FACULTY SENATE EXECUTIVE COMMITTEE
27 August 2007, 3:00 p.m.
Champ Hall Conference Room

Agenda

3:00  Call to Order ................................................................. Doug Ramsey
      Approval of Minutes of April 16, 2007

3:05  University Business ....................................................... President Stan Albrecht
      Upcoming Academic Year ....................................................... Provost Raymond Coward

3:15  Executive Committee Orientation ................................. Doug Ramsey

3:30  Announcements ............................................................... Doug Ramsey
      1. Approval of Proposed Policy Amendments

3:40  Information Items
      1. Athletic Council Report ....................................................... Ken White
      2. Calendar Committee Report .................................................. Michelle Larson

4:10  Consent Agenda
      1. Approval of Committee Appointments .................................. Will Popendorf

4:15  New Business
      1. Nomination of Additional Member of the Committee on Committees ....... Will Popendorf
      2. Conflict of Interest .................................................................... Doug Ramsey

4:30  Adjournment
John Kras called the meeting to order at 3:00 p.m.

Approval of Minutes of March 19, 2007

Doug Ramsey motioned to approve the March 19, 2007 minutes. Brent Miller seconded the motion. Andi McCabe read Jeanette Norton’s proposed changes to the minutes under the BFW Report. Motion carried unanimously to accept the minutes as written with the proposed changes.

Announcements

1. President’s Report – John Kras summarized the items addressed by the Faculty Senate to date in the 2006-2007 session. The report includes changes to the Faculty Code, resolutions, and the election results for next year’s president-elect, Mike Parent.

2. John introduced some new members of the Faculty Senate Executive Committee for next year – Mike Parent, Flora Shrode, Jake Gunther, and Vince Wickwar.

University Business

1. The President submitted 30 names to the Board of Trustees for Promotion and Tenure. The Board accepted all. This process continues on May 7th with a meeting being held for those who are coming up next year.

2. The Provost attended the groundbreaking ceremony last Thursday for the new building at the Uintah Basin Vernal campus. We have received a gift of 157 acres of land to build a campus expansion. The town and county officials have designated almost $16 million to develop the infrastructure around that piece of ground to build on. Both the community and the state government have given tremendous support to this first building phase. The President is already working on the second building, which will be constructed entirely with contributed funds.

   Provost Coward added that Guy Denton, Executive Director of the Uintah Basin, is stepping down from that position and taking a job with the College of Eastern Utah in cooperation with USU, overseeing that new partnership. We will start our first national search for a director of that region this summer. Dr. Carol Strong, Dean of Education and Human Services, will chair the search and screening committee and there will be representation from both the Logan and the Vernal campuses on that committee.

3. Sydney Peterson announced the schedule of commencement. The hooding ceremony is on Friday, May 4; assemble in the Field House at 12:30; processional will begin at 1:00; the ceremony will be at 1:30 in the Spectrum. Saturday morning, faculty and undergraduate students will assemble on the quad at 8:30; processional will begin at 9:00; the ceremony will begin at 9:30 in the Spectrum. The individual college convocations will be that afternoon. Jan Alm motioned to place this on the Information agenda of the April 30 Faculty Senate meeting. Gary Merkley seconded the motion; motion carried unanimously.

Information Items

1. ADVANCE Report – Christine Hult stated that the big thrust of this year and next year is the sustainability of their projects and programs. Out of that has come the work with the Provost’s office and the implementation of the new Faculty Senate committee on diversity and equity. The three programs ADVANCE wanted to highlight are seed grants, transitional support grants, and associate to full grants. Steve Burr motioned to move the ADVANCE Report to the Consent Agenda of the April 30, 2007 Faculty Senate meeting. Pat Lambert seconded the motion; motion carried unanimously.

