

Academic Resource Center

Taggart Student Center 305, (435) 797-1128
<http://www.usu.edu/arc>

For information about the programs available through the Academic Resource Center, see page 84.

Advising, Office of University

Taggart Student Center 304, (435) 797-3373
<http://www.usu.edu/advising/>

The Office of University Advising (UA) provides advising referrals and information regarding University requirements, academic policies and procedures, academic program planning, University Studies requirements, services, and resources of the University. UA also facilitates the Peer Advising program. Students who are designated as Undeclared, Undeclared Business, Undeclared Science, or Provisional Admission Warning are advised by UA advisors.

Undeclared Program

The chief function of the Undeclared program is the advisement of students who have not yet decided upon a major or area of specialization. Students in the Undeclared program typically work on their University Studies requirements while exploring major options. This allows them to make progress toward overall degree requirements and provides them with extra time to make wise, informed decisions. Undeclared students are advised by UA until they choose a major.

Students who are enrolled in another department, but feel they have chosen their major unwisely, may transfer to the Undeclared program upon receiving permission from an advisor in UA.

No degree is offered through the Undeclared program. Most Undeclared students are freshmen or sophomores. Prior to the junior year, students should select a major and be taking major courses. Students should not remain in the Undeclared program beyond 60 credits or past the end of the sophomore year.

Provisional Admission Warning Program

Provisional Admission Warning is the designation used to identify students who do not meet the admissions requirements of the seven academic colleges. By state policy, admission of students to this category is limited.

The primary function of the program is to assist and encourage students in the improvement of their academic status, so they may transfer to the major of their choice. To accomplish this purpose, participants are urged to limit their course loads each semester, satisfy remedial requirements when indicated, and meet frequently with an advisor. Students admitted provisionally are encouraged to take General Education and exploratory classes. Resources in the Academic Resource Center, the University Counseling Center, the Testing Center, and Career Services are available to assist such students with career, aptitude, life skills, and study skills counseling.

When a student has demonstrated an ability to maintain a GPA appropriate for the intended major, the student may submit a Change of Matriculation form through the Registrar's Office. **It is the student's responsibility, in consultation with an advisor, to complete all necessary paperwork.**

Bookstore

Taggart Student Center 123, (435) 797-1666
<http://www.bookstore.usu.edu>

The USU Bookstore has been serving USU students, faculty, staff, alumni, and the community since 1904.

As the official location for all USU coursework needs, the Bookstore stocks textbooks; school supplies; art materials; computer systems, software, and accessories; general reading books; and a huge selection of Aggie clothing.

A myriad of services are also provided by the Bookstore, including textbook buyback, educational discounts, book-it textbook reservations, scholarships, Aggie Reader's Club, special orders, gift wrapping, engraving, parking validations, gift cards, and more.

Campus Recreation

Health, Physical Education and Recreation 126, (435) 797-7529
<http://www.usu.edu/camprec>

Campus Recreation houses and advises six major recreation and conservation programs: Intramurals, Outdoor Recreation Center, Utah Conservation Corps, Informal Recreation, Club Sports, and Recreation Instruction Program. These programs are run by professionals, students and volunteers. Campus Recreation sponsors numerous events, activities, and volunteer service projects throughout the year, including the following:

Intramurals

Intramural sports include basketball, racquetball, table tennis, badminton, soccer, volleyball, softball, and many more. The rejuvenation resulting from participating in intramurals is a crucial part of the college experience.

Outdoor Recreation Center (ORC)

The ORC is one of the nation's premier university outdoor education and leadership programs serving students and the public through diverse educational programs and comprehensive rental services. The ORC provides rigorous experiential learning experiences fostering independent problem solving, leadership, and communication skills. It also promotes academic excellence, physical and personal development, and responsible involvement and service in the outdoors.

Utah Conservation Corps (UCC)

The UCC is dedicated to improving the quality of public natural resources and the community through partnership projects, community service-learning volunteer efforts, disaster relief, and environmental and outreach education.

Informal Recreation

The HPER and Fieldhouse facilities, including pools, weight rooms, track, and fitness center, are areas where participants can engage in self-directed exercise.

