Agenda

3:00  Call to Order  .......................................................... Kimberly Lott
  Approval of Minutes from August 28, 2017

3:05  University Business ..................................................... Sydney Peterson, Chief of Staff

3:25  Information Items
  1. Faculty Forum – November 13, 2017 .......................... Kimberly Lott

3:30  Reports
  1. EPC Annual Report ..................................................... Ed Reeve
  2. Honors Program Report .............................................. Kris Miller
  3. Parking Committee Annual Report ................................. James Nye

4:00  New Business

4:10  Adjourn
Call to Order
Kimberly Lott called the meeting to order at 3:04 pm
Motion to approve the minutes of the April 17, 2017 meeting made by Chris Winstead. Seconded by Vince Wickwar. Minutes approved.

University Business – President Noelle Cockett
President Cockett wants the Faculty Senate Executive Committee members to feel comfortable bringing forward faculty issues and concerns to the monthly meetings.

Enrollment for fall 2017 – Enrollment numbers are down on all USU campuses. Reasons for the reductions can be pinpointed. On the Logan campus, changes have been made to the scholarship awards. The quality of the student is going up and up and up and they are receiving either the 4-year Presidential or the 1-2 year Deans scholarship. The university has set up a new scholarship structure where the Presidential scholarship is 100% and the index was slightly raised. There have been changes in the other scholarships. Instead of giving 100% for 1-2 years, recipients are receiving a percentage of that. These changes always seem to have a ripple effect. We are getting a higher amount of tuition from a smaller number of students. USU is down on head count for the three upper divisions because they are full-time equivalent (FTE). Upper division students are taking 15 credits and are utilizing the plateau, which means we are receiving less tuition. Because of the plateau, the university is down $11M from the fall of 2013 to the fall of 2017. This plateau has been working for students but has had an effect on tuition. The Blanding and Price enrollments have dropped as well and we are going to have to look at restructuring some of the programs and course offerings on those campuses. Students are not recruiting into Price as they once were. USU may focus more on the 2-year programs at Price and Blanding. Studies have shown that enrollment for graduate students is also down this year. All in all enrollment is lower in headcount but almost completely flat in FTE. Faculty can anticipate more students in the junior and senior level classes but will find that they are flat in the other levels.

Huntsman/Koch Foundation Gift – At the last Faculty Senate meeting, President Cockett announced that the university would receive the gift mid-summer. The actual award announcement was made on graduation day. Money from the Koch installment gift has been received. Huntsman gift will come sometime in September. The Huntsman scholars increased from 100 to 400 students. The Koch scholars will also increase over this coming year. A handful of faculty come forward about the Koch foundation. There has not been a representative sample from any specific college. Concerns seem to break down into two categories: 1) is the agreement. Faculty need assurances that they have had input into the agreement and 2) is the broader concern of the reputational effect that comes with the partnership. The president has received both favorable and unfavorable emails. The agreement is available for anyone who would like to read and review it. How do we combat worry when we feel as if everything has been done to protect and safeguard academic integrity? The fear of being labeled has always been an issue for people. Are the concerns individuals are feeling actually liberal vs. conservative? The university community should welcome all ideas, concerns, and debates. Tim Vitale has the agreement and it has been provided to the Herald Journal. Can a simple anonymous survey be done to find out what the individual concerns are? It is felt that many of the issues come from not having enough knowledge or information regarding this agreement. This is going to be a hot button issue at the upcoming Faculty Forum. It was stressed numerous times that the agreement provides for academic freedom and integrity. Perhaps this something that
the AFT committee needs to review and come back with suggestions on how to inform faculty and the campus community who may still have questions or concerns. An information center would be helpful in helping faculty and students understand more about these issues. We will coordinate with Mica McKinney and see how this information can be distributed.

Freedom of Speech Panel – On September 13 the university will be hosting a panel discussion on freedom of speech that will be open to the public, students and the community. This panel is being held because there seems to be confusion on what a university will and will not do regarding the first amendment. The Herald Journal recently published an article regarding freedom of speech and USU absolutely does promote freedom of speech on campus. The university is not allowed to restrict specific messages. Guest speakers who may present at the university will be allowed to express their freedom of speech and all attending should respect that right and act with decency and civility. USU will provide a safe environment for those attending or participating in the event. If an event impedes or interferes with classes it will be stopped. An ACLU lawyer will be a member of the panel as well as Michal Scott Peters, USUSA President and a Faculty Senate representative (Kimberly Lott). The university is encouraging the community to come so that they can be aware of what is and is not allowed on campus. Notices for the panel discussion will be sent out shortly. Texas A&M and Florida cancelled Martin Spencer and both campuses are preparing for a lawsuit on restricting first amendment rights because they are basing the judgement on Charlottesville.

A concern was raised regarding open carry and the question was asked if this would be something that would be covered during the panel. USU is not required to restrict individuals who have a valid concealed carry permit. The university does, however, have to predict the likelihood of violence on campus. These issues will be addressed on a case-by-case basis.

Information Items

Broadcast all Faculty Senate Executive Committee (FSEC) & Faculty Senate (FS) Meetings – Michele Hillard
IVC will be set up in the conference rooms on the regional campuses and an ACANO link will be provide to the satellite offices.

Faculty Senate Calendar – Michele Hillard
The calendar is updated and posted to the website. Faculty Senate leadership may look at moving around reporting dates next year to provide individuals and committees more time to prepare.

Faculty Forum (FF) – November 13, 2017 – Kimberly Lott
There will be a meeting immediately following the October 16 FSEC meeting to discuss the agenda for the Faculty Forum. FSEC representatives have been asked to talk with the faculty within their colleges to assess topics that need to be discussed.

Faculty Senate Executive Committee Orientation – Kimberly Lott
The FSEC’s job is to bring forth items and represent the faculty concerns. Information should be communicated from bottom up and from top down. The more input not just from FS is helpful.

Reports

Research & Graduate Studies – Mark McLellan
Graduate enrollment is down 6% (75 students). Also, down in non-matriculated by 255 students. New graduate students are up by 23% (151 students). Continuing students are down by 4% and we are not sure what the issue is there. New this year is a big push on training research faculty (monthly). This has been very well received. The Graduate School held a department heads’ forum where they listened to the needs of department heads and are working on ways to streamline processes and make them better. This fall the Kuail conflict of interest module will be launched and will be very beneficial to faculty. Next spring they hope to bring IRB on line with Kuail. Last year was a big year for safety. There are three rules for faculty to think about: 1) if you are in charge of a place, activity or program you must be knowledgeable of the hazards; 2) if someone comes into your space, you need to inform them of the hazard and 3) make and keep a record of #1 and #2 being done. Students are using a new app called Grad School Match and 10% of them said that is how they located USU’s graduate program.

New Business

Graduate School Feedback – Kimberly Lott
President Cockett would like to get a discussion generated among the faculty as to what they need or want from the Graduate School. This should not be a feedback of what we currently have. In an ideal world, what would faculty need/want? The president is interested in getting the key players at the table to discuss this matter. Kimberly Lott is gathering names and will be putting it on the FS agenda. Might be good to have third or fourth year graduate students and staff to also be included. If FSEC members know or think of anyone that would be interested in this discussion, email the name(s) to Kimberly Lott.
Motion to move New Business to the Faculty Senate agenda made by Robert Wagner. Seconded by Becki Lawver. Moved to agenda.

Adjournment 4:27 pm

Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121
2016-2017 ANNUAL REPORT
OF THE
UTAH STATE UNIVERSITY
EDUCATIONAL POLICIES COMMITTEE (EPC)

Submitted by
Edward M. Reeve, Chair
September, 2017
MEMBERSHIP:

The membership of the 2016-2017 Educational Policies Committee:

Edward Reeve, Chair
Michele Hillard, Secretary
Dan Coster, College of Science
Kacy Lundstrom, Libraries
Vijay Kannan, Curriculum Subcommittee Chair, Huntsman School of Business
Eddy Berry, Humanities and Social Sciences
Jared Schultz, Education and Human Services
Brian Warnick, College of Agriculture and Applied Sciences
Claudia Radel, Quinney College of Natural Resources
Melanie Nelson, USU-Eastern
Barbara Williams, Catalog Editor
Fran Hopkin, Registrar’s Office
Jessica Hansen, Academic and Instructional Services
Nathan Straight, Regional Campuses
Lee Rickords, General Education Subcommittee Chair
Nick Flann, Graduate Council
Leslie Brott, Caine College of the Arts
Ryan Bentall, USUSA Executive Vice President
Ty Aller, Graduate Studies Senator
Janet Anderson, Provost’s Office
Thomas Fronk, Engineering
Heidi Kesler, Registrar’s Office
Scott Bates, Academic Standards Subcommittee Chair
Ashley Waddoups, USUSA President

MEETINGS:

The Educational Policies Committee (EPC) is a standing committee of the Faculty Senate. During the 2016-2017 academic year, the regular meeting time of the EPC was the first Thursday of every month at 3:00 p.m. in the Champ Hall Conference Room in Old Main.

The EPC is supported by the following three subcommittees:

Curriculum Subcommittee       Vijay Kannan, Chair,
General Education Subcommittee Lee Rickords, Chair
Academic Standards Subcommittee Scott Bates, Chair
ACTIONS:

The Educational Policies Committee acts on items presented to it from three subcommittees: Curriculum, Academic Standards, and General Education; as well as other items submitted directly to EPC for consideration.