2. Committee-on-Committees Report – Will Popendorf distributed a draft form of the report. The report includes the current and next year’s Faculty Senate standing committees, Faculty Senate
reapportionment numbers for 2007-2008, and the new Faculty Senate Member Roster for 2007-2008. He stated that the elections are not quite completed and a final roster should be available by the April 30th meeting. Two issues that will need to be addressed next year is the integration of the University’s reorganization of Extension into Cooperative Extension and Regional Campuses and Distance Education, and the Faculty Senate Handbook Committee. Pat Lambert motioned to place the final version of the Committee-on-Committees Report on the Consent Agenda of the April 30 meeting. Steve Burr seconded the motion; motion carried unanimously.

3. **EPC Business** – Steve Hanks reviewed the EPC business. Minutes to the April 5, 2007 EPC meeting are posted on the Educational Policies Committee webpage. Included in the report is: a request from the Research Office that students completing undergraduate research fellowships and meeting certain specified requirements receive a special designation on their transcript; recommendations for writing a course syllabus; and an announcement that Dr. Scot Allgood has been reelected to serve as chair of the Academic Standards sub-committee and Dr. Ed Reeve has been elected to serve as chair of the Curriculum sub-committee for 2007-2008. Adrie Roberts motioned to place the EPC Report on the Consent Agenda of the April 30 meeting. Jan Alm seconded the motion; motion carried unanimously.

4. **Calendar Committee Report** – John Kras announced that the Calendar Committee Report will be heard at the September 2007 meeting of the Faculty Senate meeting.

**Key Issues and Action Items**

1. Faculty Senate Past-President (2

2. Faculty Forum Membership (2

3. EPC Membership Update (2

4. EPC Curriculum Sub-committee Update (2

5. Representation of Extension and RCDE on Faculty Senate (1

Jan Alm motioned to place the first four items on the Consent Agenda of the April 30 meeting and item #5 on the Key Issues and Action Items agenda. Pat Lambert seconded the motion; motion carried unanimously.

6. **Academic Freedom and Professional Responsibility (Codes 403.1 and 4.3.3.1)**

John Kras explained that the first reading of these two items were never heard at the last meeting of the 2005-2006 Faculty Senate session due to time constraints of the final meeting and was never placed back on the Key Issues and Action Items agenda for 2006-2007. Jan Alm motioned to place this item for the first reading on the Consent agenda of the April 30 meeting. Pat Lambert seconded the motion. After further discussion, Jan amended her motion to include this on the Old Business agenda so that the code will be reviewed in its current context and charged again to PRPC. Motion carried unanimously.

**New Business**

1. **Faculty Senate Supernumerary (402.3.1)** – Britt Fagerheim explained that the Committee-on-Committees suggested adding reference to another policy at the end of the code.

2. **Senate “Vice President” (402.12.1)** – Britt explained some wording error in the code in that ‘Vice President of the Senate’ to ‘Senate President-Elect’.

Steve Burr motioned to place both of these items on the New Business agenda for the April 30 meeting. Doug Ramsey seconded the motion; motion carried unanimously.

3. **Faculty Code Revisions Process (200.2 and 202.2)** - Sydney Peterson put together a synopsis for amending sections 200 and 400 of the code. John Kras asked her to do so to clarify the process of formalizing items that pass through Faculty Senate and become code changes. The President’s office, or designee from the Provost’s office, prepares the resolutions for the Board of Trustees’ approval. They will also work with Human Resources to implement the policy changes and make sure they are posted on the web.

**Adjournment**

Doug Ramsey motioned to adjourn the meeting. Gary Merkley seconded the motion; the meeting adjourned at 3:55 p.m.

Minutes Submitted by: Andi McCabe, Faculty Senate Executive Secretary, 797-1166
August 21, 2007

Dear Department Head Colleagues:

Per your request at last week’s Department Heads retreat, below is the list that I shared with you of some of the reasons that I am excited about the upcoming academic year. As I mentioned at that time, there are many reasons for all of us to look forward to the year ahead. As President Albrecht often says, “this is a special time to be at USU” and I hope you share my excitement about what lies ahead of us.

