

PEAEMPL
Revised November 14, 2006

PEAEMPL shows employment information. Use this form to see if the person you are hiring is or has been an employee at USU.

General Employee Tab: See employee status, class, group, leave and benefits categories, part or full time status, home organization, and service dates. Termination and leave of absence information can be found on the right side of the form.

United States Regulatory Tab: See I-9 information here. This is useful when doing a rehire so you can see if a new I-9 is needed. I-9 codes are: Received=US Citizen; Temporary=Non-USU Citizen; Exempt=a person who works outside of the US or as a volunteer.

Click on arrow boxes next to the fields to see lists of valid codes.

Oracle Developer Forms Runtime - Web: Open > PEAEMPL

File Edit Options Block Item Record Query Tools Help

Employee Form PEAEMPL 7.1.5 (ZDEVL)

ID: A00964881 Big Dog

General Employee **United States Regulatory** Canadian Regulatory

Job Info

Employee Status: Active

Employee Class: FA Full Time Faculty AY

Employee Group: FAC Faculty

Leave Category: LF Faculty Acad Year

Benefit Category: BE Benefit Eligible Faculty/Staff

Part or Full Time Status: Full Time

Org Info

Home Department: U DPPERS Human Resources

Check Distribution: U DPPERS Human Resources

District or Division:

Service Dates

Current Hire: 01-JUN-2006

Original Hire: 01-JUN-2006

Adjusted Service: 01-JUN-2006

Seniority: 01-JUN-2006

First Work Date: 01-JUN-2006

Last Work Date:

Termination

Reason:

Termination Date:

Leave of Absence

Reason:

Begin Date:

End Date:

Hiring Location

Location:

College:

Campus:

Employee Class; press LIST for valid codes.

Record: 1/1

If the person has never been employed at USU on this line you will see the message, "Query caused no records to be retrieved"

When a person is not a current employee: If the Employee Class says "Active", and the Part or Full Time Status says "Full Time", and the Service Dates are today's date, it means that this person has an A-number, but is not a current employee. In addition, at the bottom of the page you will see "Query caused no records to be retrieved." Employees will have complete job information as well as organization information showing.