

**EDUCATIONAL POLICIES COMMITTEE MINUTES**  
**1 December 2005**

A meeting of the Educational Policies Committee was held on 1 December 2005 at 3 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Richard Cutler, Acting Chair and Science  
Todd Crowl, Curriculum Subcommittee Chair and Natural Resources  
Jeff Walters, Academic Standards Chair  
Norm Jones, General Education Subcommittee Chair  
Stan Allen, Agriculture  
Alan Stephens, Business  
Scot Allgood, Education and Human Services  
Ed Reeve, Engineering  
Felix Tweraser, HASS  
Ronda Menlove, Continuing Education  
Cathy Gerber, Registrar's Office  
John Mortensen, University Advising and Transfer Services  
Cindy Moulton, Registrar's Office

Absent: Jennifer Duncan, Library  
Quinn Millet, ASUSU President  
David Luthy, Distance Education and Electronic Delivery Subcommittee Chair  
Spencer Watts, ASUSU Academic VP  
Maure Smith, Graduate Studies VP

Visitor: Gary Straquadine, Vice Provost for Academic and Faculty Services

**I. Minutes of the 3 November 2005 meeting**

Scot Allgood moved to approve the minutes of the 3 November 2005 meeting. Stan Allen seconded; motion carried.

## **II. Subcommittee Reports**

### **A. Curriculum Subcommittee**

Todd Crawl reviewed the Curriculum Subcommittee business. All course changes were approved with the following changes: EDUC/PSY 7670 was withdrawn and THEA 2555 and 2666 were added.

The Master of Accounting Specialization in Personal Financial Planning was approved pending approval from the Graduate Council. The Graduate Council has approved this request.

The name change of the Financial/Audit Specialization in the Master of Accounting to Professional Accountancy was approved pending approval from the Graduate Council. The Graduate Council has approved this request

The name change of the Management Accounting Specialization in the Master of Accounting to Finance was approved pending approval from the Graduate Council. The Graduate Council has approved this request.

The request to remove the Bachelor of Arts degree from the Bioveterinary Science major in the Department of Animal, Dairy and Veterinary Sciences was approved.

The request to remove the Bachelor of Arts degree from the Dairy Science major in the Department of Animal, Dairy and Veterinary Sciences was approved.

The request to remove the Bachelor of Arts degree from the Animal Science major in the Department of Animal, Dairy and Veterinary Sciences was approved.

The request to change the name of the “Management” undergraduate major to “Entrepreneurship” in the Department of Management and Human Resources was approved.

The request by the Master of Business Administration to remove the Business Analysis and Decision Making Specialization was approved pending approval from the Graduate Council.

The request by the Master of Business Administration to remove the Business Information Systems Specialization was approved pending approval from the Graduate Council.

The request by the Master of Business Administration to remove the International Economics Specialization was approved pending approval from the Graduate Council.

The request by the Master of Business Administration to remove the Quantitative Economic Analysis Specialization was approved pending approval from the Graduate Council.

The request to change the name of the Department of Forest, Range and Wildlife Sciences to the Department of Wildland Resources was approved.

The request to change the name of the Department of Aquatic, Watershed and Earth Resources to the Department of Watershed Sciences was approved.

The coding of English 1010 as CL1 and English 2010 as CL2 for General Education requirements was approved.

The remaining inactive courses listed in the General Catalog need to be either deleted or inactivated by completing the Course Approval Form. (see attachment)

Any further comments on the Curriculum Subcommittee Handbook need to be emailed to Todd Crowl. <http://www.cnr.usu.edu/ch/>

The prerequisites for Mathematics and Statistics courses were approved.

Norm Jones approved the business of the Curriculum Subcommittee. Scot Allgood seconded; motion carried.