Below are just 10 examples of the many exciting activities that will shape our upcoming academic year:

- This year we will begin a five-year commitment by the President to increase the operating budgets of our academic departments. This new initiative will increase overall operating budgets by 78 percent. In FY 2006-2007, only about one in four academic departments (10 departments or 24.4% of all departments) had operating budgets of $2,900 or more per faculty member. By the end of this exercise, all departments in the university will have base operating budgets of $2,900 or more per faculty member.

- We have had a second, consecutive successful recruitment of first-year students to our Logan campus. Already, with classes not yet begun and students still registering, we have exceeded our target enrollment for the year and we have 150 more first-year students enrolled than the final numbers from last year (+6%). These two, consecutive successful classes of first-year students will go a long way to improving our enrollment figures.

- Because of the success that we have had in addressing our budget challenges, the President has decided that we are in a position to reduce the “one-time, continuing” recycling fee that has been imposed on campus accounts for the past two years. This year, he will reduce the recycling fee to academic units by $1,687,659. This is the “first step” in what we hope will be a several year process of eliminating this fee entirely.

- To foster instructional excellence and to launch the careers of new, untenured assistant professors on a positive and productive trajectory, USU has created a one-semester teaching experience (the “Teaching Academy”) to support the transition of new faculty into the multiple roles that they will assume at a modern, comprehensive, research intensive, student-centered land grant university. The “Teaching Academy” is a structured, group experience for new faculty that explores the fundamental principles of high-quality college teaching and lays the foundation for success in the classroom.

- Responding to the concerns of faculty members, beginning July 1st, the university committed $4 million over the next five-years to purchase electronic journals for the
library. The plan enables the library to acquire the valuable “Freedom Collection” suite of electronic journals and prevents further cancellation of journal subscriptions for the next five years. The “Freedom Collection” provides access to more than 2,000 Elsevier electronic journals with coverage from the year 2000 to the present. Of these journals, 1,700 are titles that were previously unavailable to our faculty and students.

- Starting with this academic year, the President has dedicated an additional $150,000 per year in permanent monies for each of the next 5-years (a total of $750,000) to enhance our international education programs. These monies will be directed toward three goals: (1) increasing the opportunity for our students to have study abroad experiences; (2) increasing the diversity of our student body in Logan by expanding the number of international students who enroll at USU; and (3) increasing support to those offices that provide the infrastructure for international education on our campus.

- We continue to build new facilities on campus to enhance our academic programs and to improve the educational experiences of our students.

  - The new “David G. Sant Engineering Innovation Building,” for example, is rising out of the ground across from the library. This new building will provide additional laboratory space for our engineering faculty and students.

  - At the same time, as you enter the Cache Valley from the south, you will see a new College of Agriculture complex being built on the East side of Highway #89 (almost across from the American West Heritage Center). This $10 million project will contain two wings of classrooms, laboratories and offices surrounding a central common area.

  - This August marks the first full occupancy of our new Living-Learning Community dormitories (near the Alumni House). This complex contains six buildings with 64 suites housing 512 students. The buildings also contain community kitchens, lounges and quiet study spaces.

  - The North Endzone Facility is nearly complete. This newest addition to our athletic facilities will serve to meet the academic and athletic needs of all 16 Utah State University intercollegiate sports. The first floor of this state-of-the-art facility houses an extensively improved sports medicine department, new locker rooms, a Hall of Fame and a hospitality plaza. The second floor contains coaches’ offices and conference rooms; while the third floor includes classrooms, computer labs and tutoring rooms.