A. Actions originating from the Curriculum Subcommittee:

1. The Curriculum Subcommittee approved 800 requests for individual course actions.

2. The Curriculum Subcommittee and subsequently the EPC acted on a variety and number of proposals (N =43) for programs during the 2016-2017 academic year. Table 1 is a summary of those proposals.

Table 1. Action taken by the EPC/Curriculum.

<table>
<thead>
<tr>
<th>Department</th>
<th>EPC Actions 2016-2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Animal, Dairy and Veterinary Sciences</td>
<td>Master in Public Health</td>
</tr>
<tr>
<td>Animal, Dairy and Veterinary Sciences</td>
<td>Minor in Equine Assisted Activities and Therapies</td>
</tr>
<tr>
<td>Applied Economics</td>
<td>Name Change from Agricultural Economics to Applied Economics</td>
</tr>
<tr>
<td>Applied Sciences, Technology and Education</td>
<td>Name Change from AAS-Business Administration to AAS-Small Business Operations</td>
</tr>
<tr>
<td>Applied Sciences, Technology and Education</td>
<td>Bachelor of Science in Technology Systems</td>
</tr>
<tr>
<td>Applied Sciences, Technology and Education</td>
<td>Master of Aviation Science</td>
</tr>
<tr>
<td>Climate Adaptation Science</td>
<td>Create a Climate Adaptation Science Specialization</td>
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<tr>
<td>Computer Science</td>
<td>Computer Science Teaching Minor</td>
</tr>
<tr>
<td>Economics and Finance</td>
<td>Master of Data Analytics</td>
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<tr>
<td>Engineering Education</td>
<td>On-Line Certificate in Engineering Education</td>
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<tr>
<td>English</td>
<td>Graduate Certificate in Archiving and Public Programming</td>
</tr>
<tr>
<td>English</td>
<td>Change Name from Literary Studies to Literature</td>
</tr>
<tr>
<td>English</td>
<td>PhD Name Change to Technical Communication and Rhetoric</td>
</tr>
<tr>
<td>Environment and Society</td>
<td>Program Changes to the Bachelor Science in Geography</td>
</tr>
<tr>
<td>Environment and Society</td>
<td>Restructure the Environmental Studies Bachelor of Science</td>
</tr>
<tr>
<td>Department/Program</td>
<td>Changes/Programs</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Family, Consumer, and Human Development</td>
<td>Minor in Mental Health Advocacy and Awareness</td>
</tr>
<tr>
<td>Family, Consumer, and Human Development</td>
<td>Department Name Change from Family, Consumer, and Human Development to Human Development and Family Studies</td>
</tr>
<tr>
<td>Instructional Technology and Learning Sciences</td>
<td>Name Change from Master of Learning Technology and Instructional Design to Master of Arts in Instructional Technology and Learning Sciences</td>
</tr>
<tr>
<td>Kinesiology and Health Science</td>
<td>Minor in Yoga Studies</td>
</tr>
<tr>
<td>Kinesiology and Health Science</td>
<td>Master in Public Health</td>
</tr>
<tr>
<td>Landscape Architecture and Environmental Planning</td>
<td>PhD in Landscape Architecture</td>
</tr>
<tr>
<td>Landscape Architecture and Environmental Planning</td>
<td>Bachelor &amp; Masters in Accelerated Masters of Landscape Architecture</td>
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<tr>
<td>Management Information Systems</td>
<td>Master of Data Analytics</td>
</tr>
<tr>
<td>Mathematics and Statistics</td>
<td>Master in Public Health</td>
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<tr>
<td>Mathematics and Statistics</td>
<td>Master of Data Analytics</td>
</tr>
<tr>
<td>Natural Resources</td>
<td>Graduate Certificate in Geographic Information Science</td>
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<td>Nursing and Health Professions</td>
<td>Surgical Technician Certificate</td>
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<tr>
<td>Nursing and Health Professions</td>
<td>Pharmacy Technician Certificate</td>
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<tr>
<td>Nutrition, Dietetics, and Food Sciences</td>
<td>Master in Public Health</td>
</tr>
<tr>
<td>Plants, Soils, and Climate</td>
<td>Minor in Residential Landscape Design</td>
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<tr>
<td>Psychology</td>
<td>Restructure EAPS Specialization into Four New Specializations</td>
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<tr>
<td>Sociology, Social Work, and Anthropology</td>
<td>Minor in Native American Studies</td>
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<tr>
<td>Sociology, Social Work, and Anthropology</td>
<td>Sociology-Criminal Justice Major with Emphasis</td>
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<tr>
<td>Sociology, Social Work, and Anthropology</td>
<td>PhD Specialization Change from States and Marketing to Social Inequality</td>
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<tr>
<td>Special Education and Rehabilitation</td>
<td>Restructure Certificate of Proficiency in Rehabilitation Counseling</td>
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<tr>
<td>Teacher Education and Leadership</td>
<td>Restructure MEd in Curriculum and Instruction</td>
</tr>
<tr>
<td>Teacher Education and Leadership</td>
<td>Restructure Master of Science in Curriculum and Instruction</td>
</tr>
<tr>
<td>Watershed Sciences</td>
<td>Add Five Emphases for the Major in Management and Restoration of Aquatic Ecosystems</td>
</tr>
</tbody>
</table>
Wildland Resources | Name Change from Wildlife Science to Wildlife Ecology
---|---
Wildland Resources | Name Change from Rangeland Resources to Rangeland Ecology and Management
Wildland Resources | Name Change from Forestry to Forest Ecology and Management
Wildland Resources | Forest Ecology Specialization to the Master of Science and PhD

B. Actions originating from the General Education Subcommittee:

1. Courses approved (N=32) by the EPC in 2016-2017 for General Education use are listed in Table 2.

Table 2. Courses approved by the EPC for General Education use.

<table>
<thead>
<tr>
<th>Course Prefix and Number</th>
<th>Course Title</th>
<th>Course Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADVS 5630</td>
<td>Endocrinology</td>
<td>CI</td>
</tr>
<tr>
<td>ANTH 3340</td>
<td>Geographic Information Science for Anthropology</td>
<td>QI</td>
</tr>
<tr>
<td>APEC 1600</td>
<td>Natural Resources and American Economic Institutions</td>
<td>BAI</td>
</tr>
<tr>
<td>APEC 5040</td>
<td>Agriculture and Food Based Tourism</td>
<td>CI</td>
</tr>
<tr>
<td>ARTH 3360</td>
<td>Bad Cinema</td>
<td>CI</td>
</tr>
<tr>
<td>ARTH 3540</td>
<td>The African American Cinematic Experience</td>
<td>CI</td>
</tr>
<tr>
<td>ARTH 3640</td>
<td>British Cinema of the 1960s</td>
<td>CI</td>
</tr>
<tr>
<td>ARTH 3755</td>
<td>Contemporary Art 1989 to the Present</td>
<td>CI</td>
</tr>
<tr>
<td>ARTH 3810</td>
<td>Film Genres</td>
<td>CI</td>
</tr>
<tr>
<td>BIOL 4650</td>
<td>Evolution: History of an Idea</td>
<td>DSC/CI</td>
</tr>
<tr>
<td>BIOL 5630</td>
<td>Endocrinology</td>
<td>CI</td>
</tr>
<tr>
<td>CMST 5800</td>
<td>Communication Studies Senior Capstone</td>
<td>CI</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Department</td>
</tr>
<tr>
<td>-------------</td>
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<tr>
<td>HIST 3010</td>
<td>Introduction to Buddhism</td>
<td>DHA</td>
</tr>
<tr>
<td>HIST 3481</td>
<td>China's Cultural Revolution</td>
<td>DHA</td>
</tr>
<tr>
<td>HIST 3483</td>
<td>Modern China, 1800 to Present</td>
<td>DHA</td>
</tr>
<tr>
<td>HONR 4900</td>
<td>Honors Thesis/Capstone</td>
<td>CI</td>
</tr>
<tr>
<td>MATH 1051</td>
<td>Classical Algebra for Teachers</td>
<td>QL</td>
</tr>
<tr>
<td>NURS 3230</td>
<td>Evidence Based Healthcare</td>
<td>QI</td>
</tr>
<tr>
<td>PEP 2900</td>
<td>Present, Awareness &amp; Community Building Skills via Artistic Collaborative Practices</td>
<td>BCA</td>
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<tr>
<td>PHIL 1500</td>
<td>The Examined College Life: Education and Its Ends</td>
<td>BHU</td>
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<tr>
<td>PHIL 4410</td>
<td>Philosophy of Mind</td>
<td>DHA</td>
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<tr>
<td>PHIL 4500</td>
<td>Contemporary Ethical Theory</td>
<td>DHA</td>
</tr>
<tr>
<td>PHYS 2310</td>
<td>Physics for Scientists I</td>
<td>BPS/QI</td>
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<tr>
<td>PHYS 2320</td>
<td>Physics for Scientists II</td>
<td>BPS/QI</td>
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<tr>
<td>POLS 3200</td>
<td>The Politics of Development</td>
<td>CI</td>
</tr>
<tr>
<td>POLS 3200</td>
<td>The Politics of Development</td>
<td>DSS</td>
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<tr>
<td>POLS 3430</td>
<td>Political Geography</td>
<td>DSS</td>
</tr>
<tr>
<td>POLS 4260</td>
<td>Asian Government and Politics</td>
<td>DSS</td>
</tr>
<tr>
<td>RELS 3060</td>
<td>Introduction to Judaism</td>
<td>DHA</td>
</tr>
<tr>
<td>SOC 4410</td>
<td>Race and Crime</td>
<td>DSS</td>
</tr>
<tr>
<td>WATS 3450</td>
<td>Introduction to Coral Reefs – Field Course</td>
<td>DSC</td>
</tr>
<tr>
<td>WATS 3910</td>
<td>Climatology and Hydrology for Western Watersheds</td>
<td>DSC/QI</td>
</tr>
</tbody>
</table>
2. Actions taken by General Education Subcommittee (2016-17)

- Research Approved: Concerns with Student Written Communication Skills; Assessment of General Education's CI Courses - (Joyce Kinkead – Course Research Project Completed SP 17 - Report in Analysis Stage).
- Depth Requirement for Teacher Education Majors (Larry Smith). Approved the suspension of Depth Humanities for Teacher Education students.
- Substitution for Exploration Requirements for course for Aviation Technology – Maintenance Management (ATMM) majors. Approved - change the name from Exploratory Requirement to Integrated Studies Requirement. Added additional means of satisfying this requirement.
- Senate Bill 196. Approved USU Implementation of Senate Bill 196 as it relates to Math ACT score.