### **III. Academic Standards Subcommittee**

The Academic Standards Subcommittee (ASC) met on October 14, 2005. The following items were considered at this meeting:

**Foreign Language credits earned by examination and GPA.** The ASC took this matter under consideration in light of the differing calculation capabilities of Banner as compared to SIS+. Dr. C. Huenemann, Head of the LPSC Department, was present at the meeting to provide input on behalf of the department. He indicated that his preference ranking for how such credit should be recorded was 1) standard A-B-C-D-F grading; 2) P-D-F grading; and 3) ungraded Credit by Examination. The committee decided to give further consideration to this issue.

**USU Courses requirement for graduation.** This policy (2005-6 USU General Catalog, p.56) requires that students receiving a bachelor's degree from USU must earn a minimum of 30 credits at USU, of which at least 10 of the last 40 credits presented for the degree must be USU credits. The committee considered the possibility of recasting this as a 30-20-10 policy: to receive a bachelor's degree from USU a student must complete a minimum of 30 credits at USU, of which 20 must be upper division credits, of which 10 must be (upper division) credits required by the major. The ASC solicits the opinion of the EPC on the question, "is earning 30 USU credits sufficient for a student to be awarded a USU bachelor's degree?"

**General Studies / Provisional Admission.** John Mortensen presented the committee with a draft proposal to replace the current General Studies program with a differentiated set of programs to address the needs of students who for various reasons are accepted by USU, but who do not choose to declare or do not qualify for admission to a specific major. The proposal included 1) an Undeclared Nondegree Program for such students who meet USU admission standards; 2) a General Studies Degree Program for students who choose to pursue a personalized course of study different from any existing USU approved degree program, and 3) a separate Nondegree

Program for students who are admitted to USU provisionally. Students who were initially admitted in good standing to USU, but fail to maintain that status could also have their matriculation changed to this latter program. Following discussion, John Mortensen was requested to make further revisions in his proposal before the next ASC meeting

**Bachelor of Arts (B.A.) Degree requirements.** Susan Parkinson, Program Coordinator for the Science/Hass advising Center, was present to respond to questions regarding the proposed changes. Following her presentation and responses to the committee's concerns, the ASC adopted a motion recommending approval by the EPC of the amended BA degree language requirements.

A Bachelor of Arts degree signifies proficiency in one or more foreign languages. Specifically, the BA requirement must be completed in one of the following ways:

1. Demonstration of proficiency in one foreign language by successful completion of one course at the 2020 level or higher or its equivalent.  
OR
2. Demonstration of proficiency in two foreign languages by successful completion of the 1020 course level in one language and the 2010 course level in the second language or its equivalent.  
OR
3. Completion of an upper-division (3000-level or above) foreign language grammar or literature course that requires the 2020 course level or its equivalent as a prerequisite. Conversation courses cannot be considered in satisfying this requirement.

The following options are for non-native English-speaking students only:

1. Successful completion of the Intensive English Language Institute (IELI) program for international students  
OR
2. TOEFL, Michigan, or IELI placement scores high enough to meet the University admission criteria.

Other issues that received initial or further consideration at this meeting, and which remain on the ASC's agenda were academic accommodation for students fulfilling military/civic obligations, revision of the split form policy for adjusting students' course levels in Banner; and a proposed policy defining email communications from the university to students as "official notification".

Report submitted by:

Jeffrey L. Walters  
Chair, Academic Standards Subcommittee

Norm Jones moved to approve the business of Academic Standards Subcommittee. Scot Allgood seconded; motion carried.

**IV. General Education Subcommittee**

No report

**V. Distance Education and Electronic Delivery Subcommittee**

No report

**VI. Other Items of Business**

Gary Straquadine submitted a draft on Guiding Principles for the Curriculum Subcommittee. The final report will be included in the Curriculum Subcommittee Handbook.

No updated report was given on the approval process of sites. The final report will be included in the Curriculum Subcommittee Handbook.

A draft of the Curriculum Subcommittee Handbook can be found at <http://www.cnr.usu.edu/ch/>. E-mail any comments to Todd Crowl.

Meeting adjourned 3:50 p.m.  
Richard Cutler conducted the meeting.  
Cathy Gerber recorded the minutes.