  - Finally, we will soon start construction on our first building on the new Vernal campus. This is the initial development of the 138 acres of land that we received last year as a gift from life long Uintah Basin resident Bob Williams – the second largest private gift to the university in its 118-year history (valued at $5.3 million).
Speaking of philanthropy, President Albrecht had a busy summer traveling the United States talking with alumni and friends of the university about the “Campaign for Utah State.” He hosted events in Phoenix, Las Vegas, San Jose, San Diego, Los Angeles, Portland, Seattle, Denver and Chicago. In September he will visit alumni and friends in Washington, D.C. and New York. To date, the campaign has raised 56% of our campaign goal of $200 million ($112,894,850) and we look forward to announcing several very significant gifts during the upcoming academic year.

In the Spring of 2007, the Utah State Legislature passed House Bill 185 authorizing approximately $5 million to expand educational offerings at Utah State University’s three regional campuses (in Brigham City, Tooele and the Uintah Basin) and to create USU baccalaureate degree programs in partnership with Snow College and the College of Eastern Utah. Based on this investment by the state, we have identified 37 new faculty positions that will be hired during the upcoming academic year involving six colleges and 17 academic departments (41% of all academic departments). In addition to the faculty that we typically hire in an academic year, this means that our faculty will include approximately 75 to 80 new scholars for the Academic Year 2008-2009.

On September 28th, Dr. Ken Bain, author of the best-selling book titled “What the Best College Teachers Do,” will present an open lecture at 3:00 p.m. in Room 130 of the Eccles Science Learning Center. The book is the conclusion of a fifteen-year study by Dr. Bain of nearly one hundred college teachers in a wide variety of fields and universities. His book has received the prestigious “Virginia and Warren Stone Prize” awarded annually by Harvard University Press for an outstanding book on education and society. Describing his study, Dr. Bain notes that he has “tried to capture the collective scholarship of some of the best teachers in the United States, to record not just what they do but also how they think, and most of all, to begin to conceptualize their practices.” You will not want to miss this presentation; we all can learn something from this thoughtful scholar.

These are just a sampling of the many activities that make me excited about the upcoming academic year. Please feel free to share them with our colleagues so that they, too, can appreciate the momentum that is being built at Utah State. This is a special time to be at USU and I, for one, would not want to be anywhere else.

Thanks for all that you do for USU. Your leadership is crucial to the success of this great university.

Ray
The following proposed amendments to policy were presented to the Board of Trustees on June 1, 2007. All were approved.

Senate Approval

April 2, 2007  Policy 402.12, adding 12.8 Faculty Diversity, Development, and Equity Committee. This is a new Senate standing committee whose duties are to collect data and identify and promote best practices for faculty development, mentoring, and work environment. Changes also affect code 402.3 Membership. (Faculty vote: unanimous)

April 30, 2007  Policy 402.7, adding the position of Past President to the Faculty Senate administration. A new position was created to ensure a cohesive transition to the Senate each year. The Senate Past President shall serve as a voting member of the Faculty Senate Executive Committee and Faculty Senate for a period of one year immediately following his/her term as Senate President. (Faculty vote: unanimous)

Policy 402.9, changing the format of the Faculty Forum. The annual scheduled meeting of the Faculty Forum will now be open to all faculty members to attend and speak, with the exception of those excluded by policy 402.9.1. A provision is made that additional special meetings may be held by the call of the Faculty Forum President. (Faculty vote: unanimous)

Policy 402.12.6(2), deleting Extension and adding Regional Campuses and Distance Education representation on the Educational Policies Committee. (Faculty vote: unanimous)

