

**College of Humanities,
Arts and Social Science
Intensive English Language Institute
Utah State University
Fall Semester 2009**

IELI 1160

Reading Level 1

Instructor:

Ms. Katie Hansen

Office:

Main 076

Office hours:

M and W 10:00- 11:00 a.m. or by appointment

Email:

K.Y.H.@aggiemail.usu.edu

Class times:

TTH 12:00 – 1:15 W 12:30-1:20

Classroom:

Main 066

Important dates:

August 24

IELI Testing

August 25

Orientation 9 am/First Day of Classes

August 27

Make-up Test 9 am

August 28

Last Day to Add without Instructor's Signature

September 7

Labor Day Holiday (No Classes)

October 15

Attend Friday Schedule

October 16

Fall Break (No Classes)

November 25-27

Thanksgiving Holiday (No Classes)

December 7-11

Final Examinations

December 17

Deadline for Instructors to Submit Final Grades

January 1, 2010

Student Activity Card Deactivated

Textbook:

- *Quest I: Reading & Writing (2nd edition) by Hartmann, P. & Blass, L. (2007)*
- *A notebook to be used as a vocabulary journal*
- *A folder or 3 ring binder for class materials*
- *An English Dictionary and a bilingual dictionary will be useful*

The textbook must be *new*. You must have your textbooks by Thursday August 27th. If you do not have them Thursday at the beginning of class you will receive 0's for 2 homework assignments.

Course Objectives:

- Improve reading comprehension
- Develop reading skills and strategies
- Increase academic vocabulary
- Use a dictionary (monolingual and/or bilingual)

Course expectations & evaluations:

Attendance and Participation: Daily attendance with active participation in class is expected. There will be many in-class assignments and activities. It is important to be on time, do your class assignments, give your opinions/ responses relating to the class activities, and submit homework on time. If absent from class, you cannot make up the points for in-class work. Absences or chronic lateness to class WILL result in the lowering of the “attendance and in-class participation” portion of your grade. However, if your absence is **excusable** and **documented (i.e., illness or emergency)**, you may discuss the situation with your instructor.

Lateness to class – In order to facilitate a successful academic environment: **If you are going to be 10 minutes late or more for class, do not come to class that day.** If you are late to class, the activity the class is working on will reflect the % of time you miss for the activity. Other policies regarding lateness will be instituted in class depending on circumstances.

Homework: assignments are due at the beginning of class. Homework assignments must be **on time**. I will allow two late assignments with no penalty after which, late assignments will not be accepted. Extenuating circumstances may be applied.

Textbook: Readings, assignments, and activities from the required text will be used to help increase academic vocabulary and practice comprehension strategies. Areas of focus include: previewing, predicting, recognizing main ideas and supporting details, inferring word meanings from context, connecting with topics, using graphic organizers, summarizing, and drawing conclusions.

Vocabulary Journal: Each week, you will record 25 new vocabulary words from your reading (textbook, magazine, newspaper, internet, etc.) in the vocabulary journal. These entries should be kept in a separate spiral bound notebook. For each word, provide: the word, the source, the part of speech, the definition, and **your own** sentence using the word correctly. The following is a journal entry example:

Word:	tradition
Source:	reading textbook p. 97
Part of speech:	Noun
Definition:	A custom, ritual, or practice
Sentence:	Celebrating the 4 th of July is an American <u>tradition</u> .

Reading Portfolio: I will assign readings from various sources each week. You will be given further instructions, with each reading.

Evaluation:

Class work/ attendance/ participation	10%
Homework	10%
Vocabulary Journals	15%
Reading Portfolio	15%

Quizzes	15%
Tests	35%

Final grades will be based on your percentage of total points possible in each of the categories above. The following grading scale will be used:

A	= 93 – 100	D+	= 72 - 74
A-	= 90 – 92	D	= 69 - 71
B+	= 88 – 89	D-	= 66 - 68
B	= 83 – 87	F	= < 65
B-	= 80 – 82	<i>According to IELI policy,</i>	
C+	= 78 – 89	<i>you must earn a C-</i>	
C	= 73 – 77	<i>or better to pass a course.</i>	
C-	= 70 – 72		

The grade you **EARN** is the grade you will receive. I DO NOT NEGOTIATE your grades!!!!

Illness and emergencies. If students are sick for more than a day or two, or if there is an emergency in a student's life (please note that for the university, emergencies include a death or serious illness in the family, warfare, jail or legal problems, accidents, etc.), please let the teacher know. Students can ask a friend to give the teacher a message, or contact me by email. If a student is absent for two or more days in a row, they must have a doctor's excuse (student health service, personal doctor, emergency room, etc.).

Academic Integrity - "The Honor System"

Each student has the right and duty to pursue his or her academic experience free of dishonesty. The Honor System is designed to establish the higher level of conduct expected and required of all Utah State University students.

The Honor Pledge: To enhance the learning environment at Utah State University and to develop student academic integrity, each student agrees to the following Honor Pledge: "I pledge, on my honor, to conduct myself with the foremost level of academic integrity." A student who lives by the Honor Pledge is a student who does more than not cheat, falsify, or plagiarize. A student who lives by the Honor Pledge:

Espouses academic integrity as an underlying and essential principle of the Utah State University community; Understands that each act of academic dishonesty devalues every degree that is awarded by this institution; and Is a welcomed and valued member of Utah State University

Grievance Process (Student Code)

Students who feel they have been unfairly treated [in matters other than (i) discipline or (ii) admission, residency, employment, traffic, and parking - which are addressed by procedures separate and independent from the Student Code] may file a grievance through the channels and procedures described in the Student Code: http://studentlife.tsc.usu.edu/stuserv/pdf/student_code.pdf (Article VII. Grievances, pages 25-30).

Plagiarism

Plagiarism includes knowingly "representing, by paraphrase or direct quotation, the published or unpublished work of another person as one's own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials." The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling

Sexual Harassment

Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any "unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature." If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at 797-1266

Students with Disabilities

The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."

Withdrawal Policy and "I" Grade Policy

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term 'extenuating' circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.

I reserve the right to adapt or change the syllabus at any time. I will notify you of any changes.