

Student Resources

Academic Resource Center

Student Center 305, (435) 797-1128
<http://www.usu.edu/arc>

The Academic Resource Center (ARC) provides services and programs for undergraduate students to improve their learning strategies and academic success. The classes USU 1010, PSY 1730, PSY 1750, and MHR 2160 involve students in improving academic skills. A study skills assessment is offered, and individual consultation with learning problems is available. "Drop-In" tutoring and extra academic support are available with the Supplemental Instruction (SI) program. Suggestions for academic improvement are available in computer-based and print formats.

Admissions

Student Center 102, (435) 797-1129, or (800) 488-8108
<http://www.usu.edu/admissions>

The Admissions Office acts as a liaison between the University and high schools and community colleges. It functions as the first point of contact between the University and the public schools and is involved in personal visits to schools and institutions. Personnel in this office are glad to answer questions about the University, conduct tours, assist with arrangements, and help students make application for scholarships and admissions.

Advising and Transfer Services, University

Student Center 304, (435) 797-3373
<http://www.usu.edu/ats>

University Advising and Transfer Services provides advising referrals and information regarding University requirements, academic policies and procedures, academic program planning, University Studies requirements, transfer articulation agreements, services, and resources of the University. University Advising and Transfer Services also facilitates the new Student Orientation, Advising, and Registration (SOAR) program; the Peer Advising program; Graduation Guarantee program; Intent to Transfer program; and transfer articulation agreements.

Bookstore

Student Center 123, (435) 797-1666
<http://www.bookstore.usu.edu>

The USU Bookstore's primary objective is to support students. The Bookstore's focus centers on providing students with easy and timely access to textbooks, reference books, trade books, and other educational materials. In addition, there is a Gifts and Clothing Department which carries Aggie-related items, and a Supplies and Electronics Department.

Special services include: Express-A-Book (mail order), custom publishing (copyright clearance and production of course readers),

accounts for scholarship and rehabilitation students, special orders on merchandise, textbook buyback, and scholarships.

Textbooks and merchandise can also be purchased at the Bookstore's secure website.

Campus Recreation

Health, Physical Education and Recreation 126,
(435) 797-1503
<http://www.usu.edu/camprec>

Students interested in intramural, club sports, or leisure sports activities can fulfill their interests through the Campus Recreation Office, located in the HPER facility, room 126. Campus Recreation has access to two fine facilities: the HPER Building and the Nelson Recreation Center. Recreation activities include racquetball, basketball, indoor track, weights, tennis, softball, swimming, and soccer, just to name a few. Club sports include ballroom dance, baseball, cycling, hockey, lacrosse, racquetball, rodeo, rugby, soccer, ultimate frisbee, volleyball, and waterpolo.

Career Exploration Resource Center

University Inn 101, (435) 797-1138
<http://www.usu.edu/explore>

Students who are undecided about their major or who need additional information about career options should contact this office. The center also offers a Career and Life Planning course, Psychology 1220, 3 credits.

Career Services

University Inn 102, (435) 797-7777
<http://www.usu.edu/career>

Career Services provides advisement, interview opportunities, job announcements, referrals to employers, internship and cooperative education information, and many other resources to assist students in obtaining employment upon graduation.

Children's House

862 East 900 North, (435) 797-3657
<http://www.childrenshouse.usu.edu>

Student parents attending the University may enroll their children at the Children's House, an accredited quality early care and education program for preschool age (3-5 years) and half-day kindergarten children. Professional staff provide a healthy, safe, and nurturing learning environment for children by promoting their physical, social, emotional, and intellectual development. There are several flexible enrollment options from which parents can choose as space is available.

Computer and Information Literacy (CIL)

Eccles Science Learning Center 131, (435) 797-2405
<http://cil.usu.edu>

As part of the University Studies Requirements, all students receiving a bachelor's degree from USU must score 70 percent or higher on each of the following six computer and information literacy examinations: (1) Information Law and Ethics, (2) Information Resources, (3) Document Processing, (4) Operating Systems and Environments, (5) Spreadsheets, and (6) Presentations.

There is a \$30 fee associated with this exam. Students having less than 60 semester credits when they register for their first semester at USU will automatically be assessed a \$30 Computer and Information Literacy (CIL) fee. (If a student can show proof that the CIL requirement has been met at another Utah institution, the \$30 fee will be credited to the student's account.)

Once the fee is paid, there is no limit to the number of times a student can take each test. Once a test is passed, a student may not retake that test. After all tests are passed, students must go to the CIL web page, select **Recording on Transcript**, and then complete and submit the form. The CIL information will then be posted to their transcripts.

