

Class: IELI 1230  
Instructor: Kristen Olsen  
Office: Old Main 076  
Classroom: Old Man 227  
Office Hours: By Appointment  
E-Mail: krissylaine@gmail.com  
*There is no textbook for this class.*

### **Fall Schedule—2009**

August 24 .....IELI Testing  
August 25.....Orientation 9 am/First Day of Classes  
August 27.....Make-up Test 9 am  
August 28.....Last Day to Add without Instructor’s Signature  
September 7..... Labor Day Holiday (No Classes)  
October 9.....Mid-Term Grades Due  
October 15 ..... Attend Friday Schedule  
October 16 .....Fall Break (No Classes)  
November 25-27.....Thanksgiving Holiday (No Classes)  
Nov. 30-Dec. 4 .....No Test Week  
December 7-11 .....Final Examinations  
December 17 .....Deadline for Instructors to Submit Final Grades  
January 1, 2010 ..... Student Activity Card Deactivated

### **Course Goals**

- Improve oral communication with native English speakers
- Use language in different situations related to North American culture
- Develop skills in group conversation in both formal and informal situations
- Use technology relevant to course goals

### **Course Goals and Purpose:**

This course is designed to improve your oral communicativeness in English through group work, one-on-one conversations, presentations and role plays.

Classroom activities and assignments are designed to provide opportunities to develop your skills in both formal and information conversations and in various situations.

We will discuss various ways to give introductions, use greetings, ask questions, exchange information, report to the class, give opinions, practice pronunciation, learn common expressions, idioms, and slang.

## Evaluation

Attendance	10 %
Class Assignments, homework, and participation	50 %
Quizzes and Final Presentation	40 %
TOTAL	100%

Your final grade will be based on the percentage of total points you accumulate.

A = 100% to 95%

A = 94% to 90%

B+= 89% to 88%

B = 87% to 84%

B = 83% to 80%

C+ = 79% to 78%

C = 77% to 74%

C = 73% to 70%

D+= 69% to 68%

D = 67% to 64%

D = 63% to 60%

F = 59% and below

\*It is IELI policy that you must earn a C or higher to progress to the next level.

## Classroom Policies

**Attendance and Participation: Come to class!** Regular attendance with active participation is expected. There will be many in-class assignments and activities. If you are absent, you cannot makeup in-class tasks.

**Late assignments and make-up work:** For full credit, you must hand in homework at the beginning of class. I will accept late assignments for half credit (I will not accept anything later than a week).

**Excused Absences:** If you cannot come to class due to illness or other unforeseen emergencies, you need to e-mail me BEFORE CLASS BEGINS and tell my why you will be absent. If you do not do this, your absence will not be excused and no make-up work or tests will be accepted.

## **University Policies**

**Academic Integrity** – “The Honor System.” Each student has the right and duty to pursue his or her academic experience free of dishonesty. The Honor System is designed to establish the higher level of conduct expected and required of all Utah State University students.

**The Honor Pledge:** To enhance the learning environment at Utah State University and to develop student academic integrity, each student agrees to the following Honor Pledge: “I pledge, on my honor, to conduct myself with the foremost level of academic integrity.” A student who lives by the Honor Pledge is a student who does more than not cheat, falsify, or plagiarize. A student who lives by the Honor Pledge: Espouses academic integrity as an underlying and essential principle of the Utah State University community; Understands that each act of academic dishonesty devalues every degree that is awarded by this institution; and Is a welcomed and valued member of Utah State University.

**Grievance Process** (Student Code). Students who feel they have been unfairly treated [in matters other than (i) discipline or (ii) admission, residency, employment, traffic, and parking – which are addressed by procedures separate and independent from the Student Code] may file a grievance through the channels and procedures described in the Student Code: [http://studentlife.tsc.usu.edu/stuserv/pdf/student\\_code.pdf](http://studentlife.tsc.usu.edu/stuserv/pdf/student_code.pdf) (Article VII. Grievances, pages 25-30).

**Plagiarism.** Plagiarism includes knowingly “representing, by paraphrase or direct quotation, the published or unpublished work of another person as one’s own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling.

**Sexual Harassment.** Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.” If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at 797-1266.

**Students with Disabilities.** The Americans with Disabilities Act states: “Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille.”

**Withdrawal Policy and “I” Grade Policy.** Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term ‘extenuating’ circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.