

Attachment 4
Role Statement Clarification

405.6 TENURE, PROMOTION AND REVIEW: GENERAL PROCEDURES

6.1 Role Statement and Role Assignment

The role statement shall be reviewed, *signed and dated* annually *by the faculty member and department head or supervisor*, and ~~shall be~~ revised as needed. The process of revision may be initiated by either the faculty member or the department head or supervisor. Any revision of the role statement should be mutually agreed to by the faculty member and department head or supervisor and approved by the director (where applicable) or dean. If agreement cannot be reached, individual department, college, and/or University appeal or hearing procedures should be used to resolve disagreements before transmitting revised role statements to P/T committees. A copy of the role statement, and any later revisions, will be provided to the faculty member, the department head or supervisor, director (where applicable), the dean, vice president, the Provost, and the members of the tenure and/or promotion advisory committee.