Counseling Center

Student Center 306, (435) 797-1012
<http://www.usu.edu/counsel>

The Counseling Center assists students with personal growth and adjustment, relationship issues, problem-solving, career/academic adjustment, and psychosocial assessment. Services include individual, relationship, and group therapy; outreach programs; and problem-solving consultations.

Customer Service Center

USU ID Cards, Debit and Dining Accounts, Information, and Ticket Sales
Student Center 212, (435) 797-3852
<http://www.usu.edu/usucard>

The Customer Service Center is the location where students receive their USU ID Card. The USU ID Card allows students access to many campus resources and events. In addition, it can be used for debit and dining accounts.

The Customer Service Center staff can answer general questions about the University and provide student information. The center offers assistance, information, maps, and problem-solving assistance for students, staff, and visitors. The center also handles Lost and Found items for the Taggart Student Center.

There is an outlet for the USU Ticket Office at the center. Tickets are available for performing arts, theatre productions, STAB events, and all athletic events.

Disability Resource Center

University Inn 101, (435) 797-2444 or (800) 259-2966 Voice
or (435) 797-0740 TTY
<http://www.usu.edu/drc>

The Disability Resource Center offers support, facilities, and services needed to ensure that students with disabilities can obtain

an education at the University. A student needing an interpreter, reader, note-taker, or other services should contact this office. Assistance is also provided in counseling, registering, equipment acquisition, assistive technology lab, and referral information.

Financial Aid

Student Center 106, (435) 797-0173
<http://www.usu.edu/finaid>

The Financial Aid Office provides direction and counseling in the areas of scholarships, grants, loans (emergency and long-term), federal work aid (work-study), and general on-campus and off-campus temporary employment assistance. Help is available in preparing and submitting applications and supporting materials, and counseling students about school financing and available aid, budgeting, deadlines, and loan indebtedness.

Graduate Studies, School of

Main 164, (435) 797-1189
<http://www.usu.edu/gradsch>

This office handles admission to all USU graduate programs and monitors all graduate students at USU, including final degree approval.

Graduation Office (Undergraduate)

(Office of the Registrar)
Student Center 246, (435) 797-1117
<http://www.usu.edu/registrar/graduation>

This office provides and processes applications for graduation, publishes graduation lists, and orders diplomas.

Honors Program

Merrill Library 374, (435) 797-2715
<http://www.usu.edu/honors>

The Honors Program allows motivated undergraduates to pursue enhanced coursework in their University Studies requirements, as well as in their area of major research study. Members of the program may earn their bachelor's degrees with University Honors in an academic major. A limited number of entering freshmen are invited to join the Honors Program each year. Others may join on a "space available" basis. Transfer students and those who have completed their University Studies requirements can enter the Honors Program through acceptance into a Department Honors Plan. Students in the program must maintain a 3.30 GPA.

Housing and Food Services

1295 East 1000 North, (435) 797-3113 or (800) 863-1085
<http://www.housing.usu.edu>

USU Housing's commitment is to provide students with high-quality facilities, reasonable prices, excellent customer service, and the ultimate in campus convenience. A well-trained staff in each residential area provides numerous opportunities for social interactions and community building within the halls and apartments. The staff also offers educational workshops which supplement formal classroom experiences and learning. Residence Life

staff members serve as knowledgeable advisors, resources, and mediators.

Living in USU residence halls gives students the opportunity to make the most of their collegiate experience. Studies show that those students who live on campus perform better academically, stay in school longer, and are more satisfied with their overall college experience. A well-rounded living/learning environment can have a significant influence on student education, and USU Housing wants to help students succeed. Students may choose from traditional-style, apartment-style, and family-style living accommodations.

Independent and Distance Education

Merrill Library 208, (435) 797-2137
<http://extension.usu.edu/continuing>

The Independent and Distance Education Office offers University and Independent Study credits that are transferrable to many other institutions and are accepted in degree programs at Utah State University and throughout the world.

International Students and Scholars

Student Center 313, (435) 797-1124
<http://www.usu.edu/iss>

The Office of International Students and Scholars (ISS) is committed to providing the necessary tools for students to succeed, both academically and personally. It provides the support to enhance the academic, social, and personal interactions of international students and scholars while at USU and in the Logan community. It serves as the primary link between the students and the local and government agencies. The ISS staff is eager to assist with advising on immigration and other matters, such as academic, personal, and social adjustments. A main goal is to create a warm and inclusive environment in which all students can learn and interact in a cross-cultural environment. Throughout the year, ISS and the International Student Council (ISC) offer cultural and educational programs to enhance intercultural competencies and communication skills.