Policy 402.12.6(5), revises the membership of the Curriculum Subcommittee of the Educational Policies Committee ‘from eight colleges’ to ‘a representative from each college’ and states the membership of the EPC members on the subcommittee to be at least three. (Faculty vote: unanimous)
Executive Summary
The Athletic Council advises the President with respect to the athletics program. The duties of the council are to: (a) help maintain an athletic program compatible with the best academic interests of the university; (b) assure compliance with the rules of the National Collegiate Athletic Association (NCAA), and the university athletic code; (c) review and recommend to the President and the Board of Trustees all intercollegiate athletic budgets; and (d) recommend policies and procedures for all aspects of the intercollegiate programs. Major issues of importance to Athletics at Utah State University during the 2006-07 academic year were: the ongoing NCAA Athletics Certification and the initiation of construction for the North Endzone facilities at Romney Stadium. The latest (2007) Utah State University student athlete federal graduation rate is 41% (2000-01 cohort rate; compared to 48% for the general USU student Body), with a four year average of 55%. A total of 115 student athletes received All – Academic conference (WAC – lead the conference). There were 148 recipients of the Joe E. Whitesides Scholar-Athlete awards (3.2 or better GPA). The Athletics department continued their efforts at enhancing funding through increased ticket sales, Big Blue contributions, sponsorship opportunities, media contracts and outside donations. Overall, the Athletics programs at Utah State University are working toward the growth that is necessary to keep the program competitive as we now compete in the WAC in all sports.
Department of Athletics is operating within the guidelines of the NCAA and Utah State University. Monitoring the annual budget, identifying potential new revenue sources and efficiently managing expenses are always a priority. A long-term goal of the Athletics Department is to become increasingly self-funded. Key facts and discussion items for the current year include: Findings of the USU Self-study Steering Committee for NCAA Athletics Certification, academic accomplishments of student-athletes, and highlight some of our student-athlete athletic accomplishments.

1. Self-study Steering Committee for NCAA Athletics Certification:
   - Timeline:
     - Fall 2006 – Various subcommittees (Academic Integrity, Governance and Commitment to Rules Compliance, and Equity and Student-Athlete Well-Being) began writing the Self-Study Report.
     - February 2007 – Final Subcommittee draft of report to writers.
     - March/April 2007 – Student, Faculty, and Community input to process.
     - May 1, 2007 – Self-Study Report completed and submitted to NCAA.
     - August 2007 – Initial Peer-Review Team feedback.
     - September 26-28, 2007 – Peer-Review Team site visit at USU.
     - February 2008 – Final Certification decision.
   - Summaries from each section of the Self-Study Report:
     - Governance and Commitment to Rules Compliance:
       - Institutional Control Strengths - Clear and substantial policies a procedures that provide appropriate oversight from Board of Trustees, USU President and Faculty Senate (Athletics Council).
       - Rules and Compliance Strengths – Student-Athlete certification involves review by individuals from multiple departments outside of the Athletics department (Financial Aid, Registrar’s Office, and Academic Departmental Advisors). There was substantial and clear USU oversight for the Big Blue Booster Club. There were clear and substantial institutional policies that enforce rules compliance for personnel within and outside of the Athletics Department that have involvement in NCAA /conference /institutional rules compliance. Finally, there are substantial procedures/policies in place to provide ongoing rules education and enable appropriate levels of monitoring of rules compliance.
       - Challenges identified and addressed - Maintaining updated compliance policies and procedures in a continually changing environment; Providing appropriate education for non-Athletics staff with compliance responsibilities; Enhancing web-based compliance site for forms and education resources; and proactive with coaches documentation associated with compliance efforts.
     - Academic Integrity:
       - Academic Standards Strengths – Student-athletes are held to the same academic standards as non-athlete students; the graduation rate for USU student-athletes exceeds that of the general student population; USU student-athlete graduation rate is the highest in the Western Athletic Conference (WAC) and among Division I institutions in the state of Utah.
       - Academic Standards Challenges – Decrease the number of student-athletes who are conditionally admitted (although this is still a very small number); continue to increase the graduation rate of the USU football team.
       - Academic Support Strengths – Strong campus advising and Student-Athlete Services (SAS) offices; the needs of student-athletes with special academic concerns is being met; communication of support opportunities by SAS to student-athletes is good.
       - Academic Support Challenges – Increasing staff and resources to address student needs without spreading existing staff too thin; developing closer relationships between campus support offices and the office of SAS; increasing student-athlete participation in available support services.
• **Gender Issues Strengths** – Specific written plan in place; Women’s Basketball added in 2003; maximum NCAA scholarships provided for female athletes; sports facility and office space improvements; on-going evaluation of female salaries with incremental adjustments.

