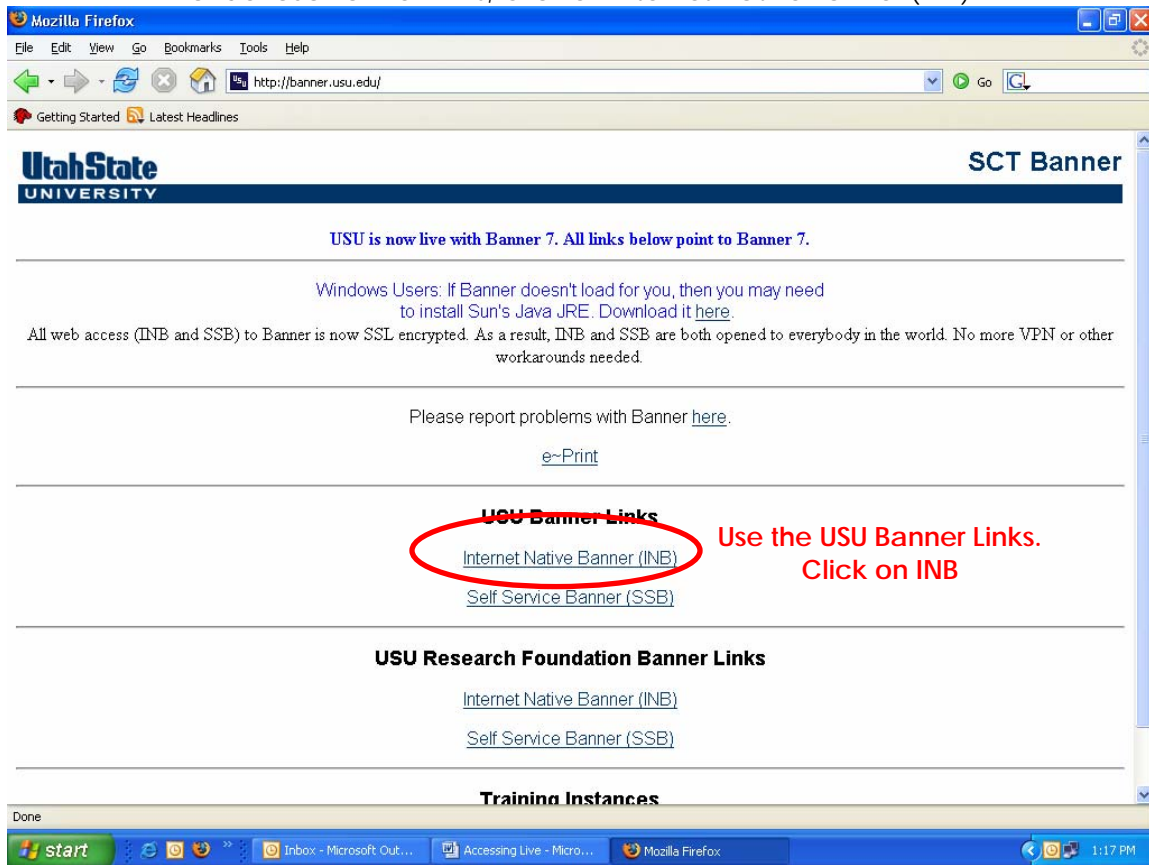


Accessing Banner

Revised November 13, 2006

Website: <http://development.banner.usu.edu>.
Under USU Banner Links, Click on Internet Native Banner (INB)



Username: firstname_lastname (Example: robert_smith)

Initial Password: If you already have INB access in another system (Finance, Student, or Financial Aid) use your current username and password. If you are a new user, your password will be A plus your SSN. (Example: A123454321)

The first time you use this password, a box will appear saying that your password is expired. Click OK. Enter the A+SSN password, then create a new password which is at least 6 characters long and containing both letters and numbers. Enter the new password again to verify it. Passwords are case sensitive.

Database Field: Leave this field blank.

Connect: Click Connect or press enter to log in.

Common login errors:

- Selecting the incorrect instance
- Error made when typing username
- Password error (remember, passwords are case sensitive)