

**CURRICULUM SUBCOMMITTEE MINUTES**  
**5 October 2006**

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 5 October 2006 at 2 p.m. in Old Main (Champ Hall Conference Room).

Present:                   Richard Mueller, Chair and Science  
                              Gary Straquadine, Agriculture  
                              Cliff Skousen, Business  
                              Pam Hudson, Education and Human Services  
                              Christine Hult, HASS  
                              Nancy Mesner, Natural Resources  
                              Jennifer Duncan, Libraries  
                              Norm Jones, General Education Subcommittee Chair  
                              Ronda Menlove, Regional Campuses and Distance Education  
                              Michelle Lundberg, Academic Senate President  
                              Maure Smith, Graduate Studies VP  
                              Cathy Gerber, Registrar's Office  
                              Roland Squire, Registrar's Office

Absent:                   Ed Reeve, Engineering

Visitors:                Patricia Evans, ADVS  
                              Stan Allen, ADVS  
                              Tom Bunch, ADVS  
                              Dan Coster, MATH  
                              Steve Hanks, Vice-Provost

Cliff Skousen moved to approve the minutes of the 7 September 2006 meeting. Maure Smith seconded. Minutes were approved with the following change: INST 6820 will be effective Fall 2007.

Gary Straquadine moved to approve the business of the College of Agriculture. Christine Hult seconded; motion carried.

**College of Agriculture**

**Department of Animal, Dairy and Veterinary Sciences**

**New Course**

ADVS 2300	Stable Management I Effective Fall 2007	3 cr.
ADVS 2310	Stable Management II Prerequisite: ADVS 2300 Effective Fall 2007	3 cr.

ADVS 2650	Riding Fundamentals II--Hunter Prerequisite: ADVS 1600 Effective Fall 2007	2 cr.
ADVS 3100	Equine Evaluation I Effective Fall 2007	2 cr.
ADVS 3150	Equine Evaluation II Prerequisite: ADVS 3100 Effective Spring 2008	2 cr.
ADVS 3690	Equine Behavior and Training II Prerequisite: ADVS 3600 Effective Spring 2008	2 cr.
ADVS 4270	Internship in Equine Industry Prerequisite: Permission of instructor Effective Fall 2007	3 cr.
ADVS 4300	Stable Management III Prerequisite: ADVS 2310 Effective Fall 2007	3 cr.
ADVS 4310	Stable Management IV Prerequisite: ADVS 4300 Effective Fall 2007	3 cr.

Title Change, Course Description Change

ADVS 1600	Riding Fundamentals I Previously Western Horsemanship I Effective Fall 2007	2 cr.
ADVS 2600	Riding Fundamentals II--Western Previously Western Horsemanship II Effective Spring 2008	2 cr.
ADVS 3600	Equine Behavior and Training I Previously Western Horsemanship III Effective Fall 2007	2 cr.

Cliff Skousen moved to approve the business of the College of Business. Christine Hult seconded; motion carried.

**College of Business**

**Department of Management and Human Resources**

New Course

MHR 6780	The Role of Business in Society Effective Spring 2007	1.5 cr.
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Pam Hudson moved to approve the business of the College of Education and Human Services. Gary Straquadine seconded; motion carried.

**College of Education and Human Services**

**Department of Health, Physical Education and Recreation**

New Course

HEP 6500	Proposal Seminar for Health Education Pass/Fail Only Effective Fall 2007	2 cr.
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Credit Hour Change

HEP 6600	Field Work in Health Education Previously 3 cr. Effective Fall 2007	2 cr.
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**Department of Psychology**

New Course

PSY/EDUC 7650	Longitudinal Research Design and Analysis Prerequisite: PSY/EDUC 7610 Effective Spring 2007	3 cr.
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Title Change, Prerequisite Change, Course Description Change, Course Number Change