• **Gender Issues Challenges** – Determine if a maximum participant number for men’s sport needs to be implemented; provide locker space for softball, soccer and track female athletes near their practice and competition sites along with an office for the tennis coach; increase coaches (women’s sports) salaries and increase recruiting budgets for women’s sports.

• **Minority Issues Strengths** – Specific written plan in place; established two minority student-athlete positions on Athletics Council; established a new Minority/Equity Advisory subcommittee of the Athletics Council; created one minority student-athlete position on the VP for Student Services Student Advisory Council.

• **Minority Issues Challenges** – The number of minority staff in the athletics department is low; improve communication between USU support programs and Athletics Department and student-athletes; development of a staff mentoring program; increase participation of student-athletes in campus life activities and leadership development.

• **Student-Athlete Well-Being Issues Strengths** – USU has expanded its CHAMPS/Life Skills programs for student-athletes; have substantial involvement of student-athletes in key institutional committees (e.g. four student-athletes on Athletics Council); have a comprehensive medical care program; construction of North End-Zone facility will benefit all athletes.

2. Graduation rates

   • The 00-01 cohort rate (most recent) is 41%, with a four year average of 55%;
   • The 99-00 cohort rate (most recent) is 61%, with a four year average of 64%;
   • The 98-99 cohort rate is 64%, with a 4-year average of 62%;
   • The ’97-’98 cohort rate was 53%, with a 4-year average of 62%;
   • The ’96-’97 cohort rate was 81%, with a 4-year average of 60%;
   • The ’95-’96 cohort rate was 45%, with a 4-year average of 53%;
   • In all years and categories except ’95-96’ and ‘00-01’ cohort, the graduation rate was higher than the general student body.

The NCAA released the first Graduation Success Rate (GSR) for all teams of all NCAA Division I Member Institutions in December, 2005. This rate, a 4-year Average that can be directly compared to the Federal Rates’ 4-year average mentioned above, is a more accurate snapshot of how scholarship student-athletes graduate. Students who transfer to USU that fall into one of the cohorts are counted in this rate (they are not counted in the federal rate) when they graduate; students who transfer from USU and are academically eligible at the time of transfer do not count against USU graduation rates (as they do with the federal rate). The overall USU GSR for the 4-year cohorts encompassing 1997-2001 is **77% (similar to last year’s 78%)**.

3. Academics/Awards

   • Composite 3.05 Student-Athlete GPA
   • 115 Academic All-Conference Selections (*Most in the Western Athletic Conference*)
   • 77% NCAA Graduation Success Rate (*leads the Western Athletic Conference*)
   • 84% five-year Graduation Rate average of all student-athletes exhausting NCAA eligibility
   • 148 Whiteside Scholar-Athletes (*3.2 or better GPA*)
   • Women’s Track cited as USTFCCCA* All-America Team, ranked 4th nationally with a **3.440 GPA**
   • Five women and two men track & field student-athletes earned USTFCCCA All-Academic Track
& Field Team individual honors (Kathryn Duhadway, Amy Egan, Stacie Lifferth, Amber Peterson, Jennifer Twitchell, Vance Twitchell, and Tony Jones)

- Brandon Broadhead, Men’s Golf, earned Academic All-District honors
- Sierra Smith, Women’s Soccer, earned the NSCAA**/Addidas student-athlete academic award
- Women’s Soccer earned the NSCAA College Women’s Team Academic Award for the 4th straight year, the only WAC institution to receive the award and one of only two Utah schools this year (Weber State)
- Gymnastics is 18th nationally on the 2006-07 NACGC/W*** list for GPA, with a 3.37
- Seven Gymnasts earned Academic-All America honors for the NACGC/W (Ashley Barr, Heather Heinrich, Meagan Lewis, Rachael Mandy, Alex Martin, Jessica Otte, Ana Rickard)