Multicultural Student Services

Student Center 309, (435) 797-1733
<http://multiculture.usu.edu>

Multicultural Student Services contributes to the mission of the University and Student Services by advancing and encouraging the intellectual, personal, cultural, and professional development of Native American, African-American, Asian-American, Oceanic, and Latino student populations. Student development is promoted by integrating experiences into the student's total learning environment in the classroom and community that foster, in each individual, respect and responsibility for self and other members of the world around them.

Multicultural Student Services provides direction and leadership for Utah State University's commitment to cultural diversity. This mission is carried out through programs of instruction, advisement, community service-learning, internships, experiential education, special events, administration, and student support services.

Network and Computing Services

Science Engineering Research 301, (435) 797-2391
<http://www.usu.edu/compserv>

Network and Computing Services (NCS) provides computing and networking facilities and services for instructional, research, and administrative functions. A current description of these facilities and the access procedures for students and staff may be found on the NCS website.

The Help Desk/TRAC is managed by NCS. This service is available from 7 a.m. to 8 p.m. by phone at (435) 797-4358 or by e-mail at helpdesk@cc.usu.edu, and from 8 a.m. to 5 p.m. for walk-in at Science Engineering Research 108 by students and staff. Online services and FAQs may be found on the web at: **<http://helpdesk.usu.edu>**

NCS coordinates Student Open Access labs and manages six of them. More than 800 computers are available for use by USU students upon presentation of their USU ID card. Lab locations, hours of operation, and lists of software and equipment available at each lab are described on the web at: **<http://www.sls.usu.edu>**

Parking and Transportation Services

840 East 1250 North, (435) 797-3414
<http://www.usu.edu/parking>

Students who are unfamiliar with the campus should contact this office for directions and parking instructions. Also available are faculty, staff, student, and visitor parking permits. This office also provides shuttle services from key perimeter parking areas to key central campus locations.

Records Office (Office of the Registrar)

Student Center 246, (435) 797-1116
<http://www.usu.edu/registrar/records>

This office processes and maintains student academic records. Students or advisors needing transcripts of academic records or needing to make changes on academic records should contact this office.

Reentry Student Center

Student Center 310, (435) 797-1728
<http://www.usu.edu/stuserv/womencen>

The Reentry Student Center provides information, assistance, and referrals concerning the opportunities and resources available on campus and in the community to nontraditional students, who are identified as women and men returning to school after a gap in their education. The center serves as an informal place for reentry students and facilitates their transition to university life.

Registration Office

Student Center 246, (435) 797-1094
<http://www.usu.edu/registrar/registration>

This office prepares all registration materials and conducts registration.

Residency Office

(Admissions Office)

Student Center 102, (435) 797-8144

<http://www.usu.edu/admissions/info/>

Nonresident students who feel they have met the requirements for instate resident student status must file an official residency application with the Residency Office **no later than 10 calendar days from the first class day and not more than 30 days before the beginning of the semester for which residency is sought.** Those missing the application deadline will have residency considered for the next semester, provided that the next appropriate deadline is met with adequate updated documentation.

If an application is denied by the Residency Officer, the student may appeal to the Residency Appeals Committee no later than the 14th calendar day of the semester. Appeals cannot be considered after this deadline.

Information on residency requirements can be obtained from this office.

Student Employment

(Financial Aid Office)

Student Center 106, (435) 797-0184

<http://www.usu.edu/studemp>

The Student Employment Office develops and posts on-campus part-time and off-campus full-time and part-time openings daily on the Job Board in the hallway outside the Financial Aid Office in the Taggart Student Center. Summer openings representing camps, resorts, ranches, government, and private industry across the United States are featured from January through May on display boards at the entrance to the Financial Aid Office. Additional information and assistance may be obtained at the Student Employment counter in the Financial Aid Office.

Student Health and Wellness Center

850 East 1200 North, (435) 797-1660

<http://www.usu.edu/shshome>

The Student Health and Wellness Center provides students with care for illness and minor injuries, as well as health and wellness information for a variety of concerns. Help and information on topics such as depression, nutrition, time and stress management, healthy relationships, and prevention of sexual assault and date rape, as well as assessment, education, and referral for substance abuse, are available from a variety of specialists on the staff.