Club Sports

Club sports are for students who wish to play in a competitive team environment at a high level. Some clubs are well-established and require tryouts. There are 16 club sports to choose from, including (but not limited to) ballroom dance, soccer, ultimate frisbee, rodeo, and lacrosse.

Other Student Resources

Recreation Instruction Program (RIP)

The RIP program offers various instructional programs fostering awareness of different cultures and their lifestyles. A few examples of Campus Recreation's classes are yoga, aikido, and karate.

Card Office/Customer Service Center

USU ID Cards, Debit and Dining Accounts,
Information, and Ticket Sales
Taggart Student Center 212, (435) 797-3852
<http://usucard.usu.edu/>

The Card Office/Customer Service Center is the location where students receive their USU ID Card. The USU ID Card allows students access to many campus resources and events. In addition, it provides access to an Aggie Express debit account, print account, and meal plans. For further information, see *ID Cards* text on page 65, within the *Tuition, Fees, and Refunds* section of this catalog.

The Card Office/Customer Service Center staff can answer general questions about the University and provide student information. The center offers assistance, information, maps, and problem-solving assistance for students, staff, and visitors. The center also handles Lost and Found items for the Taggart Student Center.

There is an outlet for the USU Ticket Office at the center. Tickets are available for performing arts, theatre productions, STAB events, and athletic events.

Career Services

University Inn 102, ground level, (435) 797-7777
<http://www.usu.edu/career>

Career Services is the link between students and successful career employment. A dedicated group of career coaches is ready to help by offering expertise in four broad areas related to career paths. These four areas are briefly outlined below.

Career Exploration

A variety of exploratory activities and assessments are available to help students develop self-awareness in selecting a major and focusing on career choices suiting their needs, interests, and abilities. In addition, PSY 1220 (3 credits), a Career and Life Planning course, is taught to help students more fully explore career options.

Co-op/Internships

Students who participate in this program can graduate with the experience employers are looking for. Students can receive pay *and* academic credit for one or more relevant work experiences in their field of study.

Graduate School Preparation and Testing

Students planning to attend graduate school can receive help in the preparation of their graduate school applications and personal essays. Tests are also available for undergraduate and graduate schools, credit by examination (CLEP), and admissions tests. Tests available include: ACT, TOEFL, GRE, LSAT (Law), MCAT (medical), and the Miller Analogies Test. Test times can be scheduled directly by calling (435) 797-1004.

Career Employment

From on-campus recruiting to fairs, expos, and forums, a wide variety of services are offered to assist students in obtaining employment upon graduation. Students can meet their career coach one-on-one

to discuss resume/cover letter preparation, networking contacts (both employer and alumni), and personal career search strategies.

Whether students are sure of what they want to do after leaving Utah State University or are just beginning to think about their career options, their career coach can help. By visiting Career Services *early* and often, students can take control of their future.

Children's House

862 East 900 North, (435) 797-3657
<http://www.childrenshouse.usu.edu>

Student parents attending the University may enroll their children at the Children's House, an accredited quality early care and education program. Preschool and kindergarten age children (3-6 years) may be enrolled during fall and spring semesters, and children preschool through second grade (3-8 years) may be enrolled during summer semester. Professional staff provide a healthy, safe, and nurturing learning environment for children by promoting their physical, social, emotional, and intellectual development. There are several flexible full-day and part-day enrollment options from which parents can choose, as space is available.

Computer and Information Literacy (CIL)

Eccles Science Learning Center 131, (435) 797-2405
<http://cil.usu.edu>

As part of the University Studies Requirements, all students receiving a bachelor's degree from USU must score 70 percent or higher on each of the following six computer and information literacy examinations: (1) Information Law and Ethics, (2) Information Resources, (3) Document Processing, (4) Operating Systems, (5) Spreadsheets, and (6) Electronic Presentations.

There is a \$30 fee associated with this exam. There is no limit to the number of times a student can take each test. Once a test is passed, a student may not retake that test. After all tests are passed and the fee is paid, the CIL requirement will be posted to the student's transcript.