C. Actions originating from the Academic Standards Subcommittee:

From the October 13, 2016 Meeting:

A. USU Concurrent Enrollment policy

Motion: To accept the proposed changes to the catalogue related to students taking concurrent enrollment courses and academic standing. Moved: Mykel, Seconded: Claudia.

Discussion: Current practice does not reflect the catalogue language. The committee discussed the purpose of the existing policy, the nature of the problem, the scope of the problem (e.g., how many students are impacted), and alignment with other USHE intuitions. After discussion, the motion was tabled in order to give the Concurrent Enrollment the opportunity to explore further policy needs.

Motion: Mykel motioned to table the motion; Claudia seconded.

Outcome: Unanimous approval.

B. Transfer Credit Policy

Motion: To accept revised catalogue language related to transfer credit policy to bring policy into practice. Moved: Fran Hopkin. Seconded: Claudia Radel.

Discussion: Current practice is not reflected in current policy. Discussion centered around the utility and impact of current practice and its alignment with standards in higher education. The committee approved of current practice.

Outcome: Unanimous approval.
C. Student Code revision update

Scott gave an update to the progress and process of revising the Student Code of Conduct. He sits on the Student Code Revision Committee and has written the revision to the Academic Integrity part of the policy which will be presented to the Academic Standards Subcommittee in the near future.

From the January 12, 2017 Meeting:

A. Repeat Courses Policy

Motion: To accept the proposed policy change to use the most recent grade, from a repeated course, to calculate GPA. Moved: Fran. Seconded: Ashley.

Discussion: Current practice of using the highest grade of a repeated course was adopted in 2011 from USU Eastern’s campus practice. Current leadership at Eastern campus is in favor of changing the policy to use the most recent grade. This is also in common practice among regional and regents peer institutions.

Outcome: Unanimous approval.

B. Number of required graded credits for associates degree

Motion: To implement the proposed policy for awarding an associate degree. Moved: Mykel. Seconded: Fran.

Discussion: Currently there is not a policy describing the credit-minimums nor requirements for awarding an associate degree. Launa proposed a policy, which includes the number of acceptable collegiate credits required to award an associate’s degree, to be added to the catalog. This was also included in the policy discussion regarding number of required graded credits for an associate’s degree. Policy language specifies required number of grades of C- or better to be counted toward an associate’s degree.

Outcome: Unanimous approval.

C. Surcharge for excessive credits policy

Motion: To accept the proposed revision to the Tuition Surcharge for Excessive Credits policy approved by the Board of Trustees in 2014. Moved: Fran, Second: Ashley

Discussion: The number of credits applicable to surcharge was lowered from 170 to 158 credits by Board of Trustees. Melanie proposed the policy be revised to meet the Board of Trustees' approved language.

Outcome: unanimous approval.

Discussion Items

A. Academic renewal policy. Fran asked the committee to weigh in on the need to assess current practice regarding Academic Renewal. The committee requested a review and report of peer institutional practice in this regard. Fran will report to the committee at a future date.
From the March 23, 2017 Meeting:

D. Review of the Suspension Appeals Policy

**Motion:** Accept the academic suspension appeals policy (see attached). Moved: Scott Bates, Seconded: Ed Reeve

**Discussion:** Currently, there is no timeline in place for the appeal of an academic suspension. Problem: grades are posted after a term ends, some students attend the first few weeks of class in the following semester before their knowing the status of their academic suspension. A timeline for appealing an academic suspension would help prevent this situation. The intended purpose of the timeline is to ensure that students don't get to the first week of the following semester without knowing their status, or the status of an (optional) appeal.

**Outcome:** Unanimous approval

E. Credit by Examination Policy

**Motion:** To approve the credit by examination policy (see attached). Moved: Fran Hopkin, Seconded: Ryan Bentall.

**Discussion:** The purpose of this policy is to make “credit by examination” consistent and in-line with common academic practice. The policy would result CR, rather than a letter grade, credit by examination (currently, credits by examination are posted as transfer credits with a P grade; this change would distinguish CR from Pass/Fail). This practice is common with other institutions. The CR credits will be posted as transfer work and will not count toward minimum USU course requirements.

**Outcome:** Unanimous approval

F. Complete Withdrawal Policy

**Motion:** To accept the proposed Complete Withdrawal policy changes (see attached). Moved: Ryan Bentall, Seconded: Mykel Beorchia.

**Discussion:** This revision clarifies language and moves policy in-line with practice. Proposed changes are intended to clarify the definitions of registration terms between “drop” versus “withdrawal.” The term drop would be used for students who drop/cancel all courses before 20% of the semester is completed. Withdraw would be used for students who drop/cancel all courses between 20-60% of the semester. The policy would clarify that W is a notation, or registration status, and not a grade. Then students who withdraw after 60% would not receive W's (as currently being done), but would receive the grades in which they have for the courses, unless an extenuating circumstance exists.

**Outcome:** unanimous approval

G. “Dead Week” Policy

**Motion:** Modify the addition to the No-Test Week Policy. Moved: Ryan Bentall, Seconded: Claudia Radel.

**Motion:** Table the motion. Moved: Ryan Bentall, Seconded: Claudia Radel.
**Discussion:** The committee was warm to the idea and the intent of the policy, but would like the language to be worked on. The motion was tabled to allow changes to be made. Ryan will email them to Scott, who will distribute it to the committee for an email vote on the matter.

**Outcome:** Unanimous approval

*Note: April 20, 2017 Meeting Canceled – Action Items to be carried forward for fall 2017 (shown below)*

1. Academic Integrity Policy
2. Discussion about "Incomplete" policy
3. Continued discussion of "no test week"
Honors Program Annual Report
2016-2017

This report covers the time period from July 1, 2016 through June 30, 2017.

PERSONNEL: Dr. Kristine Miller, Director; Amber Summers-Graham, Program Coordinator (ended 5/31/2017); Sarah Jensen, Staff Assistant (beginning 11/21/2016); Lisa Hunsaker, Academic Advisor (beginning 8/1/2017); Mary Beth Barnes, Program Coordinator (beginning 8/14/2017)

OVERVIEW:

2016-17 was the third year of the university-wide USU Honors Program, which continues to thrive and grow. With the help of two advisory boards—one of faculty from each college and the other of students from each college—the University Honors Program selected six new Honors Experience General Education breadth seminars and three new team-taught Honors Think Tank General Education depth courses. We doubled the number of both incoming student applications and honors graduates, involved current honors students and faculty from all colleges in Honors admissions, admitted an incoming class with an average index score of 130.67 and an average GPA of 3.92, and served more than 600 current honors students. The University Honors Program immerses students in high-impact learning practices including undergraduate research and capstone projects, internships, study abroad, civic-engagement projects, interdisciplinary book clubs and socials, national scholarship applications, and alumni mentoring. The program awards funding for student research projects and study abroad programs and was proud to mentor a Truman scholarship finalist, as well as two Goldwater scholarship winners and an honorable mention this year. Honors offers both students and faculty an interdisciplinary social and academic hub on campus, compiling a university-wide calendar of academic events, connecting students and faculty on research across disciplines, and providing faculty with standardized resumes of their honors work for promotion and tenure purposes. To help students, faculty, and alumni navigate these opportunities, Honors has developed a new website, met with faculty Departmental Honors Advisors, updated faculty, student, and alumni listservs, maintained a centralized university events calendar and publicity plan, fine-tuned our application process for student research and travel funding, published our fourth and fifth bi-annual alumni newsletters, and continued a concentrated development effort to support student research, practical extensions of classroom work, and international travel. The program also collaborated with USU Admissions to develop a CRM plan for high ability students. We are pleased to welcome two new staff members this year—a full-time Honors advisor and an Honors Program coordinator. Our aim in the coming year with our newly expanded staff is to do more proactive advising and to deepen and expand our quantitative and qualitative assessment of student outcomes. We will also continue to raise awareness about the Honors Program both on and off campus and thus to increase student, faculty, and alumni involvement in the program.
HONORS UNDERGRADUATE TEACHING FELLOWS 2016-2017:

Bailey Burningham (HONR 1340)
Erica Hawvermale (HONR 1300)
Jacob Hayden (HONR 1330)
Silvia Smith (HONR 1350)
Jaden Turner (HONR 3020)
McKenna Walters (HONR 3010; HONR 3030)

HONORS PEER ACADEMIC TUTORS 2016-2017:

Math: Frost Mitchell and Emmaline Davis
Writing: Brittany McDonald

STUDENT STATISTICS: Honors graduated 51 students in the 2016-17 academic year. To date, the Honors Program has graduated more than 969 students. Senior capstone projects are available on the Merrill-Cazier Library’s Digital Commons: http://digitalcommons.usu.edu/student_works.html.

