The director (where applicable), dean, or associate or assistant vice president for Extension will send his or her own recommendation, the department head's or supervisor's recommendation, and the promotion advisory committee's recommendation to the Provost on or before January 11. A copy of the director's (where applicable), dean's, or vice president's letter shall be sent to the promotion advisory committee and the candidate and placed in his or her file.

The dean, director, or vice president may convene an ad hoc advisory committee to review promotion recommendations under his or her purview. The members of this committee shall have tenure and rank equal to or greater than that sought by the candidate and shall not have appointments that are primarily administrative, including that of department head and supervisor. The dean, director, or vice president shall chair the committee. *Any advisory committee formed to evaluate the candidate shall also utilize an ombudsperson and forward a signed letter to the candidate stating their recommendations.*