Students should complete the CIL requirement *as early as possible* during their academic experience at USU. Some courses require as a prerequisite the completion of the CIL requirement.

Counseling Center

Taggart Student Center 306, (435) 797-1012
<http://www.usu.edu/counseling/>

The Counseling Center assists students with personal growth and adjustment, mental health concerns, relationship issues, problem-solving, and career/academic adjustment. Services include individual, couples/relationship, and group therapy; outreach programs; problem-solving consultations; and psycho-educational assessments.

Common problems for which students may seek help include: symptoms of depression and anxiety, adjustment challenges, stress, eating and body image concerns, problems managing emotional reactions, social/interpersonal conflicts, trauma/grief, behavioral addictions, identity issues, and loneliness. Services are confidential and free for students enrolled in 6 or more credits on campus. (There is a nominal fee for psycho-educational assessment.)

For an appointment, call (435) 797-1012 or come to Taggart Student Center 306.

Disability Resource Center

University Inn 101, (435) 797-2444 or (800) 259-2966 Voice or (435) 797-0740 TTY
<http://www.usu.edu/drc>

Information about the services offered by the Disability Resource Center is shown on page 85.

Financial Aid

Taggart Student Center 106, (435) 797-0173
<http://www.usu.edu/finaid>

For information about assistance available through the Financial Aid Office, see the *Financial Aid and Scholarship Information* section of this catalog on pages 46-51.

GLBTA Services

Taggart Student Center 316A, (435) 797-4297
maure.smith@usu.edu
<http://www.usu.edu/glbta/>

The GLBTA Services Office provides support to Gay, Lesbian, Bisexual, Transgender, and Allied (GLBTA) students, faculty, and staff; promotes the understanding and acceptance of diversity through education and campus outreach; and operates a resource and lending library that is open to anyone interested in learning more about GLBTA related issues.

Honors Program

Main 15, (435) 797-2715
<http://honors.usu.edu/>

Information about application to and participation in the Honors Program, as well as details about honors degrees offered by USU, is shown in the *Honors Program* section of this catalog, page 310.

Housing and Residence Life

1295 East 1000 North, (435) 797-3113 or (800) 863-1085
<http://www.housing.usu.edu>

Housing options available at USU are explained on pages 52-53 of this catalog.

Independent and Distance Education

Eccles Conference Center 102D, (435) 797-2137 or (800) 233-2137 (toll free)
<http://distance.usu.edu/>

Information about independent and distance learning opportunities at USU is included in the *Regional Campuses and Distance Education (RCDE)* section of this catalog, pages 103-105.

Information Technology

Janet Quinney Lawson Building (North End), (435) 797-HELP (4357)
<http://it.usu.edu>

Information Technology (IT) provides computing and networking facilities and services for instructional, research, and administrative functions. A current description of these facilities, as well as the access procedures for students and staff, may be found on the IT website. Further information about the administration and services of the Information Technology Office is shown on pages 97-98 of this catalog.

International Students and Scholars

Taggart Student Center 313, (435) 797-1124
<http://www.usu.edu/oiss/>

The Office of International Students and Scholars (OISS) is committed to providing the necessary tools for students to succeed, both academically and personally. It provides the support to enhance the academic, social, and personal interactions of international students and scholars while at USU and in the Logan community. It serves as the primary link between the students and local and government agencies. The OISS staff is eager to assist with advising on immigration and other matters, such as personal and social adjustments. A main goal is to create a warm and inclusive environment in which all students can learn and interact in a cross-cultural environment. Throughout the year, OISS and the International Student Council (ISC) offer cultural and educational programs to enhance intercultural competencies and communication skills.

Information about international student admission and programs is shown on pages 38-39.

Multicultural Student Services

Taggart Student Center 309, (435) 797-1733
<http://www.usu.edu/multiculture/>

The Multicultural Student Services (MSS) Office provides support for student success, as well as direction for campus multicultural relations. MSS achieves its mission through collaborative work in the Division of Student Services and with academic departments. The MSS Office strives to offer quality services for all students, while providing targeted support to first-generation and historically underserved African-American, Asian-American, Native American, Pacific Island, and Latino students. Programs are designed to promote student recruitment, retention, leadership development, cultural understanding, inclusion, and a positive relational climate on campus.