The names of 2016-2017 Honors graduates and titles of their senior honors capstone projects appear in Appendix A of this report.

In 2016-2017, honors students comprised 3.45% of the undergraduate population on the USU main campus in Logan. The incoming honors class had 148 students, which represents 3.24% of the 2016-2017 incoming class. Honors admitted 24 current/transfer students during this period.

2016-2017 Incoming Honors Class Averages

Admissions index: 130.67
High school GPA: 3.92
ACT: 30.9

Incoming Honors Class Scholarships for Fall 2016

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Honors recipients</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presidential</td>
<td>50</td>
</tr>
<tr>
<td>Deans</td>
<td>32</td>
</tr>
<tr>
<td>Scholar</td>
<td>14</td>
</tr>
<tr>
<td>Lower</td>
<td>27</td>
</tr>
</tbody>
</table>
Honors Enrollment and Graduation by College

<table>
<thead>
<tr>
<th>College</th>
<th>Fall 2016 Incoming</th>
<th>Total Honors enrollment</th>
<th># graduating within 5 years</th>
</tr>
</thead>
<tbody>
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<td>AG</td>
<td>13</td>
<td>54</td>
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<td>BUS</td>
<td>27</td>
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<td>92</td>
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</tr>
<tr>
<td>UND</td>
<td>13</td>
<td>19</td>
<td>n/a</td>
</tr>
</tbody>
</table>

2016-2017 STUDENT HIGHLIGHTS:

**Utah State University Student Awards**

- **Colin Anderson** ('17, Theatre Arts and History Teaching): 2017 Caine College of the Arts Undergraduate Researcher of the Year; 2017 Theatre Arts Outstanding Senior; 2017 Robins Award “Peak Prize: Undergraduate Researcher of the Year Award”
  nominee.

- **Tess Arnold** ('19, Business Administration and Marketing): 2017 Robins Award “Val R. Christensen Service Award” nominee

- **Jade Burt** ('17, Political Science and Statistics): 2017 Political Science Student of the Year

- **Darcie Christensen** ('17, Biological Engineering): 2017 Robins Award “Scholar of the Year” winner

- **Emily Cottam** ('17, Vocal Performance): 2017 Caine College of the Arts Valedictorian; 2017 Music Outstanding Senior; 2017 Caine Scholars for Excellence

- **Megan Gordon** ('17, Civil Engineering): 2017 College of Engineering Valedictorian

- **Maggie Hallerud** ('18, Wildlife Ecology Management): 2017 Robins Award “Peak Prize: Undergraduate Researcher of the Year Award” winner; Quinney College of Natural Resources Undergraduate Researcher of the Year

- **Erica Hawvermale** ('17, Anthropology): 2017 College of Humanities and Social Sciences Scholar of the Year; 2017 Robins Award “Scholar of the Year Award”
  nominee
• **Jacob Hayden** (’19, Religious Studies): 2017 Religious Studies Student of the Year

• **Karina Hernandez** (’19, Public Health): 2017 Robins Award “Bill E. Robins Memorial Award” nominee

• **Bret Mossman** (’17, Wildlife Ecology Management): 2017 Quinney College of Natural Resources Scholar of the Year; 2017 Robins Award “Scholar of the Year Award” nominee

• **Cody Patton** (’18 History and Economics): 2017 Robins Award “Achievement of the Year” nominee

• **Michael Peters** (’18 International Business and Marketing): 2017 Robins Award “Man of the Year” nominee

• **Hyrum Tennant** (’18 Environmental Engineering): 2017 Robins Award “Peak Prize: Undergraduate Researcher of the Year Award” nominee

• **Elizabeth Bingham Thomas** (’17 Anthropology): 2017 College of Humanities and Social Sciences Outstanding Undergraduate Researcher; 2017 Anthropology Student of the Year

• **Megan Cook Turner** (’17 Interior Design): 2017 Art and Design Outstanding Senior; 2017 Caine Scholars for Excellence

• **Molly Van Engelenhoven** (’17 Environmental Studies and Political Science): 2017 Quinney College of Natural Resources Valedictorian; 2017 Environment and Society Senior of the Year

• **Bradley Zynda** (’17 Philosophy and Statistics): 2017 Philosophy Student of the Year

**Research Presentations**

• **Lindi Andreasen** (’16, Elementary Education) presented research at the 2016 Association of Teacher Educators conference.

• **Tess Armbrust** (’18, Biological Engineering) presented research at the 2017 Utah State University Student Research Symposium.

• **Heather Bair** (’17, International Business) presented research at the 2017 Utah State University Student Research Symposium.
• **Connie Barnes** (’17, Human Movement Science) presented research at the 2017 Utah State University Student Research Symposium.

• **Aubrey Beck** (’17, Communication Studies) presented research at the 2017 National Communication Association 102nd Annual Convention.

• **Abigail Bentley** (’17, English) presented research at the 2017 Utah State University Student Research Symposium.

• **Natalie Berrett** (’17, Health Education and Promotion) presented research at the 2017 Utah State University Student Research Symposium.

• **Cassie Bovee** (’19, Biology and Public Health) presented research at the 2017 Utah State University Student Research Symposium.

• **Mary Briggs** (’19, Sociology and Finance) presented research at the 2016 Northeastern Political Science Association conference and the 2017 Utah State University Student Research Symposium.

• **Michaela Brubaker** (’19, Animal, Dairy, and Veterinary Sciences) presented research at the 2017 Utah State University Student Research Symposium.

• **Madison Buntrock** (’20, Communicative Disorders and Deaf Education) presented research at the 2017 Utah State University Student Research Symposium.

• **Jacob Caldwell** (’19, Economics) presented research at the 2017 Association of Private Enterprise Education conference and at the 2017 Utah State University Student Research Symposium.

• **Justin Campbell** (’18, Philosophy and Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Katlyn Casagrande** (’17, Anthropology) presented research at the 2017 Utah State University Student Research Symposium.

• **T. Rees Checketts** (’17, Nutrition, Dietetics, and Food Sciences) presented research at the 2017 Utah State University Student Research Symposium.

• **Jessica Christensen** (’18, Animal, Dairy, and Veterinary Sciences) presented research at the 2017 Utah State University Student Research Symposium.

• **Eliza Comer** (’17, Business Administration) presented research at the 2017 Utah State University Student Research Symposium.
• **Amanda Cook** (’18, Anthropology) presented research at the 2017 Utah State University Student Research Symposium.

• **Colton Cowan** (’20, Biology) presented research at the 2017 Association for Private Enterprise Education conference and at the 2017 Utah State University Student Research Symposium.

• **Jamie Crandal** (’17, International Business) presented research at the 2017 Utah State University Student Research Symposium.

• **Rowan Crowder** (’17, Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Austin Dopp** (’17, Family, Consumer, and Human Development) presented research at the 2017 Utah State University Student Research Symposium.

• **Natalie Ferguson** (’17, Human Movement Science) presented research at the 2017 Utah State University Student Research Symposium.

• **Zachary Fica** (’17, Biological Engineering) presented research at the 2017 Utah State University Student Research Symposium.

• **Bronte Forsgren** (’19, Economics and Political Science) presented research at the 2016 Northeastern Political Science Association conference.

• **Danielle Green** (’17, English) presented research at the 2017 Utah State University Student Research Symposium.

• **Daniel Griffin** (’17, Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Rachael Gulbrandsen** (’20, Sociology) presented research at the 2017 Pacific Sociological Association annual meeting and the 2017 Utah State University Student Research Symposium.

• **Maggie Hallerud** (’18, Wildlife Ecology Management) presented research at 2017 USU Ignite event and 2016 Annual Wildlife Society conference and at the 2017 Utah State University Student Research Symposium.

• **Cherea Hammer** (’17, Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Josh Hansen** (’18, Biology) presented research at the 2017 Utah State University Student Research Symposium.
• **Erica Hawvermale** (’17, Anthropology) presented research at 2017 USU Ignite event and at the 2017 Utah State University Student Research Symposium.

• **Alexandra Hughlett** (’20, Aerospace Engineering and Physics) presented research at the 2017 Utah State University Student Research Symposium.

• **Ashli Hunter** (’17, Biology) presented research at 2017 National Council on Undergraduate Research conference and the 2017 Utah State University Student Research Symposium.


• **Emily Jesgarz** (’18, Biological Engineering) presented research at the 2017 Institute of Biological Engineering conference.

• **Tatyanna Johnson** (’17, History) presented research at the 2017 Utah State University Student Research Symposium.

• **Tyler Kippen** (’18, Mathematics and Physics) presented research at the 2017 Utah State University Student Research Symposium.

• **Kristina Krepinski** (’17, Biology) presented research at the 2017 Utah State University Student Research Symposium.

• **Jacob Lake** (’17, International Agribusiness) presented research at the 2017 International Food and Agribusiness Management Association world conference and at the 2017 Utah State University Student Research Symposium.