* United States Track & Field and Cross Country Coaches Association
** National Soccer Coaches Association of America
*** National Association of Collegiate Gymnastics Coaches/Women

4. Athletic Accomplishments
- Men’s and Women’s Cross Country won 1st place in the WAC Championship. The Women’s team went on to place 9th and the Men’s 10th at the NCAA Regional Championships.
- Men’s Indoor Track won 2nd place and the Women’s team took 4th in the WAC Championships.
- Men’s Outdoor Track won 1st place in the WAC Championship and 15th at the NCAA West Regional.
- Women’s Outdoor Track won 5th in the WAC and 19th at the NCAA West Regional.
- Women’s Gymnastics finished 3rd in the WAC and 6th at the NCAA Regional.
- Women’s Soccer won 2nd place in the WAC.
- Men’s Basketball took 4th place in the WAC regular season, 2nd place in the WAC tournament and received a 1st Round bid to the NIT.
- Jaycee Carroll was named AP Honorable Mention All-American; 2nd Team District 14 National Association of Basketball Coaches; All-District VIII, US Basketball Writers Association; 2nd Team high-major All-American, CollegeHoops.net; Coca-Cola Community All-American, National Association of College Directors of Athletics; 1st Team All-WAC; 2007 WAC All-Tournament team.
- Women’s Basketball finished the season 11-18 overall and 7-9 in the WAC; six players earned Academic All-WAC honors.
- Women’s Gymnastics had five 1st team All-WAC and an additional three 2nd team All-WAC, Jessica Parenti-Otte was named WAC Gymnast of the Year and ten honored as Academic All-WAC.
- Women’s Soccer had 17 Academic All-WAC honorees, and Charity Weston 1st team All-WAC and named to the All-Tournament team.
- Coach Greg Gensel was honored as Men’s and Women’s Cross Country WAC Coach of the Year.

5. Budget
- Final 2006-07 budget numbers are not yet resolved and the Athletics Council has not yet met for presentation and approval of the proposed 2007-08 fiscal Athletics budget. Therefore, we will present an addendum to this report at a later date what will contain final 2006-07 budget figures and the current 2007-08 budget summary. This will allow for the most accurate representation of this data.
REPORT OF THE
CALENDAR COMMITTEE
to the
Faculty Senate
27 August 2007

Committee Members:
Michelle B. Larson, Chair
Jeri Brunson, GSS
Diane Calloway-Graham, Faculty Senate (08)
Stephanie Hamblin, Advising and Transition Services
Enid Kelley, CEA
Tom Lachmer, Faculty Senate (07)
Matt Lovell, PEA
John Mortensen, Registrar’s Office
Spencer Naser, ASUSU
Sydney M. Peterson, President’s Office
William Popendorf, Faculty Senate (08)
Roland Squire, Registrar’s Office
Elisa Taylor, RCDE
Christopher T. Terry, Faculty Senate (07)

Purpose

The Calendar Committee is charged with the responsibility of reviewing, evaluating, and recommending the University’s academic calendar. The Calendar Committee determines the beginning and ending days of the academic year and the holidays within each of the semesters. The actions of this committee with respect to each annual calendar are ratified by the Executive Committee upon the advice of the Faculty Senate.

Committee Actions

1. The Academic Calendar for 2008-2009 was approved by Faculty Senate, 2/06/06; Executive Committee, 2/08/06; and Dean’s Council, 2/13/06. On May 14, 2007 the calendar committee discussed the need to provide more balance between the number of Monday/Wednesday/Friday class hours and Tuesday/Thursday class hours in the fall semester. This imbalance was enhanced with the recent introduction of fall break, held on the third Friday in October. Therefore, the committee is recommending a change to the 2008-2009 academic calendar to hold a Friday class schedule on the Thursday before Fall Break. In Fall Semester 2008 a Friday class schedule would be held on Thursday, October 16.


