

Tuition, Fees, and Refunds

Tuition and fees provide an essential revenue source to Utah State University, although these comprise only 12 percent of the total budget. State appropriations provide 34 percent of the University's revenue sources. USU strives to keep the institution as cost-effective as possible, and is noted for having low-cost resident and nonresident tuition amounts.

Tuition and fee amounts may be found at:
<http://www.usu.edu/registrar/tuition>.

Registration for a semester is *not complete* until all fees have been *paid in full*. The University reserves the right to alter any tuition or fee charges without notice.

Visitor fee (audit) same as classes with credit (except for persons 62 years of age or older who are permitted to audit free of charge after a recording fee of \$10 per semester has been paid)

Late registration fee **\$20**
(assessed beginning the first day of classes)

Continuing Graduate Advisement Courses (6990 and 7990).
There is no limit on the number of times a graduate student may register for 6990 or 7990 credit. Resident tuition is charged for 6990 or 7990 credits, and out-of-state tuition is not charged.

Continuous Graduate Registration Fee. \$15

Tuition Refund Policy. The following refund policy applies to full-semester classes *only*. For information about refund amounts for classes offered during *less than a full semester*, contact the Cashiers Office, Student Center 228, (435) 797-1069.

Refund Period	Percent of Tuition to be Refunded
Before Semester Classes Begin	100%
First 2 Days of the Semester.	100%
3rd thru 5th Day of Classes	90%
Thru the 10th Day of Classes	70%
Thru the 15th Day of Classes	50%
After the 15th Day of Classes	0%

Fee Refunds. (1) Ten dollars of every registration fee and the insurance fee are nonrefundable. (2) After the \$10 fee is deducted from the registration fee, a proportionate share of all fees paid may be refunded to any student who withdraws from school before the 15th day of classes. (3) All refunds will be mailed to the student. (4) The application and evaluation fee for an undergraduate or graduate applicant is not refundable. (5) Activity fees will be pro-rated. (6) All refunds must be applied for at the Cashiers Office. (7) Students with financial aid need approval from the Financial Aid Office in order to receive a refund. (8) Complete withdrawal must be approved by the Financial Aid Office or by University Advising and Transfer Services.

Delinquent Financial Accounts. Students with outstanding financial obligations may be refused all University services until such obligations are paid. Services which may be denied include the following: registration, transcripts, grades, transfer of credit, and graduation.

ID Cards. An ID card will be prepared for new freshmen and transfer students upon proof of fee payment. However, electronic validation is required *each semester* before the ID card will be acceptable for admission to student activity attractions. Upon payment of tuition and fees, students will automatically have their cards validated. A student who holds a validated card may purchase an additional validated card for his or her spouse for \$36.50. Lost ID cards may be replaced for \$10.00.

Spreading Payments Over Time (SPOT) Tuition Payment Program. The SPOT program allows students to make five monthly payments per semester on their tuition. The first payment for fall semester is due June 1. The first payment for spring semester is due November 1. This program is done by automatic withdrawal from the student's checking or savings account. A \$50 nonrefundable annual fee (per school year) is required for participation in the program. Students requesting this option after June 1 must pay the past-due payments. To enroll in the SPOT program and for further information, go to:
<http://controller.usu.edu/tuition/spotinfo.htm>.

Deferred Fee Note. The Deferred Fee Note is not available until after the fee payment deadline. This note is due 60 days into the semester. The cost of the deferred fee note is \$50. Deferred Fee Notes must be applied for in the Cashiers Office (SC 228).

Miscellaneous Payments. If any payment made to the University is unauthorized, incomplete, or received after the due date, registration fees will be considered as **unpaid**, and the student will not be officially registered.

Personal Checks. Personal checks returned by the bank for any reason will subject the student to a service charge and, at the discretion of the Controllers Office, may result in the withholding of registration credit or immediate cancellation of the student's classes. USU reserves the right to refuse personal checks for any transaction. Check cashing privileges and use of other University services using personal checks may be suspended for any individual who has a check returned to the University.

Sponsored Payments. Students whose tuition and fees are paid by a sponsor may contact the Cashiers Office (SC 228) for authorization to complete registration. International students with a sponsor should also contact the Cashiers Office.

Computer and Information Literacy Examination. All students working toward a bachelor's degree must pass this examination as part of the University Studies requirements. New students will automatically be assessed a fee. For additional information about this exam, see page 43.