• **Madison McCormick** (’17, Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Bailey McFarland** (’21, Biological Engineering) presented research at the 2017 Utah State University Student Research Symposium.

• **Bret Mossman** (’17, Wildlife Science) presented research at the 2016 Annual Wildlife Society conference and the 2017 Utah State University Student Research Symposium.

• **Katelyn Nelson** (’17, Accounting) presented research at the 2017 Utah State University Student Research Symposium.

• **Kandice Olson** (’17, Psychology) presented research at the 2017 Rocky Mountain Psychological Association conference and at the 2017 Utah State University Student
• Chase Paterson (’18, Biological Engineering) presented research at the 2017 Institute of Biological Engineering conference and at the 2017 Utah State University Student Research Symposium.

• Cody Patton (’18, History and Economics) presented research at the 2017 Utah State University Student Research Symposium.


• Megan Pope (’17, Human Movement Science) presented research at the 2017 Utah State University Student Research Symposium.

• Rachel Sagers (’20, Biology and Public Health) presented research at the 2017 Utah State University Student Research Symposium.

• Morgan Sanford (’19, English) presented research at the 2017 Southwest Council of Latin American Studies conference and at the 2017 Utah State University Student Research Symposium.

• Michael Scoggins (’17, Mechanical Engineering) presented research at the 2017 Utah State University Student Research Symposium.

• Autumn Slade (’17, Chemistry) presented research at the 2017 Utah State University Student Research Symposium.

• Jessica Smith (’19, Nutrition, Dietetics, and Food Sciences) presented research at the 2017 Utah Academy of Nutrition and Dietetics conference.

• Silvia Smith (’18, Mechanical Engineering) presented research at the 2017 National Conference on Undergraduate Research and at the 2017 Utah State University Student Research Symposium.

• Jackie Sullivan (’18, Economics and Statistics) presented research at the 2017 Utah State University Student Research Symposium.

• Kara Swenson (’18, Biochemistry) presented research at 2017 Institute of Biological Engineering conference.

• Elizabeth Bingham Thomas (’17, Anthropology) presented research at the 2017 Utah State University Student Research Symposium.
• **Casey Trout** (’18, Environmental Studies and Statistics) presented research at the 2017 Utah State University Student Research Symposium.

• **Millie Tullis** (’17, English) presented research at 2017 USU Ignite event.

• **Megan Cook Turner** (’17, Interior Design) presented research at the 2017 Utah State University Student Research Symposium.

• **Justin Vance** (’18, English and Math Education) presented research at the 2017 Utah State University Student Research Symposium.

• **Ian Wadsworth** (’18, Biological Engineering) presented research at the 2016 Biomedical Engineering Society annual meeting.

• **Eleanor Watson** (’18, Marketing) presented research at the 2017 Utah State University Student Research Symposium.

• **Chandler Whitlock** (’17, Psychology) presented research at 2017 Rocky Mountain Psychological Association conference and at the 2017 Utah State University Student Research Symposium.

• **Michael Williams** (’16, Psychology) presented research at the 2017 Utah State University Student Research Symposium.

• **Elizabeth Wynn** (’18, Psychology and Statistics) presented research at the 2017 Rocky Mountain Psychological Association conference.

• **Bradley Zynda** (’17, Philosophy and Statistics) presented research at the 2017 Utah State University Student Research Symposium.

### Research Awards and Grants

• **Madison Buntrock** (’20, Communicative Disorders and Deaf Education): Undergraduate Research and Creative Opportunity (URCO) grant for “Does Familiarity with a Talker's Voice Facilitate Speech Intelligibility in Noise?”

• **Jacob Caldwell** (’19, Economics): URCO grant for “The Effect of Occupational Licensing on Minorities and Women in Utah”

• **Daniel Griffin** (’17, Psychology): URCO grant for “Understanding Schizophrenia's Effect on Hippocampal Function Through Computational Modeling of Latent Inhibition” and “Understanding Schizophrenia Through Study of Impaired Latent Inhibition in BDNF-Met Mice”
• **Danielle Green** (’17, English): URCO grant for “Technical Limitations Realized as Artistic Potential: The Contemporary Silent Film”

• **Maggie Hallerud** (’18, Wildlife Ecology Management): URCO grant for “Testing the Efficacy of Camera-Trap Surveys for Estimating Habitat Occupancy of Puma concolor”

• **Thomas Hill** (’18, Mathematics): URCO grant for “A Digital Database of Integrable Systems and their Properties”

• **Ashli Hunter** (’17, Biology): URCO grant for “Impact of the Total Western Diet and Supplementation on TNF, a Biomarker of Inflammation” and Joyce Kinkead Award for Outstanding Honors Capstone Project (“Dietary Supplementation with Tart Cherries for the Prevention of Inflammation Associated Colorectal Cancer in Mice”)

• **Tyler Kippen** (’18, Mathematics and Physics): URCO grant for “Temperature Dependence of Electrostatic Breakdown in Highly Disordered Polymers”

• **Justine Larsen** (’18, Political Science and Economics): URCO grant for “The KKK in the West: Income Inequality, Urban Rural Divides, and White Supremacy”

• **Kara Swenson** (’18, Biochemistry): URCO grant for “The Effect of Aging on Angiogenesis in RPE Cells”

• **Audree Van Valkenburg** (’20, Fisheries and Aquatic Science): URCO grant for “The Effect of High vs. Low Tide on Lemon Shark (Negaprion brevirostris) and Black-tip Reef Shark (Carcharhinus melanopterus) Abundance in the Lagoon at Heron Island Reef”

• **Ian Wadsworth** (’18, Biological Engineering): URCO grant for “Tunable Spider Silk Film as a Synthetic Bruch's Membrane”

• **Chandler Whitlock** (’17, Psychology): URCO grant for “The Effects of Sociocultural Factors on Social Connectedness and its Relationship with Minority Stress is LGBTQ Young Adults”

• **Michael Williams** (’17, Psychology): URCO grant for “Attentional Resources”

• **Bradley Zynda** (’17, Statistics and Philosophy): URCO grant for “Regime Switching Price Relations in Dairy Markets”
Research Internships, Field Opportunities, and Study Abroad


- **Katlyn Casagrande** ('17, Anthropology): Travel to the University of Tennessee to collect measurements from the William M. Bass Donated Skeletal Collection (2016)

- **Jessica Christensen** ('18, Animal, Dairy, and Veterinary Sciences): Study abroad in Pursat, Cambodia, to observe and study agriculture and animal culture (2017)

- **Dylan Filkins** ('19, Aerospace Engineering): Study abroad in St. Petersburg, Russia (2017)

- **Genovieve Gibson** ('20, Psychology): Study abroad at Nottingham Trent University in Nottingham, England (2017)

- **Karly Gibson** ('20, Marketing): Huntsman Global Learning Experience in Santiago, Chile, and Lima, Peru (2017)


- **Cole Hammond** ('19, Marketing and Economics): Attended “The Business of Teaching” conference at the Copenhagen School of Business (2017)


- **Devan Mills** ('20, Business Administration): Huntsman Global Learning Experience in Santiago, Chile, and Lima, Peru (2017)

- **Andrew Naegle** ('20, Accounting): Huntsman Global Learning Experience in Santiago, Chile, and Lima, Peru (2017)

• **Brooke Nichols** ('20, Finance, Marketing, and Chemistry): Small Enterprise Education and Development (SEED) program in Lima, Peru (2017)

• **Emmalee Olsen** ('19, Landscape Architecture): Study abroad in Spain and Portugal with the USU Landscape Architecture and Environmental Planning department (2017)

• **Morgan Pieper** ('18, Marketing and Business Administration): Huntsman Global Learning Experience in Santiago, Chile, and Lima, Peru (2017)

• **Michelle Platt** ('19, Anthropology): Utah State University archaeological field school in Idaho (2017)

• **Sydney Pond** ('19, History and Global Communication): Study abroad to Paris and Perpignan, France (2017)

• **Madison Ransom** ('20, Health Education and Promotion): Global health internship with HELP International (2017)

• **Benton Smith** ('21, Management Information Systems): Huntsman Global Learning Experience in Santiago, Chile, and Lima, Peru (2017)


• **Amanda Stoudt** ('17, Biological Engineering): Travel to La Slitrera, Mexico with the USU chapter of Engineers without Borders (2016)


• **Kara Swenson** ('18, Biochemistry): Humanitarian trip to India with Rising Star Outreach (2016)

• **Daniel Sykes** ('19, Anthropology): Conducted ethnographical research in La Livertad, Peru (2017)

• **Kyeigh Tyler** ('19, Bioveterinary Science: Humanities and arts study abroad in Spain, Italy, and England (2017)

• **Tori Valora** ('21, Psychology): Study abroad in Logrono, Spain, at La Universidad de La Rioja (2016-17)

• **Halea Walker** ('19, Finance): Taught comparative American culture in Vladikavkaz, North Ossetia, Russia (2017)

DETAILED OUTLINE OF CURRICULAR ACTIVITIES:

A. Five-year Trend – Entering First-year Honors Students

<table>
<thead>
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<th>Year</th>
<th>Fall</th>
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<tbody>
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<td>2012</td>
<td>150</td>
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<tr>
<td>2013</td>
<td>131</td>
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<td>2014</td>
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<td>2015</td>
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<td></td>
</tr>
<tr>
<td>2016</td>
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</table>

B. Five-year Trend – Students Completing Honors Coursework

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<th>Fall Classes</th>
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<td>2015-2016</td>
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<td>2016-2017</td>
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C. Five-year Trend – Number of Compensated Honors Courses Offered

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<td>2015-2016</td>
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</tr>
<tr>
<td>2016-2017</td>
<td>23</td>
</tr>
</tbody>
</table>

• Note on compensation: In 2015-2016, the Honors Program compensated courses listed with the HONR prefix. Business, Biology, English, Math, and the Student Orientation and Transition Services offices compensate the honors sections of their courses.

