

Oracle Developer Forms Runtime - Web: Open > GJAPCTL

File Edit Options Block Item Record Query Tools Help

Process: **ZHRTSBX** Timesheet Balance Rpt Parameter Set:

Printer Control

Printer: DATABASE Special Print: Lines: Submit Time:

Parameter Values

Number	Parameters	Values
01	Pict Code	HX
02	Pay Number	21
03	Position Code	P05148
04	Payroll year	2007

LENGTH: 3 TYPE: Integer O/R: Required M/S: Single
Enter the Payroll number for this mass time entry

Submission

Save Parameter Set as Name: Description: Hold Submit

Save Entered Parameters; CHECK to save.
Record: 1/1 <OSC>

ZHRTSBX report

1. Enter ZHRTSBX into the go to box in Banner
2. Click on Next Block icon or do Ctrl Page Down. Do this twice so your cursor is in the Parameter Values box.
3. Enter Payroll ID
4. Enter Payroll number you want to view
5. Enter your departments P05xxx number
6. Enter the current payroll year
7. Click on Next Block icon or do Ctrl Page Down to Submission box.
8. Click on the Save icon or F10 to save and begin running the report.
9. **Wait a few minutes** for the report to run

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Process Submission Controls: GJAPCTL 7.4 (ZPROD)

Process: Timesheet Balance Rpt Parameter Set:

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Parameter Values

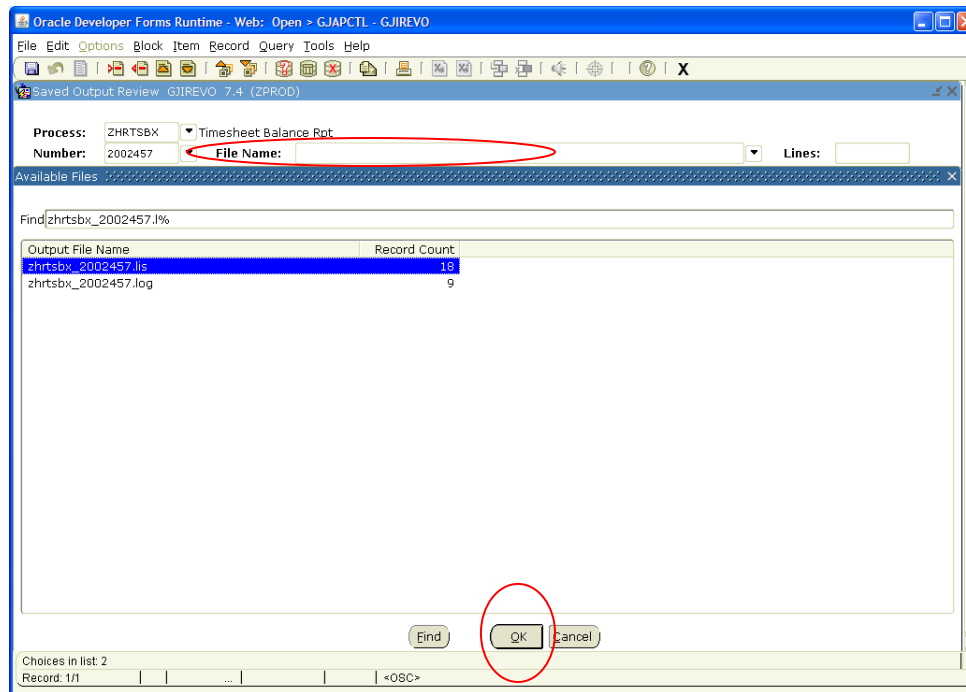
Number	Parameters	Values
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

Submission

Save Parameter Set as Name: Description: Hold Submit

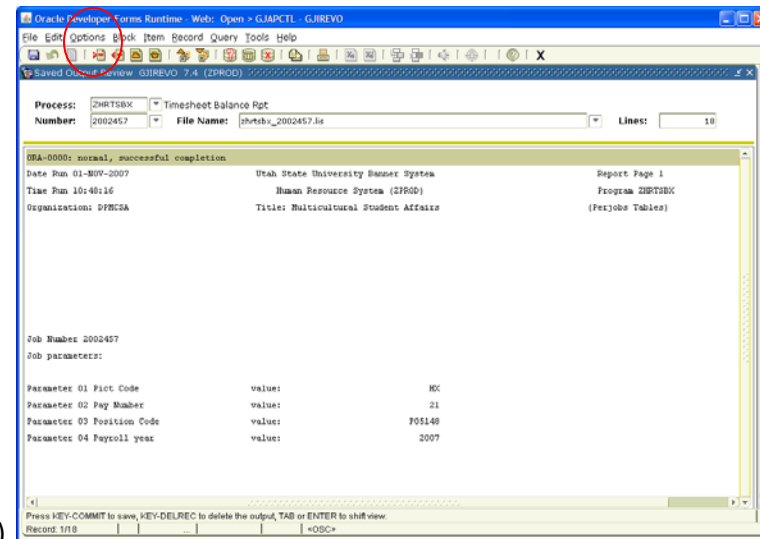
Sequence number is: 2002457
Record: 1/1 ... <OSC>

10. Click on Options and then Review output



11. Double click in the File Name Box

12. Click on OK button



13. Go to Options and click on Show Document (print and save file)
14. It will ask you if you want to continue: click Yes
15. Your report is now ready to be reviewed and saved to your computer.