

Institute of Political Economy
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INTERNSHIP PROGRAM OPPORTUNITY FORM

Employer Information

COMPANY _____	CONTACT _____
ADDRESS _____	TITLE _____
_____	PHONE W/AREA CODE _____
FAX _____	EMAIL _____

What service(s) or product(s) does your company provide? _____

Internship Position

Title _____ Full Time Part Time Temporary Ongoing
Starting Date(s) _____
Salary _____

Duties and Responsibilities (may be listed as projects)

Minimum/Special Requirements

U.S. Citizenship Required: Yes No

Application

Materials Required (Check all that apply):

- RESUME COVER LETTER TRANSCRIPT SAMPLE OF WORK (PORTFOLIO)
 LETTER(S) OF RECOMMENDATION OTHER _____

How would you like student materials collected?

- Student submit information directly to company contact
 Student submit information to out office to be sent/faxed to company

Closing date (date application materials should be received by) _____

Questions? Please contact Cindy Nielsen.