

**College of Humanities,  
Arts and Social Science  
Intensive English Language Institute  
Utah State University  
Fall Semester 2009**

**IELI 1220**

**Writing from Sources**

**Instructor:** Ms. Katie Hansen  
**Office:** Main 076  
**Office hours:** M and W 10:00- 11:00 a.m. or by appointment  
**Email:** K.Y.H.@aggiemail.usu.edu  
**Class times:** M 12:30 – 1:20; TTH 10:30 – 11:45  
**Classroom:** M MS 204 TTH Tech 108

**Important dates:**

August 24	IELI Testing
August 25	Orientation 9 am/First Day of Classes
August 27	Make-up Test 9 am
August 28	Last Day to Add without Instructor's Signature
September 7	Labor Day Holiday (No Classes)
October 15	Attend Friday Schedule
October 16	Fall Break (No Classes)
November 25-27	Thanksgiving Holiday (No Classes)
December 7-11	Final Examinations
December 17	Deadline for Instructors to Submit Final Grades
January 1, 2010	Student Activity Card Deactivated

**Textbook:** *Introduction to Academic Writing 3<sup>rd</sup> Edition by Oshima and Hogue. The textbook must be **new**.* You will also need a blue book for weekly journal writing and a folder/ binder for handouts and storing writing assignments, homework, etc. You must have your textbooks and bluebooks on Monday August 31<sup>st</sup>. If you do not have them Monday at the beginning of class you will receive 0's for 2 homework assignments.

You will use email and the internet for some class assignments, so everyone needs an email account. (All USU students can have free email accounts at [aggiemail.usu.edu](mailto:aggiemail.usu.edu))

**Course Purpose:** This course focuses on sentence and paragraph writing. You will learn how to construct a good paragraph and how to write different kinds of paragraphs through a process approach to writing. You will also learn how to use the Internet, email, and a word processor.

**Course Activities:** Journal writing, emailing, word processing, final drafts, and writing multiple drafts.

## Course Content:

### 1. Information Packaging in writing

- the elements of an effective academic paragraph (including topic sentence, support sentences, logical conclusions)
- adding and combining information (including relative clauses, coordinating & subordinating conjunctions, articles, transition words & phrases)
- challenges of writing in a second language (including error correction for types such as fragments, run-ons, and comma splices), American cultural rhetorical patterns (including, generalization, reasons, description, comparison and contrast, exemplification, analysis, etc.)

### 2. The process of writing in an academic situation

- brainstorming and narrowing your topic
- using visual representations to plan your writing
- writing a first draft in and/or out of class
- writing (keybarded) a first draft to hand in for a grade
- editing and recasting/reformulating writing
- writing a second (and if needed a third draft)
- working by yourself, with peers, and with an instructor and getting feedback

### 3. Formal Paragraph writing problems. (All paragraphs must be of appropriate length to fully explain the assignment in order not to be penalized for length and all must be keyboarded on a computer).

1. a. You are writing an informal letter of introduction of another student for the International Student Association.
2. b1. For your English 1010 class you have been assigned a paragraph about a relative who has made a difference in your life.
3. A. For your Geography 1750 class you have an assignment describing a weather pattern from your country which influences life in your country.

OR

- b. For your Anthropology 1010 class you have an assignment to describe an event in your life, or a relative's life, which has positively or negatively influenced your life.
4. a. You have a writing assignment in your Interior Design class to describe the main rooms in your home in your country where you grew up. Be detailed in your descriptions. You should write at least one paragraph for each room described for a total of 2 paragraphs.
5. a. The advantages or disadvantages of getting a degree in the U.S. and going back to your country to work.

AND

- b. You have been assigned an analysis by reason assignment in your Business Marketing class requiring you to write a review of a retail store here in Logan.

AND

- c. You have been assigned an analysis by reason assignment in your Nutrition Food Science class for consuming certain foods, being a vegetarian, not eating (or eating) fast foods. etc.

6. a. You have been assigned a process paragraph in English 1010 to describe how a marriage partner (or how to propose marriage, how the marriage ceremony is done, etc.) is generally found in your country.

7. a. You have been assigned an analysis writing to describe the similarities and differences of medical care in the United States and medical care in your home country.

AND

b. You have been assigned an analysis writing in your Comparative Culture about the similarities and differences of two world religions. (2 paragraphs)

8. a. You have been assigned an extended definition assignment in your major. You should choose a recent topic.

AND

b. You have been assigned an extended description of a holiday in your country.