Services offered through the MSS Office include:

1. Personal leadership development through clubs and organizations
2. Educational events and cultural celebrations involving the campus and community at-large
3. Peer mentoring, personal and social support
4. Active recruitment efforts and outreach programs serving core constituents
5. Community and campus service opportunities
6. Involvement within and support of ASUSU programs
7. Academic support
8. Life skills/multicultural leadership courses
9. Networking and referral to University departments

Other Student Resources

Parking and Transportation Services

840 East 1250 North, (435) 797-3414
<http://parking.usu.edu/>

Students who are unfamiliar with the campus should contact this office for directions and parking instructions. Also available are faculty, staff, student, and visitor parking permits. This office also provides shuttle services from key perimeter parking areas to key central campus locations.

Reentry/Nontraditional Student Center

Taggart Student Center 315, (435) 797-1728
<http://www.usu.edu/reentrystudent/>

The Reentry/Nontraditional Student Center provides information, financial assistance, and referrals to the resources available on campus and in the community to women and men who are returning to school with a gap in their education after being in the workforce or in the home. Anyone who considers herself or himself to be a nontraditional student is welcome to utilize the resources of the center. The center serves as an informal gathering place for reentry students and facilitates their transition to university life through orientations, workshops, leadership opportunities, scholarships, and programs.

Residency Office

(Admissions Office)
Taggart Student Center 102, (435) 797-8144
<http://www.usu.edu/admissions/information/residency.cfm>

Nonresident students who feel they have met the requirements for instate resident student status must file an official residency application with the Residency Office **no later than 10 calendar days from the first class day**. Those missing the application deadline will have residency considered for the next semester, provided that the next appropriate deadline is met with adequate updated documentation.

If an application is denied by the Residency Officer, the student may appeal to the Residency Appeals Committee no later than the 14th calendar day of the semester. Appeals cannot be considered after this deadline.

Information on residency requirements can be obtained from this office. Further information about USU's residency policy is shown on page 35.

Retention and First-Year Experience Office

Taggart Student Center 314, (435) 797-1132
<http://www.usu.edu/fyi/>

The Office of Retention and First-Year Experience is a dynamic office with a core mission of student success and retention. Through a variety of programs and services, the office is poised to have an impact on students at the time of entrance to the University, throughout the first year, and beyond. Services include information on research, development, design, and implementation of programs and initiatives that directly target the enhancement of retention efforts. Programs include:

Connections. Connections is an academic course designed to ease students transition to Utah State University and to prepare them for their college experience. A description of the Connections course is shown on page 55.

First-Year Experience. The First-Year Experience Program will improve student retention by assisting first-year students with the transition to the academic and social environment of the University. (First-year students are defined as any students attending classes on the Utah State University campus for the first time, which includes freshmen and transfer students.)

Parent and Family Programs. These programs are designed to keep parents and family members informed about happenings at USU; provide valuable information, events, and support for parents; and provide an opportunity for parents to communicate with USU. For further information, see: <http://www.usu.edu/parents/>

SOAR. Retention and First-Year Experience provides orientation services to new first-year and transfer students, information concerning USU programs, and information about available services at the University. More information is available on page 55.

Matriculation Advising. USU's Matriculation Advisor facilitates the retention effort through managing the Leave of Absence Process. As part of this process, students who need to leave USU are "recruited" back through targeted e-mails, letters, and personal phone calls. Additionally, the Matriculation Advisor oversees the readmission process for students who are not in academic good standing at USU, by guiding students to good standing through readmission contracts and work with each student's academic advisor. For further information about *Leave of Absence* and *Complete Withdrawal*, see page 58.

Sexual Assault and Anti-Violence Information (SAAVI)

Student Health and Wellness Center 119D
(435) 797-1510 (General Information)
(435) 797-RAPE (7273) (Crisis Hotline)
<http://www.usu.edu/saavi/>

The USU Sexual Assault and Anti-Violence Information (SAAVI) Office was created to promote an atmosphere of sexual and physical safety for all female and male students, faculty, and staff at Utah State University. SAAVI works to accomplish this task through an environment of education, as well as sensitive, competent response to those who have experienced violence or hurtful relationships.

