Internship Application
ABOUT THE PROGRAM

The Institute of Government and Politics (IOGP) Internship Program helps students find internship opportunities in Utah and Washington, D.C. to help develop practical skills and complement their academic learning. IOGP interns can earn academic credit and may choose to live in USU’s subsidized housing.

Eligibility
Students must have attained a junior class standing and at least a 3.0 cumulative GPA to apply.

Opportunities
Opportunities range from Congressional offices in Washington, D.C. to local law firms. For a complete list of opportunities, please visit usu.edu/iogp.

Academics
Students can earn up to 12 academic credits for their internships. Up to nine graded credits are available for completing the internship, writing a research paper, and creating a portfolio of work completed during the internship. Three pass/fail credits are available for attending a series of six seminars during the internship and writing a summary of each.

Housing
Students have the option of living in USU’s subsidized student housing in Crystal City, VA, right next to the metro stop and 20 minutes away from Capitol Hill.

Applying
To apply, bring the attached application sheet, your résumé, an unofficial transcript and one academic writing sample to Old Main 109 before the deadline of the semester you wish to apply for. You must also submit two letters of recommendation using the sheets attached.

For more information, please visit our office, give us a call, email us, or visit us online.

Old Main 109
435.797.0257
brandee.halverson@usu.edu
usu.edu/iogp
APPLICATION SHEET

Please fill out and turn in to Old Main 109 along with your résumé, writing sample, unofficial transcript, and two letters of recommendation (letter forms attached).

Name ____________________________
A# ____________________________

Email ____________________________
Phone ____________________________

Major ____________________________
Class Level ____________________________
Cumulative GPA ____________________________

Semester(s) Applying
- Fall
- Spring
- Summer

Location(s) Interested
- Washington, D.C.
- Salt Lake City
- Cache Valley

Party Affiliation
- None
- Democrat
- Republican
- Other ________

Able to take unpaid?
- Possibly
- No

Work Interests
- Any
- Analysis
- Campaign
- Congressional
- Communications
- Finance
- Fundraising
- Journalism
- Judicial
- Legal
- Lobbying
- Non-profit
- Public Relations
- Other ________
- Other ________

Policy Interests
- Any
- Agriculture
- Education
- Environment
- Economics
- Health Care
- Immigration
- International Relations
- National Security
- Natural Resources
- Science & Technology
- Social Equality
- Other ________
- Other ________
- Other ________

I certify that the above information is correct, and agree to abide by and be committed to all the policies regarding internships of the USU Institute of Government and Politics if accepted to this program. I understand that all application materials become the property of the IOGP and will not be returned. I give the IOGP permission to release copies of the application and all its parts to partner organizations for selection purposes.

Signature ____________________________ Date ____________

(Optional) How did you hear about the IOGP Internship Program?
- Professor
- Friend
- IOGP Class
- Visit
- IOGP
- Event
- Advertisement
- Other ________
LETTER OF RECOMMENDATION FORM

STUDENT SECTION

Please fill out and give to the person you would like to write your letter of recommendation. Remember that one letter must be from a professor. By signing this form, you agree not to look at the contents of this letter.

By signing this form, I hereby waive right of access to this letter under the provisions of the Freedom of Information Act.

Name ________________________________

Signature ______________________________

PROVIDER SECTION

This student is applying for an internship through the USU Institute of Government and Politics. We ask you to assess how effectively the applicant will perform in such a position, as well as how likely the applicant is to benefit from the position. Please fill out the form below and attach it to your letter.

Name & Title ________________________________

Relationship to Applicant ________________________________

How long have you known the applicant? ________________________________

How well do you know the applicant? ________________________________

Please rank the applicant in the following areas:

<table>
<thead>
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<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
</tr>
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<tbody>
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<td>Intellectual Ability</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
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<td>4</td>
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<td>3</td>
<td>4</td>
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<tr>
<td>Congeniality</td>
<td>1</td>
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<td>4</td>
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</table>

Please attach your letter and return to:
Brandee Spackman, Intern Coordinator
Old Main 109
1455 Old Main Hill
Logan, UT 84322-1455
Fax: 435-797-1100
Phone: 435-797-0257
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