

**EDUCATIONAL POLICIES COMMITTEE MINUTES**  
**6 March 2008**

A meeting of the Educational Policies Committee was held on 6 March 2008 at 3 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Steve Hanks, Chair  
Ed Reeve, Curriculum Subcommittee Chair and Engineering  
Scot Allgood, Academic Standards Subcommittee Chair and  
Education and Human Services  
Gary Straquadine, Agriculture (representing David Hole)  
David Olsen, Business  
Eddy Berry, HASS  
Nancy Mesner, Natural Resources  
Richard Cutler, Science and Graduate Council  
Erin Davis, Libraries  
Bill Strong, Regional Campuses and Distance Education  
(representing Ronda Menlove)  
Norm Jones, General Education Subcommittee Chair  
Jeri Brunson, Graduate Studies VP  
Cathy Gerber, Registrar's Office  
Roland Squire, Registrar's Office

Absent: Peter McChesney, ASUSU President  
Kevin Abernethy, ASUSU Academic Senate President

Visitor: Alison Baugh, Statesman

**I. Minutes of the 7 February 2008 meeting**

Scot Allgood moved to approve the minutes of the 7 February 2008 meeting. David Olsen seconded; motion carried.

**II. Subcommittee Reports**

**A. Curriculum Subcommittee**

Ed Reeve reviewed the Curriculum Subcommittee business. All courses were approved along with the addition of ARTH 4610 and 4720.

The following request from the Department of Animal, Dairy, and Veterinary Sciences was approved.

The Horse Production and the Horse Training minors will be combined into a single Equine minor and the two minors related to General Animal Science and General Dairy Science will be combined into one minor entitled Animal and Dairy Science.

The request from the Department of Elementary Education to implement a K-6 Licensure program was approved.

The Colleges and Department Heads need to be notified of the new R410 process and the old one deleted from the system.

Norm Jones moved to approve the business of the Curriculum Subcommittee. Nancy Mesner seconded; motion carried.

### **B. Academic Standards Subcommittee**

February 14, 2008            3-4 pm  
Snow Room, Family Life Building 113

The meeting was called to order by Chairman Scot Allgood at 3 p.m.

Attendance: Megen Ralphs; Edward Reeve; Robert Wagner; David Hole; Kathryn Turner; Jeri Brunson; Scot Allgood; Janis Winkler; John Mortensen

The minutes from the last meeting held on January 17, 2008 were approved.

Agenda Items:

1. **Bachelor of Arts Degree.** Information about American Sign Language was included in the catalog. The motion was made and passed that ASL become an approved foreign language. The proposed change would appear as follows.

#### **Bachelor of Arts Degree**

A Bachelor of Arts (BA) degree signifies proficiency in one or more foreign languages **or American Sign Language**. Specifically, the BA requirement may be completed in one of the following ways:

1. Demonstration of proficiency in *one* foreign language by successful completion of one course at the 2020-level or higher (or its equivalent).

or

**2. Demonstration of proficiency in American Sign Language by successful completion of American Sign Language IV (COMD 4920) and Socio-cultural Aspects of Deafness (COMD 4780); and by passing an exit interview.**

or

3. Demonstration of proficiency in *two* foreign languages by successful completion of the 1020 course level in one language **and** the 2010 course level in the second language (or its equivalent).  
or

4. Completion of an upper-division (3000-level or higher) foreign language grammar or literature course requiring the 2020 course level (or its equivalent) as a prerequisite. Conversation courses *cannot* be considered for satisfying this requirement.

For nonnative English-speaking students *only*, the following options are available:

1. Successful completion of the Intensive English Language Institute (IELI) program for international students.

or

2. TOEFL, Michigan, or IELI placement scores high enough to meet the University admission criteria.

## 2. **Academic Integrity Proposal (see attachment)**

There were three motions made and approved under this proposal-

- a- Motion to approve the Academic Integrity Policy outlined in the two attachments.
- b- Motion to strongly recommend a joint committee made up of PRPC, ASUSU, and Legal Counsel to draft the policy language.
- c- With these changes the University Policy on incompletes needed to be modified slightly. The proposed change is highlighted below;

### **Incomplete (I) Grade**

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances. The term "extenuating" circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter course schedule to secure employment, (4) change in work schedule as required by employer, (5) judicial obligations, **(6) unresolved issues related to the Academic Integrity Policy**, or **(7) other emergencies** deemed appropriate by the instructor. The student may petition the instructor for time beyond the end of the semester to finish the work. If the instructor agrees, two grades will be given, an "I" and a letter grade for the course computed as if the missing work were zero. An *Incomplete Grade Documentation Form* must be filed by the instructor in the departmental office. Students may not be given an incomplete grade due to poor performance or in order to retain financial aid.

3. **Second Bachelor Exceptions.** Bring this up in EPC

4. **Provisional admission; discuss this next month**

Chairman Scot Allgood adjourned the meeting at 4:15 p.m.

Next meeting: Thursday, March 20, 2008

In regards to the Bachelor of Arts degree, the Department of History will modify the policy guidelines for the History major, which requires a written language.

Norm Jones moved to approve the business of the Academic Standards Subcommittee. Ed Reeve seconded; motion carried.

**C. General Education Subcommittee**

No Report

**III. Other Business**

Meeting adjourned at 3:40 p.m.  
Steve Hanks conducted the meeting.  
Cathy Gerber recorded the minutes.