PSY 4950	Undergraduate Apprenticeship Previously PSY 5950, Undergraduate Apprenticeship I Prerequisite: PSY 2950 University Studies Designation: CI Effective Summer 2007	3 cr.
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PSY 4960	Advanced Undergraduate Apprenticeship Previously PSY 5960, Undergraduate Apprenticeship II Prerequisite: PSY 4950 University Studies Designation: CI Effective Summer 2007	3 cr.
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**Department of Special Education and Rehabilitation**

New Course

REH 7730	Disability Law and Policy Effective Spring 2007	3 cr.
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REH 7740	Sociopolitical Construction of Disability Effective Fall 2007	3 cr.
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Gary Straquadine moved to approve the business of the College of Engineering. Maure Smith seconded; motion carried.

**College of Engineering**

**Department of Biological and Irrigation Engineering**

New Course

BIE 2400	Biological and Environmental Thermodynamics Prerequisite: MATH 1220 Effective Spring 2007	3 cr.
BIE 5840/6840	Introduction to Biophotonics Effective Spring 2007	3 cr.

**Department of Civil and Environmental Engineering**

Title Change

CEE 5900	Cooperative Practice Previously Cooperative Practice II Effective Summer 2007	3 cr.
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Christine Hult moved to approve the business of the College of Humanities, Arts, and Social Sciences. Maure Smith seconded. Motion carried with the following changes: SPCH 2250 and SPCH 4250 are new courses, 1-6 cr, effective Summer 2007.

**College of Humanities, Arts, and Social Sciences**

Delete Course

LAS 4900	Independent Study/Workshop Effective Fall 2006	1-3 cr.
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**Aerospace Studies**

Title Change, Credit Hour Change, Course Description Change, Pass/Fail Only

AS 3500	Field Training (6 weeks) Previously Field Training (5 weeks), 1-5 cr. Pass/Fail Only Effective Spring 2007	1-6 cr.
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**Department of History**

Title Change

HIST 4400	History of Aviation and Aeronautics Previously History of Aeronautics University Studies Designation: DHA Effective Spring 2007	3 cr.
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HIST 4780	American Financial History Previously American Financial History from The Nineteenth Century to the Present University Studies Designation: DHA Effective Spring 2007	3 cr.
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**Department of Journalism and Communication**

New Course

JCOM 4300	Integrated Marketing Communication Effective Spring 2007	3 cr.
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Course Number Change

JCOM 4400/6400	Mass Media Criticism Previously JCOM 5400/6400 Effective Summer 2007	3 cr.
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**Department of Languages, Philosophy, and Speech Communication**

Course Description Change, Repeatable for credit

FREN 3500	Topics in French Literature in Translation University Studies Designation: DHA Repeatable for credit Effective Fall 2006	3 cr.
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Pass/Fail Only

LING 3300	Clinical Experience I Pass/Fail Only Effective Fall 2006	1 cr.
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LING 4300	Clinical Experience II Pass/Fail Only Effective Fall 2006	1 cr.
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LING 5630	Student Teaching in Secondary Schools Pass/Fail Only Effective Fall 2006	10 cr.
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New Course

SPCH 2250	Introductory Internship/Co-op Effective Summer 2007	1-6 cr.
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SPCH 4250	Advanced Internship/Co-op Effective Summer 2007	1-6 cr.
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**Department of Music**

## New Course

MUSC 3530	Cache Chamber Orchestra	1 cr.
	Repeatable for credit	
	Effective Spring 2007	

## Credit Hour Change

MUSC 4330	Clinical and Professional Issues in Music Therapy	3 cr.
	Previously 2 cr.	
	Effective Summer 2007	

**Department of Political Science**

## Course Number Change

POLS 5480	International Trade Policy	3 cr.
	Previously POLS 4480	
	Effective Summer 2007	

Nancy Mesner moved to approve the business of the College of Natural Resources. Maure Smith seconded; motion carried.