SAAVI provides **crisis help** (i.e., support; assistance obtaining medical, counseling, academic, and legal aid in the aftermath of sexual assault or dating/domestic violence; etc); **education** (e.g., presentations to groups, clubs, classes, etc); and **awareness events** (e.g., Red Zone Day, Domestic Violence Awareness Month activities, Walk-a-Mile-in-Her-Shoes, etc). SAAVI services are available to USU **students, faculty, and staff**; both **women and men**; both **primary survivors** (those who experience violence) and **secondary survivors** (friends/loved ones of those who experience violence).

The SAAVI Office is located in the Student Health and Wellness Center (north of Romney Football Stadium). For help, general information, questions, or to request a presentation, call (435) 797-1510. The SAAVI Office also maintains a crisis hotline: (435) 797-RAPE (7273) (available 24 hours per day, 7 days per week, 365 days per year). During nights, weekends, and holidays, the crisis line is answered by CAPSA (Community Abuse Prevention Services Agency), which is a SAAVI community partner.

Student Employment

(Financial Aid Office)

Taggart Student Center 106, (435) 797-0184

<http://www.usu.edu/studemp>

The Student Employment Office develops and posts on-campus part-time and off-campus full-time and part-time openings daily on the Job Board in the hallway outside the Financial Aid Office in the Taggart Student Center, as well as online at the address listed above. Summer openings representing camps, resorts, ranches, government, and private industry across the United States are featured from January through May on display boards at the entrance to the Financial Aid Office. Additional information and assistance may be obtained at the Student Employment counter in the Financial Aid Office.

Student Health and Wellness Center

850 East 1200 North, (435) 797-1660

<http://www.usu.edu/health/>

The Student Health and Wellness Center provides students with healthcare for illness and minor injuries, as well as with health and wellness information on a variety of concerns. Just like any comprehensive medical clinic, the services of physicians, nurses, and pharmacists, as well as laboratory, physical therapy, prevention, and dietitian services, are available onsite. The center specializes in the medical needs of students, including sports injury evaluation and rehabilitation, minor emergencies, skin conditions, gynecology concerns, and mental health conditions. Special services include physical exams for pilots, teachers, or missionaries. Pharmacy, X-ray, and laboratory services are available inside the Health and Wellness Center.

Help and information on topics such as depression, nutrition, time and stress management, healthy relationships, and prevention of sexual assault and date rape, as well as assessment, education, and referral for substance abuse, are available from a variety of specialists serving on the staff. Peer educators, as well as office staff, are available to answer questions and provide support or information on health-related topics. Students gain leadership skills while involved in peer educator teams offering prevention activities and promoting healthy lifestyles. Prevention programs, research surveys, and educational classes are also available through this office. Educational presentations on health-related topics, which are excellent supplements to academic course material, can be scheduled by faculty members for inclusion in their classes.

Most of the costs for services of the Student Health and Wellness Center are covered by the Student Health Fee, paid at the time students register, but some supplies, procedures, or classes may require a nominal fee. Although the Student Health and Wellness Center provides administrative oversight of the Student Health Insurance Plan, health insurance is not required to use the Student Health and Wellness Center.

Student Involvement and Leadership Center

Taggart Student Center 326, (435) 797-2912

<http://www.usu.edu/asusu/involvement/>

The Student Involvement and Leadership Center strives to provide opportunities for students to receive life, leadership, and interpersonal skills by sponsoring events and activities. These events and activities complement students' academic curriculum and enhance their overall educational experience through the development of a wide range of leadership development opportunities, programs, and activities. These events strive to promote diversity, cultural appreciation, social interaction, community service, and effective student government representation.

The Student Involvement and Leadership Center includes the following: student government (ASUSU), fraternities and sororities, Leadership House, Aggie B.L.U.E. Fall Leadership, Mortar Board, Spirit Squad, and the Val R. Christensen Service Center.