3. The committee completed employee holidays for 2010.

The calendar committee seeks endorsement from the Faculty Senate on all revised and proposed calendars, which are attached.
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<th>Academic Calendar 2008-2009</th>
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<td><strong>Summer Session 2008</strong></td>
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<td>Early Session – 4 weeks</td>
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<td>May 12 - June 6</td>
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<td><strong>Fall Semester 2008 (70 instructional days, 5 test days)</strong></td>
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<td>(Friday schedule on Thursday October 16)</td>
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<td>Thanksgiving Holiday</td>
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<td>November 26 – 28 (W-F)</td>
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<td>December 8 - 12 (M-F)</td>
<td>December 7 - 11 (M-F)</td>
</tr>
<tr>
<td>Commencement</td>
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</tr>
<tr>
<td>December 13 (S)</td>
<td>December 12 (S)</td>
</tr>
<tr>
<td><strong>Spring Semester 2009 (73 instructional days, 5 test days)</strong></td>
<td><strong>Spring Semester 2010 (73 instructional days, 5 test days)</strong></td>
</tr>
<tr>
<td>Classes Begin</td>
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</tr>
<tr>
<td>January 5 (M)</td>
<td>January 11 (M)</td>
</tr>
<tr>
<td>Human Rights Day</td>
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<tr>
<td>January 19 (M)</td>
<td>January 18 (M)</td>
</tr>
<tr>
<td>Presidents’ Day</td>
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</tr>
<tr>
<td>February 16 (M)</td>
<td>February 15 (M)</td>
</tr>
<tr>
<td>Spring Break</td>
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</tr>
<tr>
<td>March 9 – 13 (M-F)</td>
<td>March 15 – 19 (M-F)</td>
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<tr>
<td>Classes End</td>
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</tr>
<tr>
<td>April 24 (F)</td>
<td>April 30 (F)</td>
</tr>
<tr>
<td>Final Examination</td>
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</tr>
<tr>
<td>April 27 - May 1 (M-F)</td>
<td>May 3 - May 7 (M-F)</td>
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<tr>
<td>May 1-2 (F-S)</td>
<td>May 7 - May 8 (F-S)</td>
</tr>
</tbody>
</table>

Semester = approximately 15 weeks, may include examination days.

**2008-2009**
Approved by: Faculty Senate 12/05/05; Executive Committee 10/09/05; Deans’ Council 11/14/05.
Revised and Approved by: Faculty Senate 2/06/06; Executive Committee 2/08/06; Deans’ Council 2/13/06.
Revised and Approved by:

**2009-2010**
Approved by:
<table>
<thead>
<tr>
<th>Academic Calendar 2010-2011</th>
<th>Academic Calendar 2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer Session 2010</strong></td>
<td>Summer Session 2011</td>
</tr>
<tr>
<td>Early Session – 4 weeks</td>
<td>Early Session - 4 weeks</td>
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<tr>
<td>8-Week Session</td>
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<tr>
<td>1st 4-week Session</td>
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<tr>
<td>2nd 4-week Session</td>
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<tr>
<td><strong>Fall Semester 2010</strong></td>
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<tr>
<td>Classes Begin</td>
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<tr>
<td>Labor Day</td>
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<tr>
<td>Fall Break</td>
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<tr>
<td>Thanksgiving Holiday</td>
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<td>Commencement</td>
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<tr>
<td><strong>Spring Semester 2011</strong></td>
<td>Spring Semester 2012</td>
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</table>

Semester = approximately 15 weeks, may include examination days.

Approved by:
Utah State University
2010 Employee Holidays

1 January - New Years Day
18 January - Human Rights Day
15 February - Presidents' Day
31 May - Memorial Day
5 July - Independence Day
23 July - Pioneer Day
6 September - Labor Day
25 November - Thanksgiving
26 November - Thanksgiving
24 December – Christmas Day
27 December – Christmas Day
31 December - New Years Eve