**College of Natural Resources****Department of Watershed Sciences**

Title Change, Dual List Change, Course Description Change, Add Repeatable for Credit

WATS 4980/6800/7800	Watershed Sciences Departmental Seminar	1 cr.
	Previously Undergraduate Seminar (4980) and Aquatic, Watershed, and Earth Resources Departmental Seminar (6800/7800)	
	Dual list with WATS 4980	
	Add Repeatable for credit for WATS 4980	
	Effective Spring 2007	

Ronda Menlove moved to approve the business of the College of Science. Maure Smith seconded; motion carried.

**College of Science****Department of Biology**

## Prerequisite Change

BIOL 3060	Principles of Genetics	4 cr.
	Prerequisites: BIOL 1610; CHEM 1110 or 1210	
	University Studies Designation: QI	
	Effective Summer 2007	

BIOL 4410 Plant Structure 3 cr.  
Prerequisite: BIOL 1610  
Effective Spring 2007

BIOL 5210 Cell Biology 3 cr.  
Prerequisites: BIOL 1620, 3060; CHEM 2300 or 2320,  
3700 or 5700  
Effective Fall 2007

BIOL 5410 Introduction to Plant Pathology 4 cr.  
Prerequisite: BIOL 1610  
Effective Summer 2007

Course Number Change

BIOL 4430 Introduction to Plant Pathology 4 cr.  
Previously BIOL 5410  
Effective Fall 2007

**Department of Mathematics and Statistics**

Credit Hour Change, Prerequisite Change

MATH 1010 Intermediate Algebra 4 cr.  
Previously 3 cr.  
Prerequisite: C- or better in Math 0900 within the last year,  
Math ACT score of at least 18 within the last year, or satisfactory  
score on the math placement exam within the last year.  
Effective Fall 2007

Pass/Fail Only

MATH 3300 School Laboratory for Mathematics Teachers Level I 1 cr.  
Pass/Fail Only  
Effective Fall 2006

MATH 4300 School Laboratory for Mathematics Teachers Level II 1 cr.  
Pass/Fail Only  
Effective Fall 2006

## **Other Business**

Cathy Gerber will submit all program proposals to the Graduate Council and the Budget and Faculty Welfare Committee before it is put on Curriculum Subcommittee agenda.

The request from the Department of Environment and Society to create the following emphases: Environmental Stewardship, Business and Economics, Environmental Policy, Human Impacts on the Environment, Communications, an International emphasis, and Planning and Analysis within the BS degree in Environmental Studies; also Human Impacts on the Environment, Geographic Perspectives, Planning and Analysis, and Cultural/Social Geography within the BS degree in Geography was tabled until the November 2, 2006 meeting. Nancy Mesner will contact the department heads concerning the courses required.

Cliff Skousen moved to approve the request from the Department of Business Information Systems to change the name of the department to Management Information Systems. Maure seconded; motion carried.

Gary Straquadine moved to approve the request from the Department of Animal, Dairy and Veterinary Sciences to offer an Equine Emphasis within its BS degree effective Fall 2007. Maure Smith seconded; motion carried.

Gary Straquadine moved to approve the request from the College of Engineering to change the minimum grade from D to C- in freshman and sophomore prerequisite courses effective Spring 2007. Cliff Skousen seconded; motion carried. The following email was sent from the College of Engineering: In Engineering we have a minimum acceptable grade of C- in all of our freshman and sophomore classes. So when those classes are prerequisites to other classes, we expect a minimum of a C- in the prerequisite. It has come to our attention that Banner is programmed to accept a D in all prerequisite classes unless specified otherwise. We need to fix that for Engineering. To that end I have attached a list of all the classes for which a C- is required in the prerequisite course. Rather than fill out an EPC form for every class, I hope this will allow us to facilitate these changes. Thank you.

Pam Hudson moved to approve the P/F Grading Option for Secondary Education Field Experience courses effective Fall 2006. Maure Smith seconded; motion carried.

