WHEREAS: A college council charter has never been drafted
since the addition of the Executive Senate to the Associated
Students of Utah State University Executive Council (ASUSREC).
And,
WHEREAS: To assist senators in performing their
responsibilities and assign senators responsibilities worthy
of their positions and stipends, a charter would be helpful.
And,
WHEREAS: The ASUS Constitution Article II, Section V requires
a charter. And,
WHEREAS: To accomplish the above stated goal amendments,
deletions, and cancellation of past legislation must occur.
THEREFORE BE IT ENACTED THAT: This charter (see I) be approved
for all college councils and senators excepting the Graduate
Studies Senator and Council.
BE IT FURTHER ENACTED THAT: A copy of this charter will be
provided to every member of every college council included in
the legislation.
BE IT FURTHER ENACTED THAT: This charter will replace the
present material included in the "Handbook" section of the
"Executive Council Handbook".
BE IT FURTHER ENACTED THAT: As a result of this legislation,
of this time period may occur upon a majority approval of the
ASISUEC.

BE IT FURTHER ENACTED THAT: The vice presidents assigned as
chairs of these committees will direct committee meetings,
assigning needed investigation and report writing to member
senators.

BE IT FURTHER ENACTED THAT: These committees will have power
to invite those who are knowledgeable in areas effected by
legislation under committee consideration or the sponsors of
the legislation in consideration to appear before the
committee for questioning. These meetings may be closed upon
a 3/4 vote of the committee.

BE IT FURTHER ENACTED THAT: Issues addressed within this bill
which require a resolution for implementation (namely,
instructor evaluation, the hiring committee, and department
heads meetings) be resolved individually for the case of
representation in Stater’s Council.

Submitted by:

Rapt Kunz
Science Senator
I. COLLEGE COUNCIL CHARTER

I. INTRODUCTION
A. POSITION OF COLLEGE COUNCILS

The college councils are in essence committees formed for the benefit of the college senator. College councils assist the college senator to perform specific duties which are his/her responsibility. College councils are thus subject to their respective senators and ultimately the Associated Students of Utah State University Executive Council (ASUSUEC).

II. SENATOR RESPONSIBILITIES
A. LEGISLATION
1. Research and legislation are the primary responsibilities of college senators.
2. They are to formulate and introduce legislation to the ASUSUEC.
3. Senators investigate considered legislation assigned to their committee under the direction of the committee chairs.
4. Senators will write committee reports on this legislation and present these reports to the ASUSU Executive Secretary per ASUSU General Law 5-1-1 II.3.a.
5. Upon adoption by the ASUSUEC of resolutions as mandated by a committee, a member or members of that
committee (senators) will be appointed by the committee chair to assist the ASUSBEC members who attend Stater's Council prepare their arguments.

B. ACADEMIC SENATE

1. Senators will attend Academic Senate meetings which shall be held twice a month during the school year, with the exception of December.

2. These meetings will be informal gatherings wherein senators shall make reports on the activities of their respective college councils and committees to which they have been appointed. These meetings shall also serve as a forum for the exchange of ideas and requests for assistance. It is the Senate President's responsibility to assure that senators are performing their duties, and their needs are satisfied.

3. The Senate President will then be the only member of the Executive Senate to make a committee report in ASUSBEC meetings. His/her committee report shall be a brief summary of those reports obtained in the aforementioned Executive Senate meetings. The Senate President will present these reports bi-monthly.

C. INSTRUCTOR EVALUATIONS

1. The senators will oversee the issuance and collection of instructor evaluations for his/her college quarterly.

2. After collecting, the senator will examine the information and author opinions on the college council which will then be presented to the college dean for use in determination of tenure, promotion, and other decisions.

D. COLLEGE WEEK
liaisons and brings those names before the ASUSUC for approval per Article VI of the ASUSU Constitution. These senatorial responsibilities are in addition those outlined in part II of this charter.

C. COUNCIL APPOINTEES

The following appointments are to be made by the college senator and must be approved by the ASUSUC per ASUSU Constitutional Article VI by midway fall quarter. One person may hold more than one of these positions. All of these appointees, if known before fall quarter, are to be invited to Fall Leadership Conference.

1. EXECUTIVE SECRETARY: Handles secretarial needs of the senator and council. These include, but are not limited to: preparation of minutes, agendas, and mailings.

2. ACADEMIC LIAISON (AL): An AL shall be appointed to each department in the senator's college. The AL's will hold regular meetings (at least bi-monthly) with their respective department heads and, when possible, attend departmental meetings. They are to discuss student concerns (i.e., instructor performance, course requirements, curriculum changes) with their respective department heads. They will make reports of their activities to the senator in college council meetings. AL's shall also introduce ideas for legislative consideration to the senator in college council meetings.

INSTRUCTOR EVALUATION CHAIR (IEC): Organizes, under the direction of the college senator, the activities already outlined in part II.c. of this charter.

3. COLLEGE WEEK CHAIR (CWC): Organizes, under the direction of the college senator, a college week as outlined in part II.d. of this charter.

4. OTHER CHAIRS: Shall be created by the college senator
as needed. These chairs, though unspecified in this charter, will also be subject to the same ASUSUEC regulation as specified for those mentioned in this charter. These chairs will be noted through individual senator charter changes.