**Evaluation:**

Class work/ attendance/ participation	10%
Homework	10%
Journals	10%
Quizzes	5%
Formal writing assignments	65%

Final grades will be based on your percentage of total points possible in each of the categories above. The following grading scale will be used:

<b>A</b>	<b>= 93 – 100</b>	D+	= 72 - 74
<b>A-</b>	<b>= 90 – 92</b>	D	= 69 - 71
<b>B+</b>	<b>= 88 – 89</b>	D-	= 66 - 68
<b>B</b>	<b>= 83 – 87</b>	F	= < 65
<b>B-</b>	<b>= 80 – 82</b>	<i>According to IELI policy,</i>	
<b>C+</b>	<b>= 78 – 89</b>	<i>you must earn a C-</i>	
<b>C</b>	<b>= 73 – 77</b>	<i>or better to pass a course.</i>	
<b>C-</b>	<b>= 70 – 72</b>		

The grade you **EARN** is the grade you will receive. I DO NOT NEGOTIATE your grades!!!!

**Classwork/Attendance/ Participation** you are expected to come to class prepared with your homework assignments and to complete the daily assignments. If you do not understand an assignment or instructions please raise your hand and ask for clarification. You are expected to be respectful to both the teacher and your fellow classmates.

**Lateness to class** – In order to facilitate a successful academic environment: *If you are going to be 10 minutes late or more for class, do not come to class that day.* If you are late to class, the activity the class is working on will reflect the % of time you miss for the activity. Other policies regarding lateness will be instituted in class depending on circumstances.

**Homework** assignments are due at the beginning of class. Homework assignments must be **on time**. I will allow two late assignments with no penalty after which, late assignments will not be accepted. Extenuating circumstances may be applied.

*Homework assignments are posted on Nicenet.org, or are assigned from the textbook. They are **NOT** drafts of formal paragraphs.*

**Formal Paragraphs** must be turned in at the beginning of class on the day they are due. *\*\*\*If you are late to class on the day an assignment is due your paper is late and will be dealt with according to the following policies:* I will allow you to turn in up to two late papers. These late papers will be penalized –20% per calendar day. I will not accept more than two late papers. Extenuating circumstances may be applied. If you have an extenuating circumstance please notify me before the day your assignments are due.

**Quizzes:** These will be about writing organization, discourse connectors, and functional grammar. If you are absent on the day of a quiz you will not be able to make the quiz up unless you have a valid excused absence.

**Journals:** You will write in a personal journal, (in your bluebook) on each Monday at the beginning of class. Journals will be assessed only on ideas, length, and openness. If you are absent on journal writing days, you will not be able to make up journal writing.

**Illness and emergencies.** If students are sick for more than a day or two, or if there is an emergency in a student's life (please note that for the university, emergencies include a death or serious illness in the family, warfare, jail or legal problems, accidents, etc.), please let the teacher know. Students can ask a friend to give the teacher a message, or contact me by email. If a student is absent for two or more days in a row, they must have a doctor's excuse (student health service, personal doctor, emergency room, etc.).

### **Academic Integrity - "The Honor System"**

Each student has the right and duty to pursue his or her academic experience free of dishonesty. The Honor System is designed to establish the higher level of conduct expected and required of all Utah State University students.

The Honor Pledge: To enhance the learning environment at Utah State University and to develop student academic integrity, each student agrees to the following Honor Pledge: "I pledge, on my honor, to conduct myself with the foremost level of academic integrity." A student who lives by the Honor Pledge is a student who does more than not cheat, falsify, or plagiarize. A student who lives by the Honor Pledge:

Espouses academic integrity as an underlying and essential principle of the Utah State University community; Understands that each act of academic dishonesty devalues every degree that is awarded by this institution; and Is a welcomed and valued member of Utah State University

### **Grievance Process (Student Code)**

Students who feel they have been unfairly treated [in matters other than (i) discipline or (ii) admission, residency, employment, traffic, and parking - which are addressed by procedures separate and independent from the Student Code] may file a grievance through the channels and procedures described in the Student Code: [http://studentlife.tsc.usu.edu/stuserv/pdf/student\\_code.pdf](http://studentlife.tsc.usu.edu/stuserv/pdf/student_code.pdf) (Article VII. Grievances, pages 25-30).

### **Plagiarism**

Plagiarism includes knowingly "representing, by paraphrase or direct quotation, the published or unpublished work of another person as one's own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged used of materials prepared by another person or agency engaged in the selling of term papers or other academic materials." The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling

### **Sexual Harassment**

Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any "unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature." If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at 797-1266

### **Students with Disabilities**

The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."

### **Withdrawal Policy and "I" Grade Policy**

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term 'extenuating' circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.

Steps In Registration for L2 Writing from Sources at  
<http://www.nicenet.org>

1. Type in <http://www.nicenet.org> in the location line of an Internet Browser (Explorer, Mozilla, etc.)
2. Click on Join a class
3. Type in the Class Key – 4WK636H63
4. In the User Name space, type in your name
5. In the Password space, type in a password you will not forget.
6. In the Email space, type in your email address.
7. In the Email Confirmation space, type in your email address again.
8. In the First Name space, type in your first name
9. In the Last Name space, type in your last name.
10. Click Join the class!

*I reserve the right to adapt or change the syllabus at any time. I will notify you of any changes.*