Special Fees. Special fees, charged in addition to tuition and registration fees, are assessed on the Registration/Billing Statement. Carefully review the University *Schedule of Classes* to determine which courses require special fees.

40 Parking Permits
Tuition, Fees, and Refunds

Parking Permits

Parking Permits for students
 living off campus \$20 per semester
 \$35 per year

Parking Permits for students living in dorms \$35 per year

Parking Permits for students living in the
 Student Living Center or Aggie Village \$35 per year

Gate Card \$10 deposit

Music. Fees are charged for piano practice and private instruction. For information on amounts, contact the Music Department.

Division of General Studies Fee \$45 per semester

Health and Accident Insurance is available to all students for nominal costs at the time of registration. Additional insurance may be purchased for spouse and children. Students are encouraged to provide themselves with adequate protection in case of illness or serious injury. See University *Schedule of Classes* for premiums.

Insurance Information/International Students

Insurance coverage is *mandatory* for international students. All international students attending Utah State University are *required* to purchase one of the student health insurance plans offered at the University for themselves and accompanying dependents. Insurance coverage is *required* each semester.

International students are cautioned to purchase only temporary travel insurance to cover travel to the U.S.

Admission Application and Evaluation Fee (nonrefundable):

U.S. Residents (undergraduate) \$35
 International Students (undergraduate) \$50

Special Examination Fee: \$10 per course plus \$5 per credit hour up to a maximum of \$50 including the \$10 examination fee. Fees for some of the special examinations offered by the Languages, Philosophy, and Speech Communication Department are higher; call (435) 797-1209 for specific fees.

Late Graduation Application Fee for undergraduate candidate To be determined

Graduation Fee:

One-year Certificate \$10
 Two-year Diploma \$10
 Associate of Applied Science Degree \$10
 Bachelor's Degree \$10
 Graduate, PhD Degree \$15

Cap and Gown Sales:

Bachelor's Degrees \$26.99
 (includes cap, gown, and tassel)
 Master's Degrees \$31.99
 (includes cap, gown, hood, and tassel)
 Doctorate Degrees \$41.99
 (includes cap, gown, hood, and tassel)

To receive the "Early Bird Prices" listed above, order through the USU Bookstore *no later than* January 30. After January 30, an additional \$10 will be added to each price.

Teacher Placement Registration \$10

Transcript of Credits. For transcript requests processed by the USU Registrar's Office, the following information is needed: (1) student's full name (including any previous names), (2) student ID number, (3) date of birth, (4) last date of attendance, (5) where the transcript is to be sent, and (6) student's signature. The transcript fee (per transcript) is \$3 for the first transcript and \$1 for each additional transcript *on the same order*. The fee is to be paid in the Office of the Registrar (Records Services), Taggart Student Center 246.

For a fee of \$5 per location, transcripts may be faxed. Send a fax to (435) 797-4077, along with the required information listed above and credit card information (card name, number, and expiration date).

Unofficial transcripts are available on the internet at:
http://www.usu.edu/compserv/stu_rec.html.

University Publications. To purchase a Utah State University *General Catalog* or *Semester Schedule of Classes*, phone Express-a-book at one of the following numbers: (800) 662-3950, (435) 797-3950, or FAX (435) 797-3793.

Information on Scholarships, Fellowships, and Assistantships can be found in the *Financial Aid and Scholarship Information* section of this catalog (pages 22-26).

Housing Fees. Write for a Housing Bulletin; send request to the Office of Housing and Food Services, Utah State University, 8600 Old Main Hill, Logan UT 84322-8600.

Estimated Cost of Undergraduate Education for Two Semesters for 2004-2005 Academic Year

	Resident	Nonresident
Tuition and Fees	See page 39	See page 39
Room and Board	\$ 3,930	\$ 3,930
Books and Supplies	870	870
Personal Expenses	1,600	1,600
Totals	<u>\$ 7,610</u>	<u>\$ 7,610</u>
	plus	plus
	Resident	Nonres.
	Tuition	Tuition

Note: Costs for room and board may vary, depending upon the housing and meal plan selected. Also, costs for books, supplies, and personal expenses may vary, depending upon a student's chosen program of study and lifestyle. Students who choose to have a car will need to plan for transportation expenses. However, owning a car is *not necessarily essential*, since both USU and Logan have free bus systems.