

**Course Name:**  
Writing  
**Course Number:** IELI 2420  
**Date:** Fall 2009

### Course Syllabus

**Professor:** Jim Rogers  
**Office:** 076 Main  
**Office Phone:** 797-3910 (leave a voice mail if I am not there)  
**E-mail:** jim.rogers@usu.edu  
**Office Hours:** MW 9:30-10:20  
**Class Times:** M 12:30-1:20 FL 109; T TH 10:30-11:45 An Sci 315

#### Fall 2009 Schedule

August 25..... First Day of Classes  
September 7..... Labor Day Holiday (No Classes)  
October 15 ..... Attend Friday Schedule  
October 16 .....Fall Break (No Classes)  
November 25-27.....Thanksgiving Holiday (No Classes)  
December 7-11 .....Final Examinations

#### Required Text:

There will be no required text for this class. Some handouts I will provide, and others you will have to download off the web. There is an \$8.00 printing fee for this which you can pay in the IELI office.

**Course Goal:** To prepare students to meet writing needs of the typical university class.

**Course Objectives:** The purpose of this course is to give you instruction and practice in the writing skills necessary for success in university level studies. You will learn to:

- make use of standard rhetorical forms
- revise your writing to improve organization, unity and coherence
- use the resources of an academic library in order to gather information to support your written ideas
- avoid plagiarism by effectively summarizing, paraphrasing, synthesizing and citing information gathered from sources
- use word processing to format, draft, revise and edit your work
- submit written assignments to your instructor as e-mail attachments

### **Major Course Activities:**

Papers: We will work on four or five papers, each being three to four pages long. Each paper will cover a common type or university writing assignment. You will work on the paper, get feedback from your peers, get feedback from me, rewrite your paper and hand in a final draft.

Intermediate Drafts: As stated above for each paper you write you will do one or two intermediate drafts that either I or other students will look at. Therefore it is important that you do your best on each of the drafts so that we can give you the best feedback and suggestions for changes.

### **Daily assignments and Homework:**

In class and for homework you will be given various assignments to help you successfully negotiate the major projects. Any work you do in class and for homework will be counted towards your final grade. It is important that you participate in the class activities in order to receive the full benefits of this course.

Note: Any late assignments will be penalized one grade for each day late.

### **EVALUATION**

Attendance & Participation	10%
Homework and Assignments	25%
Intermediate Drafts	15%
Major Papers	50%

The following grading scale will be used for the final grade:

94%-100% = A	93%-90% = A-	88%-89% = B+
84%-87% = B	80%-83% = B-	79%-78% = C+
74%-77% = C	70%-73% = C-	69%-67% = D+
67%-63% = D	62%-60% = D-	Below 60% = F

*As per IELI policy, any grade below C- is failing*

### **University Policies**

**Academic Integrity** – “The Honor System.” Each student has the right and duty to pursue his or her academic experience free of dishonesty. The Honor System is designed to establish the higher level of conduct expected and required of all Utah State University students.

**The Honor Pledge:** To enhance the learning environment at Utah State University and to develop student academic integrity, each student agrees to the following Honor Pledge: “I pledge, on my honor, to conduct myself with the foremost level of academic integrity.” A student who lives by the Honor Pledge is a student who does more than not cheat, falsify, or plagiarize. A student who lives by the Honor Pledge: Espouses academic integrity as an underlying and essential principle of the Utah State University community; Understands that each act of academic dishonesty devalues every degree that is awarded by this institution; and Is a welcomed and valued member of Utah State University.

**Grievance Process (Student Code).** Students who feel they have been unfairly treated [in matters other than (i) discipline or (ii) admission, residency, employment, traffic, and parking – which are addressed by procedures separate and independent from the Student Code] may file a grievance through the channels and procedures described in the Student Code: [http://studentlife.tsc.usu.edu/stuserv/pdf/student\\_code.pdf](http://studentlife.tsc.usu.edu/stuserv/pdf/student_code.pdf) (Article VII. Grievances, pages 25-30).

**Plagiarism.** Plagiarism includes knowingly “representing, by paraphrase or direct quotation, the published or unpublished work of another person as one’s own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling.

**Sexual Harassment.** Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any “unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.” If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at 797-1266.

**Students with Disabilities.** The Americans with Disabilities Act states: “Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille.”

**Withdrawal Policy and “I” Grade Policy.** Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term ‘extenuating’ circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.