The services of physicians, nurses, and pharmacists, as well as laboratory, physical therapy, psychology, prevention, and dietitian services, are available on-site. General medical care and specialty care in sports medicine, emergencies, dermatology, gynecology, and psychiatry are provided through the center. Special services include physical exams for pilots, teachers, or missionaries, and x-ray and laboratory services are available. Peer educators, as well as office staff, are available to answer questions and provide support or information on health-related topics. Students gain leadership skills while involved in peer educator teams offering prevention activities and promoting healthy lifestyles. Prevention programs, research surveys, and educational classes are also available through this office. Educational presentations on health-related topics, which are excellent supplements to academic course material, can be scheduled by faculty members for inclusion in their classes.

Most of the costs for services of the Student Health and Wellness Center are covered by the Student Health Fee, paid at the time the student registers, but some procedures and classes may require a nominal fee. Although the Student Health and Wellness Center provides administrative oversight of the Student Health Insurance Plan, health insurance is **not** required to use the Student Health and Wellness Center.

Student Involvement and Leadership Center

Student Center 326, (435) 797-1716

<http://a-station.usu.edu>

The role of the ASUSU Executive Council is to enhance the quality of student life through: academics, activities, student concerns, public relations, service, athletics, clubs, organizations, and cultural events, along with direct college, extension, graduate, and student representation. There are three bodies of the ASUSU Executive Council that make the whole: legislators, senators, and programmers.

Students interested in getting involved should visit the website or Student Center 326. The experiences students have outside of the classroom will allow them to develop the leadership abilities and life skills necessary for success after graduation.

Student Support Services

Student Center 225A, (435) 797-3372

<http://www.usu.edu/sss>

Students meeting the low-income criteria established by the U.S. Commission of Higher Education and/or first-generation college students or disabled students may receive special assistance through the Student Support Services Office.

This office seeks to prepare and support students for the challenges of higher education by offering assistance in academic advising and guidance, tutoring on an individual basis, course selection, faculty mentoring, reading and study skills enrichment, math instruction, financial aid planning, and priority registration.

Testing Services

University Inn 115, (435) 797-1004

<http://www.usu.edu/career/testing.html>

Information and test times are available for academic admission tests, including the GED (a high school equivalency exam), the ACT for undergraduate admission, the GRE and MAT for graduate admission, the GMAT for business school, the LSAT for law school, the MCAT for medical school, and the TOEFL (Test of English as a Foreign Language, for international students entering at both graduate and undergraduate levels). Math placement tests are available for immediate placement into math classes. CLEP exams, which give students the chance to earn semester credits toward their University Studies requirements by exam, are offered. Test information and booklets are also available.

The Utah Statesman

Student Center 315, (435) 797-6397

<http://www.utahstatesman.com>

The *Utah Statesman*, USU's student newspaper, is published three times each week. A large number of students are involved in producing this award-winning publication.

Val R. Christensen Service Center

Student Center 332B, (435) 797-7378
<http://studentlife.tsc.usu.edu/servicecenter>

The Val R. Christensen Service Center is a student-run volunteer organization. It has been in existence since 1970 and is now one of the largest formal groups on campus. There are more than 20 volunteer programs in the Service Center, giving students a wide range of volunteer opportunities to choose from. These opportunities fall under mentoring, tutoring, environmental, and leadership programs. Time commitments range from one hour per month to three hours per week. The mission of the Service Center is to build future leaders, create volunteer opportunities for students, and serve the people of the campus and community. A Certificate in Service Learning is available through the collaborative efforts of Student Services and Academic Affairs.

Veterans Services

(Office of the Registrar)
Student Center 204, (435) 797-1102

The Office of Veterans Services assists eligible veterans, qualified dependents of disabled veterans, and National Guard and Reservists in pursuing their educational, professional, or vocational objectives and receiving their appropriate educational benefits.

Women's Center for Lifelong Learning

Student Center 310, (435) 797-1728
<http://www.usu.edu/stuserv/womencen>

The Women's Center provides information, assistance, and referrals concerning the opportunities and resources available on campus and in the community. The center serves as an advocate for women, educating campus and community constituencies on the changing status of women and gender-based issues. The center provides support for women students, faculty, and staff, and facilitates the exchange of information for their personal and professional development.

Writing Center

Ray B. West 104, (435) 797-2712
<http://writingcenter.usu.edu>

The Writing Center provides help for any stage of the writing process and is open and free to most students. All appointments must be made online by going to the website listed above. Consultants are available for one-on-one counseling in the center or for online sessions.