A list of 2016-2017 honors courses and enrollment statistics appear in the Appendix B of this report.
D. Ways to Graduate with Honors

- In Spring 2018, all incoming honors students (beginning with the entering class of Fall 2014) will graduate with University Honors, which requires completion of a capstone project and the accumulation of 28 total honors points. Students who began in Honors prior to Fall 2014 have three ways of graduating with honors; these achievements are documented on the students’ transcripts and diplomas:
  - Department Honors: 15 total honors credits in an approved upper-division Department Honors Plan (including a senior thesis/capstone project).
  - University Honors: 27 total honors credits, comprising lower-division honors credits from the program’s approved course list plus completion of an individually designed upper-division plan (including a senior thesis/capstone project).
  - Honors in University Studies with Department Honors: 27 total honors credits, comprising lower-division honors credits from the program’s approved course list plus completion of an approved upper-division Department Honors Plan (including a senior thesis/capstone project).

E. Faculty Participating in Honors

USU faculty participate in the University Honors Program in a number of ways:

- Teaching honors courses;
- Working with honors students engaged in Honors in Practice work, which applies academic knowledge outside the classroom on a contract basis;
- Advising students in their senior honors capstone projects;
- Serving as Departmental Honors Advisors, which involves guiding majors through departmental and Honors Program requirements;
- Serving on the University Honors Program’s Faculty Advisory Board;
- Participating in Honors Program socials and professionalization events for students;
- Serving on Rhodes, Goldwater, and Truman campus committees and advising students in the completion of their applications.

Appendix C lists faculty teaching honors courses and serving as Departmental Honors Advisors.

Note: In 2015, the Honors Program introduced a template for documenting faculty work for the Honors Program. This standardized document with personalized information is issued by the Honors office, upon request, and is recognized by Promotion and Tenure committees, approved by Faculty Senate and the Provost’s office, and connected automatically to Digital Measures.
F. Book Labs

All Book Labs, led by faculty, consist of four meetings, beginning in the second week of classes each semester. Honors buys all books and keeps enrollment lists and waitlists for each Book Lab.

Fall 2016: 9 Book Labs with 29 total students

Spring 2017: 7 Book Labs with 34 total students

Summer 2017: 3 Book Labs with 15 total students

SCHOLARSHIPS AND EXTRACURRICULAR ACTIVITIES, 2016-2017

A. Fellowships, Scholarships, and Research Programs National and International Scholarship Programs

External Scholarship Report: The Honors Program serves as USU’s center for national scholarship applications, including Rhodes, British Marshall, Harry S. Truman, Morris K. Udall, and Barry Goldwater scholarships. Since Fall 2005, the Fulbright Graduate Fellowships have been administered through the Office of Global Engagement.

Faculty are invited to nominate exceptional students for these awards and to encourage qualified students to apply. The Truman and Goldwater programs provide awards for undergraduates nominated in their sophomore or junior years. Other programs are designed for students planning to attend graduate school.

Honors Student Success with External Scholarships:

- **Jamie Kingsford Burgess** (’16, Biochemistry): Winner of the National Science Foundation Graduate Research Fellowship
- **Thomas Hill** (’18, Mathematics): Winner of the Goldwater Scholarship
- **Keri Norman** (’16, Conservation and Restoration Ecology and Statistics): Winner of the National Science Foundation Graduate Research Fellowship
- **Rachel Nydegger Rozum** (’15, Physics): Winner of the National Science Foundation Graduate Research Fellowship
- **Jackie Sullivan** (’18, Economics and Statistics): Finalist for the Harry S. Truman Scholarship
• **A.J. Walters** (’18, Biological Engineering and Biochemistry): Honorable Mention for the Goldwater Scholarship

**B. Honors Program Scholarships**

Through generous donations, Honors offers several endowed scholarships:

*The Helen B. Cannon and Lawrence O. Cannon Awards* carry a monetary stipend of $500 at the time of the award and $500 upon the student’s graduation.

- **Kade Beck** (’17, Civil Engineering): 2016-2017 Lawrence O. Cannon Scholar
- **Kandice Olson** (’17, Psychology): 2016-2017 Helen B. Cannon Scholar

*The Douglas D. Alder Scholarship* carries a monetary stipend of $1000 at the time of the award and stipulates leadership excellence.


*The Elaine Alder Service Scholarship* carries a monetary stipend of $1000 at the time of the award and stipulates demonstrated leadership and a commitment to community service.


*The Joseph G. and Karen W. Morse Scholarship* carries a monetary stipend of $500.

- **Madison Buntrock** (’20, Communicative Disorders and Deaf Education): 2016-2017 Morse Scholarship
- **Audrianna Dehlin** (’19, Psychology): 2016-2017 Morse Scholarship

*The Joyce Kinkead Outstanding Honors Scholar Award* carries a monetary stipend of $500 at the time of the award. This award recognizes graduating honors students who have completed honors capstone projects of particular merit.
• **Millie Tullis** (’17, English): Joyce Kinkead Award for Outstanding Honors Capstone Project (“Her Body As Petals: An Annotated Bibliography”)

• **Ashli Hunter** (’17, Biology): Joyce Kinkead Award for Outstanding Honors Capstone Project (“Dietary Supplementation with Tart Cherries for the Prevention of Inflammation Associated Colorectal Cancer in Mice”)

C. Last Lecture

The 42nd annual “Last Lecture” will be delivered on September 27, 2017, by Dr. Brian McCuskey, Associate Professor of English. Dr. McCuskey was chosen by a committee of USU honors students to give his theoretical “last lecture” to students, faculty, and community members. His lecture, “Alice vs. Sherlock: Which One Do You Trust?” will be available online [http://honors.usu.edu](http://honors.usu.edu) in late October.

D. Honors Student Council Report

The 2016-2017 school year was very active for the Honors Student Council (HSC). The HSC participated in four successful service projects this year. Throughout the fall semester, the HSC held multiple fundraising events (including a bake sale and a Penny Wars competition) to raise money for a family they adopted through Sub for Santa. In October and November, they held a food drive, donating to the Cache Valley Food Pantry. In the spring, the HSC helped promote a Bingo night to raise money for a girl in need of medical care. They also held a benefit to raise money for a Cambodian orphanage.

The HSC sponsored several social actives this year. The September opening social attracted nearly two hundred students. The event included food and games on the quad. Other popular events included a trip to the American Heritage Center Corn Maze in October, a “Friendsgiving” for honors students who were unable to travel home for Thanksgiving, “Brain Breaks” during finals weeks (including snacks and activities in the honors office), and a movie night closing social. Each event drew large groups of honors students and friends who had the opportunity to have fun and get to know each other.
APPENDICES

Appendix A

2016-2017 Recipients of Honors Degrees and Titles of Honors Capstone Projects

- **Colin Anderson** ('17, Theatre Arts and History Teaching): “Teaching Social Studies through Drama”

- **Lindi Andreasen** ('16, Elementary Education): “Diversity Education: Are We Preparing Teachers to Teach all Learners?”

- **Connie Barnes** ('17, Human Movement Science): “A Deeper Look into the Vastus Medialis: A Stabilizer for the Knee”

- **Kade Beck** ('17, Civil Engineering): “Design of Logan City's Stormwater Conveyance System”

- **Abigail Bentley** ('17, English): “The Revival of America's First Genre: Exploring the Panther Narrative as Feminist Principles in Post-Revolutionary War America”

- **Natalie Berrett** ('17, Health Education and Promotion): “Pumpkin Chocolate Chip Bread is Acceptable to Consumers with Reduced Sucrose and Sucralose Substitutions”

- **Samuel Briggs** ('17, Biological Engineering): “Electrospun SpiderSkin Bandage for Epidermal Protection and Recovery”

- **Jade Burt** ('17, Political Science and Statistics): “Telephone Polls and PPS Sampling: A Potential Boon to the Polling Industry”

- **Katlyn Casagrande** ('17, Anthropology): “Testing the Accuracy of Sex Estimation from the Metacarpals, Calcaneus, and Talus on a Sample of Known Sex Individuals”

- **T. Rees Checketts** ('17, Nutrition, Dietetics, and Food Science): “Evaluating Levels of Weight Bias Perceptions and Attitudes among Pre-health Undergraduate Students”

- **Darcie Christensen** ('17, Biological Engineering): “Rapid Application Modular External Fixator Extension Mechanism”

- **Eliza Comer** ('17, Business Administration): “Millennial Entitlement from a Millennial Perspective”
• **Emily Cottam** (’17, Vocal Performance): “A Stiff, Brocaded Gown: Patterns in the Life of Amy Lowell”

• **Jamie Crandal** (’17, International Business): “CIA or CEO: Who is Responsible for Protecting America's National Security?”

