

# Transfer Credit Guidelines

Utah State University awards transfer credit for academic work *completed* at other academic institutions. Transfer and articulation is not based solely on the accreditation status of the transfer institution. **Acceptance of credit should *not* be confused with its application.** Transfer credit may or may not apply to the graduation requirements of Utah State University, regardless of the number of credits transferred.

In order to transfer credit to Utah State University, official transcripts of credit must be submitted to the Admissions Office. Submitted transcripts become the property of Utah State University, and will not be returned. Transcripts from *all* institutions previously attended are required.

## Guidelines for Transferable Credit

Courses taken at institutions that are accredited by one of the six regional accrediting associations will be accepted as transfer credit by Utah State University.

The six regional accrediting associations are: (1) Middle States Association of Colleges and Schools, Commission on Higher Education (MSA); (2) Northwest Commission on Colleges and Universities (NWCCU); (3) North Central Association of Colleges and Schools, Higher Learning Commission (NCA); (4) New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Education (NEASC-CIHE); (5) Southern Association of Colleges and Schools, Commission on Colleges (SACS); and (6) Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU).

Utah State University *may* award credit for academic work completed at institutions that are not regionally accredited if the courses:

1. articulate to University Studies or General Education requirements at USU,
2. correspond to recognized standards published by the American Association of Collegiate Registrars and Admissions Officers (AACRAO) and the American Council on Education (ACE), or
3. are approved by the department and college in which the subject matter is taught at Utah State University.

Utah State University does *not* accept transfer credit from nonregional-accredited institutions in those cases where USU lacks an academic unit to evaluate such transfer credit.

Subcollege-level courses which are developmental, remedial, or preparatory are *not transferable*.

Vocational-technical courses are generally *not transferable*. Exceptions may be made by individual departments if the coursework is pertinent to the student's major.

Religion courses are generally *not transferable*. These courses will be evaluated based on the particular orientation of the course. In order to be considered, courses in religion must be listed on an official transcript from a regionally accredited institution.

Credit may be transferred from recognized international universities. Transcripts or documented evidence (translated into English) must be presented, indicating successful completion of coursework. Courses must be consistent in level, duration, and content with courses offered at American universities. For further information about the transferability of international credit, contact the Office of International Students and Scholars, Student Center 313, (435) 797-1124.

Credit may be granted to students currently enrolled at USU who have served in the armed forces. Applications for credit must be made through the Admissions Office.

Credit may be earned by taking general examinations or select subject examinations through the College Level Examination Program (CLEP). CLEP examinations taken at another institution are subject to reevaluation prior to awarding credit at USU. For further information about taking CLEP examinations, contact Testing Services, University Inn 115, (435) 797-1004. Questions about CLEP credit acceptance should be directed to University Advising and Transfer Services, Student Center 304, (435) 797-3373.

Students may earn credit by taking Advanced Placement (AP) Examinations while they are in high school. Prior to the awarding of credit, AP examination scores are subject to evaluation by Utah State University, to ensure credit is granted in accordance with USU policies.

For further information about transfer credit evaluation and articulation, visit the Transfer Student Services website at:  
<http://www.usu.edu/ats/transfer/>