Minutes from Faculty Evaluation Committee (FEC) Meeting
19 November 2014, 11:30-12:30pm (DE 211)

Present:
Arthur Caplan (Agriculture)
Raymond Veon (Arts)
Alan Stephens (Business)
Oenardi Lawanto (Chairperson, Engineering)
Kit Mohr (Education & Human Services)
Tom Lachmar (Science)
Sandra Weingart (Libraries)
Elias Perez (USU Eastern)
Jeff Banks (Extension, Nephi)
Cacilda Rego (Humanities & Social Science)

Absent:
Karen Woolstenhulme (Business, Regional Campus & Distance Ed.)
Mary Connor (Natural Resources)
Matthew Ditto (USU/SA Academic Senate Pres.)
Casey Sacton (USU/SA Student Advocate)
Derek Hastings (USU/SA Graduate Studies Senator)
Joan Kleinke (ex officio)

Activities:
1. Approved October 2014 Minutes
2. Briefly discussed about selection process for Teacher of the Year, Advisor of the Year, and Faculty University Service Awards. Oenardi will send the links for the information about those 3 awards.
   - The proposed process (for each award):
     a. Rank the top 8 candidates
     b. Select the top 4
     c. Vote for the award recipient
3. Reviewed and edited the some survey items from the survey draft developed
   Next step: Oenardi will send the draft of the survey and ask each FEC member to add more items or make changes on the survey. All comments/edits should be send to Oenardi by December 12.
4. FEC spring semester meetings:
   Wednesday, January 14, 2015   11:30am – 12:30pm   (DE 211)
   Wednesday, February 11, 2015  11:30am – 12:30pm   (DE 211)
   Wednesday, March 11, 2015    11:30am – 12:30pm   (DE 211)
   Wednesday, April 8, 2015     11:30am – 12:30pm   (DE 211)