Cliff Skousen moved to approve the following Pass/Fail grading options presented by Roland Squire. Maure Smith seconded; motion carried.

## **Pass/Fail Clarification of Pass/Fail Options**

### **Pass/Fail only**

- Standard Grade and other types of grades are not allowed.
- Instructors submit Pass/Fail grades.
- Should “Audit” still be an option?

### **Pass/Fail as the default but other options allowed**

- Instructors submit Pass/Fail grades.
- Departments are authorized to make particular sections standard grade mode only but must do so prior to pre-priority registration.

### **Standard Grade Mode as the default but Pass/Fail also an option**

- Instructors submit standard grades for all students.
- For students that select Pass/Fail, the grade is changed by the system to the appropriate Pass/Fail grade.
- Departments are authorized to make particular sections Pass/Fail grade mode only but must do so prior to pre-priority registration.

For courses that have traditionally been taught as Pass/Fail only but the Banner System does not reflect it as the grade mode, the Registrar's Office can make the change in order to post grades and will then notify the Curriculum Sub Committee at the next scheduled meeting.

Ronda Menlove submitted a draft of the Distance Education Course Delivery Approval Process, the Distance Education Delivery of and Existing Program Approval Process and the Distance Education Delivery of a New Program Approval Process. This will be submitted to the Distance Education and Electronic Delivery Subcommittee and then to the Educational Policies Committee.

The Curriculum Subcommittee Handbook is on the Web. It can be accessed at <http://www.usu.edu/fsenate/epc/curriculum/index.html> from a link at the bottom of the page.

Richard Mueller submitted the following concerning the Curriculum Subcommittee membership:

#### **Proposal for Revision of EPC Curriculum Subcommittee Membership (Voting Members)**

Proposed to and approved by EPC Oct. 5, 2006

#### **Current code 402.12.6 (5): Curriculum Subcommittee**

The Curriculum Subcommittee will formulate recommendations on curricular matters, such as course changes, and forward the same to the Educational Policies Committee. This subcommittee shall consist of the eight chairs of the college curriculum committees, three faculty members appointed from the elected membership of the Educational Policies Committee, one faculty representative from the Libraries, and two students, one from the ASUSU and one from the GSS. The terms of Educational Policies Committee members on the subcommittee will correspond to their terms on the Educational Policies Committee. The term of office for student members shall be one year and shall coincide with the term of ASUSU and GSS officers. The subcommittee shall elect a chair annually.

#### **Proposed new code language**

The Curriculum Subcommittee will formulate recommendations on curricular matters, such as course changes, and forward the same to the Educational Policies Committee (EPC). This subcommittee shall consist of: the chairs of each of the college curriculum committees; one faculty representative from the Libraries; two students, one from the ASUSU and one from the GSS; a faculty representative from the Grad Council; the Chair of the General Education Subcommittee; and a faculty representative (vice provost or designee) from Regional Campuses and Distance Education. It is the responsibility of the voting members to represent their unit to the subcommittee and to represent the subcommittee to their unit. This includes informing their unit of deadlines, procedures, and up-coming actions. The term of office for student members shall be one year and shall coincide with the term of ASUSU and GSS officers. The subcommittee shall elect a chair annually.

The Curriculum Subcommittee should include at least three members from the elected membership of the Educational Policies Committee (EPC). If the Curriculum Subcommittee (as constituted above) has fewer than three members from the EPC, the EPC may appoint additional members to the Curriculum Subcommittee from its elected membership to correct this deficiency.

**Contact person:**

Richard Mueller  
EPC Curriculum Subcommittee Chair, 2006-7

Norm Jones moved to approve the Proposal for the Revision of EPC Curriculum Subcommittee Membership (Voting Members). Cliff Skousen seconded; motion carried.

Meeting adjourned 3:05 p.m.

Richard Mueller conducted the meeting.

Cathy Gerber recorded the minutes.