USUSA Graduate Studies Senator

The role of the Utah State University Student Association (USUSA) Executive Council is to enhance the quality of student life through: academics, activities, student concerns, public relations, service, athletics, clubs, organizations and cultural events. This is accomplished by college, extension, graduate, and legislative student representation.

The role of the Utah State University Student Association (USUSA) Academic Senate is to enhance the quality of Academic life for the students of Utah State University. This will be accomplished through legislation initiated from the Academic Senate and through direct advocating to University Administration, College Deans and College Administration.

Charter

I. Duties:

1. Work as the primary liaison between the school of Graduate Studies, USUSA Executive Council and Academic Senate.
2. Coordinate all legislation which arises from the USUSA Academic Senate and the USUSA Executive Council in a timely and fashionable manner such that duplication of effort and/or intent, between both bodies, is avoided.
3. Coordinate all appointments of graduate students to University and Faculty Senate Committees. Recommendations of committee appointments shall include, but not be limited to the following committees: Research Council (2 graduate students), Graduate Council, Sub-committees of the Educational Policies Committee (General Education, Curriculum, and Academic Standards), Student Fee Board, Library Advisory Council, Tier II Student Initiative Committee, etc.
4. During the week of elections, the USUSA Graduate Studies Senator will be the financial auditor for candidates running for that same position. In case of the officer re-running for the same position, a member of the elections committee will be the auditor.
5. Officer will adhere to university, divisional and departmental fiscal policies and procedures.

II. Programs Sponsored:

1. Graduate Studies Director:
   All directors shall be responsible for:
   a. Setting goals and implementing specific actions based upon the directives of the Graduate Studies Senator and Academic Senate.
   b. Communicating these directives, goals, and actions to the graduate student body, university administrators, university faculty and the community at large.
   c. Making reports to the Graduate Studies Senator on progress toward achieving these directives. A year-end summary report shall be presented to the Graduate Studies Senator and a written report shall be filed in the Academic Senate records.
   d. Meeting with each other on a bi-monthly basis to keep current on the status of Graduate projects.
   e. The Graduate Directors shall serve a twelve-month term, which begins at
the USUSA Inauguration at the end of Spring Term. No limit shall be set on the number of terms a full-time, registered, matriculated graduate student may serve.

III. Committee Assignments:

1. Curriculum Subcommittee
2. Educational Policies Committee
3. Faculty Evaluation Committee
4. Faculty Senate
5. Graduate Council
6. Stater's Council
7. Student Health Advisory Council (Chair)
8. University Student Fee Board (USFB)
9. USU Campus Store Committee
10. USUSA Academic Senate (ex-officio member)
11. USUSA Ad Hoc Committee Assignments
12. USUSA Executive Council
13. USUSA Graduate Enhancement Award Committee
14. USUSA Graduate Research and Project Grant Committee
15. USUSA Graduate Travel Award Committee
16. USUSA Health Administrative Fee Committee (Chair)

IV. Time Expectations:

1. Officer will complete at least 2 hours daily in assigned office.
2. Officer will complete 1 info booth hour weekly.
3. Officer will complete at least 10 myVoice concerns weekly.

I hereby agree that I fully understand my charter and accept full responsibility for my duties as the USUSA Graduate Senator.

Printed Name:____________________________

Signed:____________________________

Date:______________________