Students who are interested in getting involved should go to Taggart Student Center 326 or visit: <http://www.usu.edu/asusu/>.

Student Support Services

University Inn 103, (435) 797-3372

<http://www.usu.edu/sss/>

Students meeting the low-income criteria established by the U.S. Commission of Higher Education and/or first-generation college students or disabled students may receive special assistance through the Student Support Services Office. Further information concerning qualification for this assistance, as well as details about the services offered, is shown on page 86.

Testing Services

(Career Services)

University Inn 115, ground level, (435) 797-1004

<http://www.usu.edu/career/testing/>

Information and test times are available for academic admission tests, including the GED (a high school equivalency exam), the ACT for undergraduate admission, the GRE and MAT for graduate admission, the LSAT for law school, the MCAT for medical school, the TOEFL (Test of English as a Foreign Language, for international students entering at both graduate and undergraduate levels), and PRAXIS tests for teacher education certification and licensure. CLEP exams, which give students the chance to earn semester credits toward their University Studies requirements by exam, are offered. Test information and booklets are also available.

The Utah Statesman

Taggart Student Center 105, (435) 797-6397

<http://www.utahstatesman.com/>

The *Utah Statesman* is a USU student-produced news source. The *Statesman* is published three times weekly and distributed across campus and at several downtown locations. Additionally, the *Statesman* is produced online, updated regularly with news and important links available at <http://www.utahstatesman.com/>. Advertising of campus events is welcomed and encouraged in the *Statesman*.

Other Student Resources

A large number of students in all majors are involved in the production of the *Utah Statesman*. The *Statesman* and its staff have won many awards, including Best Nondaily Student Newspaper in a seven-state region, as determined by the Society of Professional Journalists in 2005.

The University provides a Student Media Board, comprised of staff and students, to advise and define policies toward established student media which receive student funding from University fees. This board provides for a defined relationship between student media and the University at large.

Val R. Christensen Service Center

Taggart Student Center 332B, (435) 797-SERV (7378)
<http://www.usu.edu/asusu/servicecenter/>

The Val R. Christensen Service Center is a place where students can find opportunities to serve and can develop leadership skills. With more than 20 volunteer programs, students are bound to find service opportunities matching their desires and abilities. Mentoring, tutoring, environmental, and leadership programs are available. Time commitments range from one hour per month to three hours per week. The mission of the Service Center is to prepare students to make lifelong contributions through service; provide students with opportunities to serve; and promote positive attitudes, personal growth, and change through service to the community and the environment.

The Service-Learning Scholars Certificate Program provides an opportunity for students to combine service with their academic experiences. To learn more about how to receive academic credit through service experiences and how to receive this certificate upon graduation, students should visit the Service Center.

Veterans Services

(Office of the Registrar)
Taggart Student Center 246, (435) 797-1102

The Office of Veterans Services assists eligible veterans, qualified dependents of disabled veterans, and National Guard and Reservists in pursuing their educational, professional, or vocational objectives and receiving their appropriate educational benefits.

Women's Resource Center

Taggart Student Center 315, (435) 797-1728
<http://www.usu.edu/womencenter/>

The purpose of the Women's Resource Center (WRC) is to support, educate, and empower women of all cultures, races, sexual orientations, and ages; providing a safe environment while respecting all facets of women's abilities, spirituality, and differences. The USU WRC celebrates women's achievements and advocates for a climate promoting social justice, free from all barriers and discrimination. The WRC provides scholarships, information, assistance, and referral for resources available on campus and in the community.

Writing Center

Ray B. West 104, (435) 797-2712
<http://writing.usu.edu/>

The Writing Center provides help at any stage of the writing process and is open to all students. Hours are by appointment, Monday through Friday 8:30 a.m. to 3:30 p.m., and Monday through Thursday 7:00 to 9:00 p.m. Students should sign up online at: <http://writing.usu.edu>. Consultants are available for one-on-one counseling in the center or online. Summer hours are Tuesday through Thursday, 9:30 a.m. to 2:30 p.m. during the eight-week session.