• **Rowan Crowder** (’17, Psychology): “Delay Discounting Mechanisms in Eating Disorders: A Call to Arms”

• **Hane De Oliveira Crevelari** (’17, Business Administration): “A Different Perspective of the Debate Between Nonprofit and For-Profit Microfinance Organizations”

• **Austin Dopp** (’17, Family, Consumer, and Human Development): “Relative Effects of Sleep Hygiene Behavior and Physical Exercise on Sleep Quality”

• **Annelise Dykes** (’16, Biological Engineering): “Measuring the Effects of High-Altitude Flight and Upper Atmospheric Radiation on Muscle Cells”

• **Kaleb Esplin** (’16, Communication Studies): “A Life Full of Challenges: Exploring the Stressors and Coping Strategies of Emerging Adult Undergraduate Student Parents”

• **Natalie Ferguson** (’17, Human Movement Science): “Assessment of Postural Sway During Different Attention Focus States in Post-Surgery ACL Tears”

• **Zachary Fica** (’17, Biological Engineering): “Pairing of Anaerobic and Aerobic Treatment of Petroleum Wastewater”

• **Brent Gage** (’16, Psychology): “Language Brokering Consequences as a Function of Development”

• **Megan Gordon** (’17, Civil Engineering): “Design of Logan City's Stormwater Conveyance System”

• **Danielle Green** (’17, English): “Running in REM Cycles: Escapism in the French Postwar Films *Le Silence de la Mer* and *La Vache et le Prisonnier*”

• **Daniel Griffin** (’17, Psychology): “Negative Symptoms in an Animal Model of Schizophrenia”

• **Bryson Grondel** (’17, Psychology): “The Relationship Between Competitive State Anxiety and Imagery Ability in High School Track and Field Athletes”
• **Cherea Hammer** (’17, Psychology): “A Look into Lookism: An Evaluation of Discrimination Based on Physical Attractiveness”

• **Erica Hawvermale** (’17, Anthropology): “The Impact of High School Extracurriculars: Similarities and Differences in Sense of Community Among Competitive, Performance, and Participatory Activities”

• **Scott Heninger** (’16, Psychology): “A Pilot Trial of the Effectiveness of Acceptance and Commitment Therapy Self-Help for Problematic Pornography Viewing”

• **Ashli Hunter** (’17, Biology): “Dietary Supplementation with Tart Cherries for the Prevention of Inflammation-Associated Colorectal Cancer in Mice”

• **Tatyanna Johnson** (’17, History): “Fear and Media: An Examination of Serial Killers in 19th Century America”

• **Jacob Lake** (’17, International Agribusiness): “Limiting Factors of Potato Production in Mozambique”

• **Madison McCormick** (’17, Psychology): “Religiosity and Perceptions of Sexual Violence in Utah”

• **Bret Mossman** (’17, Wildlife Science): “Ducks Diet and Dormancy: Implications for Seed-Based Wetland Restoration”

• **Kandice Olson** (’17, Psychology): “Increasing Parenting Knowledge: A Pilot Study”

• **Michael Paskett** (’17, Biological Engineering): “Electrospun SpiderSkin for Epidermal Protection and Recovery”


• **Kaylee Simmons** (’16, Music Education): “The Use of Vocal Vibrato in Contemporary Performances of Early Music”

• **Autumn Slade** (’17, Chemistry): “Caffeine and Acetaminophen Concentration and other Water Quality Parameters along the Middle to Lower Bear River”

• **Amanda Stoudt** (’17, Biological Engineering): “Amending PHB with Algal Biomass to Enhance Biodegradability”
• Millie Tullis ('17, English): “Her Body As Petals: An Annotated Bibliography”


• Molly Van Engelenhoven ('17, Environmental Studies and Political Science): “China: Avoiding Impediments to Successful Climate Change Mitigation”

• Deborah Vernon ('17, Social Work): “Social Injustice Society has Created Against Against Male Victims of Domestic Violence”

• Chandler Whitlock ('17, Psychology): “The Influence of GSAs and LGBT-Supportive Staff on Social Connectedness and its Relationship in Reducing Minority Stress”

• Michael Williams ('17, Psychology): “Attentional Resources: The Role of Dopamine in the Prefrontal Cortex”

• Bradley Zynda ('17, Statistics and Philosophy): “Regime Switching in Cointegrated Time Series Rate Variability”

Appendix B

2016-2017 Honors Courses

Fall 2016
HONR 1330 Creative Arts
HONR 1340 Social Systems and Issues
HONR 3900 Capstone Proposal Preparation
ECON 1500.05H Economic Institutions
ENGL 2010.35H Intermediate Writing
ENGL 2010.59H Intermediate Writing
MATH 1220H Calculus II
USU 1010 H (Connections)

HONR 1330 Creative Arts
HONR 1340 Social Systems and Issues
HONR 3900 Capstone Proposal Preparation
ECON 1500.05H Economic Institutions
ENGL 2010.35H Intermediate Writing
ENGL 2010.59H Intermediate Writing
MATH 1220H Calculus II
USU 1010 H (Connections)

2017-2018 Honors Courses

Spring 2017
HONR 1300 US Institutions
HONR 1330 Creative Arts
HONR 1350 Integrated Life Science
HONR 3010 ST: Think Tank (H/QI/DSC)
HONR 3020 ST: Think Tank (H/CI/DHA)

HONR 1300 US Institutions
HONR 1330 Creative Arts
HONR 1350 Integrated Life Science
HONR 3010 ST: Think Tank (H/QI/DSC)
HONR 3020 ST: Think Tank (H/CI/DHA)
HONR 3030 ST: Think Tank (H/DSS/CI)  Kynda Curtis
HONR 3900 Capstone Proposal Preparation  Kristine Miller
ECON 2010.01H Intro to Microeconomics  Christopher Fawson
ENGL 2010.20H Intermediate Writing  Rachel Quistberg
ENGL 2010.27H Intermediate Writing  Shanan Ballam
MATH 2210H Multivariable Calculus  Lawrence Cannon

Enrollment Statistics

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Appendix C

2016-2017 Faculty Departmental Honors Advisors

College of Agriculture

- Animal, Dairy, and Veterinary Sciences: Lee Rickords
- Applied Economics: Ryan Bosworth
- Applied Sciences, Technology, and Education: Michael Pate
- Landscape Architecture and Environmental Planning: Bo Yang
- Nutrition, Dietetics, and Food Science: Heidi Wengreen
- Plants, Soils, and Climate: Jeanette Norton

Jon M. Huntsman School of Business

- School of Business Coordinator: Shannon Peterson
- Accounting: Nate Stephens
- Economics and Finance: Paul Fjeldsted
- Management: Vijay Kannan
- Management Information Systems (MIS): David Olsen

Caine College of the Arts

- Art, Art History, Interior Design: Marissa Vigneault
• Music, Music Education, Music Therapy: Sergio Bernal
• Theatre Arts: Matt Omasta

Emma Eccles Jones College of Education and Human Services
• Communicative Disorders and Deaf Education: Sonia Manuel-Dupont
• Early Childhood Education, Elementary Education, and TEAL: Scott Hunsaker
• Family, Consumer, and Human Development: Yoon Lee
• Health, Physical Education, and Recreation: Eadric Bressel
• Psychology: Scott Bates
• Special Education and Rehabilitation: Bryce Fifield

College of Engineering
• College of Engineering: V. Dean Adams

College of Humanities and Social Sciences
• Aerospace Studies: Lt. Col. Steven Smith
• Anthropology: Jacob Freeman
• Communication Studies: Kristina Scharp
• English: Keri Holt
• History/Religious Studies: Susan Shapiro
• International Studies, Law and Constitutional Studies, Political Science: Veronica Ward
• Journalism and Communication: Cathy Bullock
• Languages: David Richter
• Philosophy: Charlie Huenemann
• Social Work: Jennifer Roark
• Sociology: Christy Glass
• Women and Gender Studies: Stephanie Bagnell

S.J. & Jessie E. Quinney College of Natural Resources
• Natural Resources Honors Coordinator: Eugene Schupp
• Environment and Society: Nat Frazer
• Watershed Sciences: Sarah Null
• Wildland Resources: David Koons

College of Science
• Biochemistry and Chemistry: Steve Scheiner
• Biology and Public Health: Kim Sullivan
• Geology: James Evans
• Mathematics and Statistics: David Brown
• Physics: David Peak
Section 1. Introduction:
The role of the Parking and Transportation Advisory Committee is to formulate recommendations regarding parking policies. All recommendations are subject to adoption by the Administration. The committee membership represents faculty, staff and students. Membership consisted of the following individuals for the 2017-2018 academic year:

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<td>Andi McCabe</td>
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<td>Jordy Guth</td>
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<td>Housing Master Planning Group</td>
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<td>Blake Harms</td>
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<td>Student Advocate</td>
<td>Bridget Baldwin</td>
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<td>Rebecca Thomas</td>
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<td>Allison Hansen</td>
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Section 2. Outline of Facts and Discussions:
The Parking and Transportation Advisory Committee approved the following resolutions. This action was agreed upon by the Chair of the Committee and Vice President Dave Cowley.

Appendix A: 17-01 Increase in Parking Permit Rates

Appendix B: Future Permit Pricing Projections


Appendix D: Potential Traffic Solutions for 700 N Aggie Blvd
Section 3. Important Parking Related Issues:

- James Nye, Director of Parking and Transportation, presented a department report.
  - Construction of the Blue Square parking lot with an electric vehicle charging stations – complete.
  - Completion of a new parking lot for USU’s State and Government vehicles.
  - Stadium East storm drain water storage tanks beneath the parking lot – complete.
  - Clinical Service Construction site 70 faculty/staff parking stalls – ongoing through March 2018.
  - Relocation of RED permit holders.
  - Life Sciences Building site – 81 faculty/staff parking stalls – ongoing.
  - Tunnel Project TSC Construction – complete.
  - Old main Roofing project – complete.
  - 1000 North 800 East storm water run off drain – Logan City project – August 7 – November 1st. Re-routing Aggie Shuttles and CVTD.