IV. COLLEGE COUNCIL RULES OF ORDER

A. RULES TO BE FOLLOWED

1. College council rules of order shall be established by the individual councils.
Duties of the Campus and Community Service Vice President. The Campus and Community Service Vice President shall be responsible for initiating and organizing campus and community service projects. He/she shall chair a MOVE Council, and chair advisory committees over social Olympics and Projects. He/she shall serve as a member of the Executive Council and the Associated Student Programming Board.

Duties of the Athletic Vice President. The Athletic Vice President shall be responsible for all campus athletic and sports programs coordinating the campus with squads and programs. He/she shall serve as a member of the Executive Council and the Associated Student Programming Board.

Duties of the Arts and Lectures Vice President. The Arts and Lectures Vice President shall administer SU's Convocation Lecture Series and Performing Arts Series. He/she shall chair Performing Arts Series and Convocation Lecture Series and shall also minster Summer Performing Arts Programming. He/she shall serve as a member of the Executive Council and the Associated Student Programming Board.

Duties of the Organizations Vice President. The Organizations Vice President shall be responsible for coordinating the activities programs of campus organizations. He/she shall serve in the Council of Student Organizations and be responsible for the Book Exchange. The Organizations Vice President shall also chair the Homecoming and Robins Awards Committees and assign appropriate committees to administer the activities of Homecoming week and Robins Awards. He/she shall serve as a member of the Executive Council and the Associated Student Programming Board.

Duties of the College Senators. All College Senators shall serve as members of the Executive Council and the Associated Student Senate and shall upgrade the academic environment, implement awareness and activity programs in each college. They shall be joined by the deans of their respective colleges, over regular meetings of college councils. The councils shall be composed of faculty members appointed by college deans and students appointed by the college senators.

The Graduate Studies Senator shall be the liaison between the ASUSU Executive Council and the Graduate Student Senate. He/she shall be responsible for the coordination of all legislative and programming concerns between the Graduate Student Senate and the ASUSU Executive Council. He/she shall serve as a member of the ASUSU Executive Council, the ASUSU Associated Student Senate, Student's Council and the Graduate Student Senate. He/she shall assume the duties of the President of the Graduate Student Senate in his/her absence. He/she shall assume the office of President of the Graduate Student Senate.
50. ACADEMIC ISSUES:  
51. Academic V.P.  
53. Science Senator  
56. Arts/Lectures V.P.  
57. A proposal may be recalled by action of the Executive Council. Bills or resolutions shall not be voted upon prior to one week after introduction, except by suspension of the rules.
58. Section IV. Bill proposal forms for official Executive Council shall be as follows:
59. A. Resolutions shall be introduced “BE IT THEREFORE RESOLVED THAT:” preceded by a “WHEREAS:” clause.
60. B. Bills shall be introduced “BE IT THEREFORE ENACTED THAT:” preceded by a “WHEREAS:” clause.
61. C. Constitutional amendments shall be stated, “THE ASUSU CONSTITUTION IS HEREBY AMENDED TO READ:” (give article, section and the proposed language).  
62. D. Presentation for proposed action of the Executive Council shall be (1) double spaced, (2) numbered by lines and (3) signed by the member sponsor.  
63. E. The bills or resolutions that receive favorable vote shall be signed by the ASUSU President and filed with the ASUSU Executive Secretary.  
64. F. Committee Reports shall be presented by the Committee
ECB 91-5 COMMITTEE DUTIES

1. WHEREAS: A committee's duty is to research an idea, and
2. WHEREAS: It requires both planning and discussion for the
3. research to be complete, and
4. WHEREAS: It takes time to gather information.
5. BE IT THEREFORE ENACTED THAT: A committee be required to
6. meet twice before bringing its opinion before the Executive
7. Council, and
8. BE IT FURTHER ENACTED THAT: These meetings be on an earlier
9. date than that of the Executive Council meeting, and
10. BE IT FURTHER ENACTED THAT: The time and location of the
11. committee meetings be posted on the mailbox doors in
12. room 326 TSC 24 hours ahead of time, and
13. BE IT FINALLY ENACTED THAT: A committee be allowed a maximum
14. of two (2) weeks to report on its research.

Submitted by,

Jeff Gessaman
ASUSU Engineering Senator
COMMITTEE REPORT—STUDENT ISSUES

EC972–24 COLLEGE COUNCIL CHARTER

Recommendation favorable 3-0; 1 abstention

Amendments:

Line 25: resolution to legislation
Line 43: Graduate Studies Senate under Academic V.P.

CHARTER:
- Delete Academic Senate B. #3
- Delete Instructor Evaluations C. #1
- Change C#2 to #1; change #3 to #2
- C#1 to read as follows:

1. After collection of the evaluations, the Senator and his/her council will examine this information and author opinions regarding outstanding problems which will then be presented...

- Delete Council Appointees C #3
- Change C#4 to C#5; C#5 to C#4

Changes from existing policy:
- Copy of charters to every member of college council.
- Programming Board members off research committees.
- Constitutional Amendment: Deans off of councils.
- Weekly Research Committee meetings at set time and place.

Pros:
- Gives senators a charter.
- Gives senators more direction in office.
- Gives Programmers more time by not being on Research Committees.
- Provides regular Senate Meetings.
- More authority and direction to the Senate President

Cons:
- Enforcement of new procedures.