Upcoming Plans for Committee

The Parking and Transportation Advisory Committee is scheduled to discuss the following issues during the 2016-2017 academic year. Other pertinent issues may come forth as necessary.

- Continued construction of Housing complexes and re-location of resident student parking.
- Parking Permit Rate increases for Faculty, Staff and Students to cover future parking payment of structures.
- Traffic/Pedestrian Lights on 700 N to reduce pedestrian/bus conflicts.
RESOLUTION 17-01
Utah State University
Parking and Transportation Advisory Committee

Proposed by: Parking and Transportation Department

A RESOLUTION PROPOSING INCREASE IN PARKING PERMIT RATES WHEREAS, The

Parking and Transportation Department is an Auxiliary Enterprise, defined by
the Board of Regents Policy R550.3.1. The department must be self-supporting, which means receiving
revenues (fees for service, sales, dedicated general fee, contributions, and investment income) must cover
all or most of the direct and indirect operating expenses, assignable indirect costs, debt services, and
capital expenditures (Board of Regents Policy R550.3.2); and

WHEREAS, University capital maintenance funding is not sufficient to meet the needs of all parking
lot maintenance; and

WHEREAS, An annual 4% parking permit rate increase was approved for years 2006 - 2012, primarily
to cover bond payments on the Aggie Terrace; and

WHEREAS, Since 2012, parking permit rates have adjusted for certain permits ranging from $0 to $20
per year ($2.22 per month); and

WHEREAS, Several projects have been identified with start dates within the next year; resurfacing of
parking lots on campus and planning and design for a new parking structure; and

WHEREAS, In order to render adequate services, auxiliary enterprises must have funds sufficient to meet
current and future capital maintenance needs (Board of Regents Policy R550.6.2); and

WHEREAS, To plan for future parking structures and ongoing maintenance of surface lots currently
used, the Parking and Transportation Department proposes to increase parking permit rates as shown on
the attached table;

NOW THEREFORE BE IT RESOLVED BY THE PARKING AND TRANSPORTATION
ADVISORY COMMITTEE, That the parking permit rate increase recommendations be established in
order to cover the cost of maintenance, future growth, and development of parking lots or structures.

Signed:
Steven Jenson
Parking and Transportation Advisory Committee Chair
February 17, 2017
Date

David Cowley
Vice President for Business and Finance
February 22, 2017
Date
### Faculty/Staff Lots - effective March 1, 2017

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Based on the current number of permits sold, the price increase will generate approximately $124,000 annually.
### Appendix B

#### Future Permit Pricing Projections Faculty/Staff lots

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#### Future Permit Pricing Projections Student Commuter and Resident lots

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| Net Increase    | $58,000 | $76,000 | $124,000 | $124,000 | $124,000 | $124,000 | 31.03% | 63.16% | 0.00% | 0.00% | 0.00% |      |
| Total           | $1,035,000 | $1,111,000 | $1,235,000 | $1,359,000 | $1,483,000 | $1,607,000 | 7.34% | 11.16% | 10.04% | 9.12% | 8.36% |      |

| Accumulative Increase | $76,000 | $124,000 | $324,000 | $448,000 | $572,000 | $572,000 |      |      |      |      |      |      |

| Future Bond payment | $572,000 |      |      |      |      |      |      |      |      |      |      |      |
Appendix C

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<th>Source</th>
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<td>Parking Permit Sales</td>
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<td>Big Blue Terrace Sales</td>
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<td>Meter Revenue</td>
<td>86,257</td>
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<td>Aggie Terrace Sales</td>
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<td>Athletic Event Revenue</td>
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<td>Blue Premium Sales</td>
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<td>Dedicated Stalls</td>
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<td>Parking Special Events</td>
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<td>Vehicle Maintenance, Fuel &amp; Insurance</td>
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### 2016-17 USU Parking Operating Expenses

- Capital - Blue Sq & State Vehicle lot (47%)
- Department Labor (17%)
- Bond Payment (13%)
- Snow Removal (9%)
- Endowment/Scholarships (6%)
- Collection/Meter machines (4%)
- Other - Contract Agreements (3%)
- IT Systems (2%)
- Parking Lot Improvements (2%)
- Administrative Fees (1%)
- Operating Supplies (1%)
- Utilities (1%)
- Office Supplies/Small Tools (1%)
- Printing & Postage (1%)
- Vehicle Maintenance, Fuel & Insurance (1%)
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**2016-17 USU Parking Net**
Potential Traffic Solutions for 700 N Aggie Blvd

Pedestrian behavior and traffic congestion results in safety, air quality and transportation concerns along 700 N Aggie Blvd corridor through Utah State University campus. This brief outlines an option to these concerns.

Install signal crossing for organization

Signal crossings installed at defined crosswalks on 700 N to organize pedestrian crossings and facilitate bus and vehicular schedules. Aggie Shuttles and Cache Valley Transit (CVTD) buses would have devices to pause pedestrian traffic across crosswalks, and visually appealing barriers along 700 N will prevent jaywalking. These methods will be cost effective and quick to implement. They include the following benefits:

Increased Safety

Signal crossings and corridor barriers will increase safety by preventing unexpected or inattentive crossings by pedestrians in front of buses and vehicles. This improves safety for the pedestrian, bus passenger and vehicular traffic.

Improved air quality

Aggie Shuttles and CVTD buses currently idle for 3–5 minutes while waiting for breaks in pedestrian traffic during peak times of the day. By allowing buses to control signal crossings, buses are able to deliver passengers quickly and efficiently.

Reduced traffic and parking congestion

Increased reliability and convenience of public transportation will result in higher use by students and faculty. This will further reduce traffic congestion and parking on central campus, allowing additional options for faculty and staff to park away from central campus.

Vitalize student recruitment

Parents and students regularly tell CVTD employees that the Aggie Shuttle and zero-fare transit system is a determining factor of choosing USU over other institutions. By prioritizing reliability and convenience of public transit, USU will garner addition favor from prospective students.

Impact on transportation from the Aggie Shuttle and CVTD

The Aggie Shuttle provides 1.2 million rides annually to students, faculty and staff around the USU Campus. CVTD provides 1.7 – 2.0 million rides, 50% of this ridership has a destination near USU. Prioritizing transit along 700 N will increases safety at pedestrian crossing reduces vehicular congestion and will improve air quality.
Library Advisory Council

Report to the Utah State University Faculty Senate, September 14, 2017

Charge
The University Libraries Advisory Council advises the Dean of Libraries and Instructional Support in (1) meeting the learning, instruction, and research needs of students, faculty and staff; (2) formulating library policies in relation to circulation, services, and the collection development of resources for instruction and research; and (3) interpreting the needs and policies of the libraries to the University. The Council membership will consist of nine faculty members, one from each College and Extension with one undergraduate and graduate student appointed by the Provost. Faculty members will serve three-year terms and are renewable once. The Dean of Libraries and Instructional Support serves as an ex-officio, non-voting member. The chair will be elected from the Council membership on an annual basis.

Council Members
David Wall, Caine College of the Arts, Chair; Charles Miller, College of Engineering; Susanne Janecke, College of Science; Bryce Fifield, Emma Eccles Jones College of Education and Human Services; Travis Dowdle, USUSU Science Senator; Anuj Khasgiwala, Graduate Student Senator; Steven Hanks, Huntsman School of Business; Amanda, College of Agriculture and Extension; Christine Cooper-Rompato, College of Humanities and Social Sciences; Peter Adler, College of Natural Resources; Dean Brad Cole, Ex-officio, Libraries and Instructional Support

2016-2017 Activities
The Library Advisory Council met twice during the 2016-2017 school year. Key topics addressed are highlighted below:

1. Kacy Lundstrom, interim head of Reference, discussed the Research Assignment Design Workshop, designed to assist faculty in developing research projects for students in their classes. The workshop was held December 2nd.

2. Brad Cole, Dean of Libraries and Instructional Support reported on Library funding. Due to yearly journal inflation, book budgets have taken a big cut. The University has provided new funding to help with inflation, but this does not allow for money to pursue new initiatives.
3. Discussion regarding whether the Library would seek to maintain both Web of Science and Scopus. Price for Web of Science is rising rapidly. Scopus offers access to many of the same resources, and is substantially less expensive. Hence, many universities are dropping Web of Science in favor of Scopus. The Utah Library Consortium submitted a proposal to the legislature to fund Web of Science. As this was not funded, the Library has reached a decision to no longer fund Web of Science.

4. The Library in partnership with AIS is starting a pilot program for grants for faculty interested in developing open educational resources. This year we will target CHaSS. If successful, this program will expand to the rest of campus.

5. The Library is in the midst of completing a strategic planning process. Among other things they are looking at resources, staff and space allocation. Faculty input has been sought via a survey designed to better understand Faculty needs.

6. Items determined to be addressed in upcoming LAC for 2017-2018 academic year: assessment of Listening Tour data; updates on, and continuing discussion of, Strategic Planning process; budgetary considerations in both the immediate and long-term; update to items 1 and 4 listed above.